

MINUTES OF THE REGULAR MEETING OF THE COUNCIL HELD MONDAY,  
MARCH 14<sup>TH</sup>, 2011 AT 7:30 P.M. IN THE CIVIC CENTRE COUNCIL CHAMBERS.

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PRESENT: MAYOR: A. BYHAM  
COUNCILLORS: L. CRICHTON-BERNIER  
D. GREIG  
CAO: A. PELLOW

EXCUSED ABSENCE: COUNCILLOR R. BERTRAND  
COUNCILLOR L. LACROIX

DECLARATION OF PECUNIARY INTEREST(S)  
AND GENERAL NATURE THEREOF: "None disclosed"

GUESTS/DELEGATIONS:

**RESOLUTION 8-114:**

L. Crichton-Bernier – D. Greig

That the minutes of the regular meeting of the Transitional Living in Chapleau Committee held Tuesday, February 22<sup>nd</sup>, 2011 be approved as prepared and the following resolutions are hereby ratified by the Council;

**TLCC RESOLUTION 22-36:**

P. Ouellette – D. Bourgeault

That the Transitional Living in Chapleau Committee recommends to Council that the Agenda be approved.

Carried

**TLCC RESOLUTION 22-37:**

A. Morita – D. Bourgeault

That the Transitional Living in Chapleau Committee recommends to Council that the Minutes of the meeting held on February 1, 2011 be approved.

Carried

**TLCC RESOLUTION 22-38:**

H. Santerre – A. Morita

That 2 or 3 members of the TLCC will accommodate the request from Foleyet citizens for a presentation on our project, on March 21<sup>st</sup>, @ 2 p.m.

Carried

TLCC RESOLUTION 22-39:

A. Byham

Meeting adjourned @ 11:35 a.m.

Carried

**RESOLUTION 8-115:**

D. Greig – L. Crichton-Bernier

That the minutes of the regular meeting of the Public Works Committee held Tuesday, March 1<sup>st</sup>, 2011 be approved as prepared and the following resolutions are hereby ratified by the Council;

PWC RESOLUTION 2-4:

C. Martel – L. Lacroix

That the Public Works Committee recommends to the Council that the minutes of the regular meeting of the Public Works Committee held Tuesday, February 1<sup>st</sup>, 2011 be approved as prepared.

Carried.

PWC RESOLUTION 2-5:

C. Martel – D. Greig

That the Public Works Committee recommends to the Council that Council request Tembec to bring the road surface between Martel Crescent and the Public Works Garage up to standard, whether it's gravel, pit stone and tar or pavement.

Carried.

PWC RESOLUTION 2-6:

D. Greig – C. Martel

That the Committee adjourn at 5:00 p.m.

Carried.

**RESOLUTION 8-116:**

L. Crichton-Bernier – D. Greig

That the minutes of the regular meeting of the Council held Monday March 7<sup>th</sup>, 2011 be approved as prepared.

Carried

**RESOLUTION 8-117:**

L. Crichton-Bernier – D. Greig

That the minutes of the regular meeting of the Chapleau Leisure and Culture Services Committee held Tuesday, March 8<sup>th</sup>, 2011 be approved as prepared and the following resolutions are hereby

ratified by the Council;

LCSC RESOLUTION 2-08:

Pam Morin – Michael Levesque

That the Leisure & Culture Services Committee recommends to Council that we accept the minutes of February 22, 2011 as presented.

Carried

LCSC RESOLUTION 2-09:

Michael Levesque – Richard Beaudoin

That the Leisure & Culture Services Committee recommends to Council that the Vault manager submit a written monthly report to the Leisure and Culture Services Committee.

Carried

LCSC RESOLUTION 2-10:

Michael Levesque – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that the Leisure and Culture Services Committee develop program evaluation forms for the Vault.

Carried

LCSC RESOLUTION 2-11:

Michael Levesque – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that the Leisure and Culture Services Committee develop an evaluation form for the Vault employees.

Carried

LCSC RESOLUTION 2-12:

Michael Levesque – Richard Beaudoin

That the Leisure & Culture Services Committee recommends to Council that a more transparent budgetary system be established for the Vault.

Carried

LCSC RESOLUTION 2-13:

Pam Morin – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that the Youth Committee minutes be brought to the next meeting concerning the Vault.

Carried

LCSC RESOLUTION 2-14:

Richard Beaudoin - Pam Morin

That the Leisure & Culture Services Committee recommends to Council that we purchase the skate park equipment (See attached quote) minus the \$2000 donation from Barb Henkenhaf.

Carried

LCSC RESOLUTION 2-15:

Michael Levesque - Pam Morin

That the Leisure & Culture Services Committee recommends to Council that we purchase for all committee members the book “ Call to Order” second edition by Herb Perry and Susan Perry for procedural knowledge.

Carried

LCSC RESOLUTION 2-16:

Michael Levesque – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that the Leisure and Culture Services Committee publish a news article each month to inform the public of our actions.

Carried

LCSC RESOLUTION 2-17:

Michael Levesque - Pam Morin

That the Leisure & Culture Services Committee recommends to Council that the reference numbers for the Leisure and Culture Services Committee resolutions be changed to include the year followed by the sequential number for that resolution. Ex. 11-01.

Carried

LCSC RESOLUTION 2-18:

Michael Levesque – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that the minutes of the previous meeting be completed and distributed within one week of that meeting.

Carried

LCSC RESOLUTION 2-19:

Michael Levesque – Richard Beaudoin

That the Leisure & Culture Services Committee recommends to Council that requested handouts be included in the meeting package distributed four days prior to the meeting.

Carried

LCSC RESOLUTION 2-20:

Michael Levesque – Giselle Noel

That the Leisure & Culture Services Committee recommends to Council that a separate listing of all resolutions passed by the Leisure and Culture services Committee be established, maintained and updated meeting to meeting.

Carried

LCSC RESOLUTION 2-21:

Michael Levesque – Richard Beaudoin

That the Leisure & Culture Services Committee recommends to Council that the Leisure and Culture Services Committee hold a public meeting to review this years Winter Carnival and to plan for next year on March 30, 2011 at 7pm in the Council Chambers.

Carried

LCSC RESOLUTION 2-22:

Michael Levesque – Richard Beaudoin

That the Leisure & Culture Services Committee recommends to Council that we advertise for two weeks in the paper for the meeting regarding Winter Carnival on March 30, 2011.

Carried

LCSC RESOLUTION 2-23:

Richard Beaudoin – Pam Morin

That we adjourn at 6:28pm.

Carried

**RESOLUTION 8-118:**

L. Crichton-Bernier – D. Greig

WHEREAS the Council of the Corporation of the Township of Chapleau has identified that there is a need for a new riding lawn mower for the Leisure and Culture Services department; And

WHEREAS the Director of Leisure and Culture Services obtained quotations from six different suppliers of zero turn lawn mowers; And

WHEREAS it is desirable to obtain a minimum 48” deck size for the purposes required by the Leisure and Culture Services department; And

WHEREAS Township staff had originally recommended the purchase of a Simplicity Champion zero turn lawn mower; And

WHEREAS staff were unable to find significant numbers of other communities utilizing a Simplicity Champion zero turn lawn mower; And

WHEREAS it was deemed necessary by Council that the matter be re-examined by staff; And

WHEREAS staff completed a second review and found that the Toro zero turn lawn mower was used more by other communities than the previously recommended Simplicity Champion zero turn lawn mower; And

WHEREAS staff recommended to Council the purchase of one Toro Titan ZX 4800, 48' zero turn lawn mower for grass cutting purposes for the Leisure and Culture Services department; And

WHEREAS Council deems it necessary and expedient to accept the recommendation of staff with respect to this matter:

NOW THEREFORE be it resolved that Council authorize the Director of Leisure and Culture Services to purchase one only Toro Titan ZX4800, 48" zero turn lawn mower for the Leisure and Culture Services department and that said purchase be provided for in the 2011 budget.

Carried

**RESOLUTION 8-119:**

L. Crichton-Bernier – D. Greig

WHEREAS Services de Santé de Chapleau Health Services Turning Point division is funded by the Ministry of Health and Long Term Care to only service the seriously mentally ill; And

WHEREAS Turning Point offers to employers the Employee and Family Assistance Program contract which enables Turning Point to service those without a serious mental illness, as in someone presenting with stress, relational difficulties, or in need of couples or family counselling; And

WHEREAS Turning Point advised Council that Township employees will not have the benefit of undertaking counselling for non serious mental health issues unless covered through the Employee and Family Assistance Program clinical services agreement; And

WHEREAS the Council deems it necessary and appropriate to enter into a clinical service agreement between the Township of Chapleau and Services de Santé de Chapleau Health Services Turning Point division for the purposes outlined within the Employee and Family Assistance Program clinical services agreement;

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Chapleau hereby authorizes the Mayor and CAO to execute an Employee and Family Assistance Program Clinical Services Agreement between the Township of Chapleau and the Services de Santé de Chapleau Health Services, Turning Point Division for the purpose of providing mental health services to employees of the Township of Chapleau without a serious mental illness, as in someone presenting with stress, relational difficulties, or in need of couples or family counselling.

Carried

**RESOLUTION 8-120:**

L. Crichton-Bernier – D. Greig

WHEREAS the Occupational Health and Safety Act requires the Corporation of the Township of Chapleau to have a Harassment and Discrimination Policy for its employees; And

WHEREAS the purpose of this policy is as follows:

- 1) establish the principles and mandatory requirements for the maintenance of a work environment that is free from workplace discrimination and harassment;
- 2) alert all employees, officers and management to the fact that workplace discrimination and harassment is against the law;
- 3) establish a process for receiving complaints and providing a mechanism to deal with those complaints effectively;
- 4) consider workplace harassment from all sources such as customers, clients, employers, supervisors, workers, strangers and domestic/intimate partners;
- 5) ensure that a complaint will be treated confidentially and may be reported without fear of retaliation or reprisal. And

WHEREAS Council deems it necessary and expedient to have in place a Harassment and Discrimination Policy for its employees; And

WHEREAS Council is prepared to accept the draft Harassment and Discrimination Policy for use by the Corporation of the Township of Chapleau:

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Chapleau directs the CAO to prepare an appropriate by-law for the adoption of a Harassment and Discrimination Policy as presented in draft form on March 14th, 2011.

Carried

**RESOLUTION 8-121:**

D. Greig – L.Crichton-Bernier

WHEREAS Council directed on January 10th, 2011 that a competition be held for the completion of the Township's 2011 annual sampling and monitoring program for the Township Landfill Disposal Site; And

WHEREAS on January 25<sup>th</sup>, 2011 invitations were extended to the Hunt Engineering Group, AMEC, AECOM, MR Wright, and the TROW Group to submit a proposal and firm bid for the completion of the above work; And

WHEREAS on February 10<sup>th</sup>, 2011 the Township received proposals from the AMEC, TROW, AECOM and MR Wright; And

WHEREAS on February 14<sup>th</sup>, 2011 Council directed that the sealed proposals be opened and recorded; And

WHEREAS the proposals and bids were summarized as follows:  
AMEC - \$21,834.00, MRW - \$31,900.00, AECOM - \$30,900.00: And

WHEREAS Council on February 14<sup>th</sup>, 2011 directed the CAO to analyze the above submissions and report back to Council; And

WHEREAS the analysis of the proposal indicates that AMEC is the low bidder of the three proposals under consideration by Council;

NOW THEREFORE be it resolved that Council award the 2011 annual sampling and monitoring program for the Township Landfill Disposal Site to AMEC Earth and Environmental Group for an estimated amount of \$21,835.00; And

BE it further resolved that Mayor Byham be and is hereby authorized on behalf of the Council of the Corporation of the Township of Chapleau to execute the Project Authorization as submitted by AMEC and dated February 7<sup>th</sup>, 2011.

Carried

**RESOLUTION 8-122:**

D. Greig – L. Crichton-Bernier

WHEREAS the Township of Chapleau established various wildlife viewing facilities and picnic areas within the Chapleau Crown Game Preserve to promote tourism; And

WHEREAS these facilities are under the administration of land use permits to the Township of Chapleau from the Ministry of Natural Resources; And

WHEREAS the land use permits are subject to renewal annually; And

WHEREAS the Council deems it necessary and expedient to investigate if any tourist outfitters would be interested in assuming the land use permits for the purposes of maintaining wildlife viewing facilities and picnic areas within the Chapleau Crown Game Preserve:

NOW THEREFORE be it resolved that the Council of the Corporation of the Township of Chapleau direct the CAO to make enquiries of local tourist outfitters to determine if they wish to assume from the Township of Chapleau the above mentioned land use permits.

Carried

**RESOLUTION 8-123:**

D. Greig – L. Crichton-Bernier

WHEREAS the Council of the Corporation of the Township of Chapleau owns a Specialized Transit Bus; And

WHEREAS the Specialized Transit Bus is utilized for the purposes of transporting seniors and disabled individuals within the Corporate limits of the Township of Chapleau; And

WHEREAS the Council of the Corporation of the Township of Chapleau currently contracts the day to day operation of the Specialized Transit Bus to Lacroix Bus Lines; And

WHEREAS the existing contract expired on November 31<sup>st</sup>, 2010; And

WHEREAS Council deems it necessary and expedient to establish a competition for the operation of the Township's Specialized Transit Bus;

NOW THEREFORE be it resolved that Council direct the CAO to draft an RFP for the purposes of tendering the operation of the Township's Specialized Transit Bus for Council's review and consideration at its regular meeting to be held March 21st, 2011.

Carried

**RESOLUTION 8-124:**

D. Greig – L. Crichton-Bernier

That Council invite the Chapleau Public School Council, through Lorrie Morley, to attend a meeting of Council to make a formal presentation of the items outlined in their letter dated March 7, 2011.

Carried

**RESOLUTION 8-125:**

L. Crichton-Bernier – D. Greig

That Council adjourn at 9:10 pm

Carried

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Mayor

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CAO