

OFFICE OF THE
CHIEF ADMINISTRATIVE
OFFICER

ALLAN D. PELLOW

To whom it may concern:

Re: Application to amend Zoning By-Law and/or Official Plan and Planning Fees

Please find attached an application to amend the Zoning By-Law and/or Official Plan for the Township of Chapleau. In addition, please also find attached a copy of By-Law 95-5, being a by-law prescribing planning fees for the Township of Chapleau and a copy of Appendix AC≡ to By-law 96-45 which amends the fee schedule for By-Law 95-5.

At this time we wish to draw your attention to Section 2 of By-Law 95-5, which deals with fees other than application fees. Your reviewing this section in detail. Should your application result in an appearance by the Township of Chapleau before the Ontario Municipal Board, the stated hourly rates for legal, planning, engineering or other such fees would become the responsibility of the applicant in these matters.

Should you have any questions related to either the application for amendment or By-Law 95-5, please feel free to contact this office.

Hoping that the above is satisfactory, your co-operation in these matter is appreciated.

Yours truly,

Allan Pellow
CAO/AMCT

Instructions to Applicant:

1. Please review the attached acknowledgment letter, application for amendment to the Zoning By-Law and/or Official Plan and By-Law 95-5, being a planning fees by-law.
2. Please complete the application for the amendment to the Official Plan or Zoning By-Law to the best of your ability.
3. Please feel free to contact the municipal offices for assistance in completing the application from or clarification on any of the matters contained therein.
4. Upon completion of the application, please execute the document in the manner prescribed on the cover page and in addition, execute the letter of acknowledgment.
5. Return all documents to the municipal offices to the attention of the Chief Administrative Officer along with the appropriate application fee.

Date: _____

To: The Township of Chapleau

Re: Application to amend Zoning By-Law and/or Official Plan for the Township of Chapleau

Dear Sir(s):

I write to confirm that I have reviewed the instructions and covering letter attached to the above mentioned application form. As such, I acknowledge my understanding of their content by executing this letter for your records.

Yours truly,

CHIEF ADMINISTRATIVE OFFICER
MUNICIPAL OFFICERS
P.O. BOX 129
CHAPLEAU, ONTARIO
TELEPHONE: 864-1330
FAX: 864-1824

Application No. _____
File No. _____
Date Received: _____

Township of Chapleau

Application for Amendment to the Official Plan
and/or Zoning By-Law

NOTE: This application must be filled in triplicate with the Chief Administrative Officer of the Township of Chapleau. The Applicant may retain the fourth copy.

TO: The Mayor and Council
Township of Chapleau
Municipal Offices
P.O. Box 129
Chapleau, ON
P0M 1K0

I hereby submit this application for an amendment to the Zoning By-Law of the Township of Chapleau (as amended) and if applicable, an amendment to the Official Plan of the Chapleau Planning Area in respect of the lands hereinafter described.

DECLARATION:

I, _____ of the _____ of _____ in the District of _____ do solemnly declare:

- a) that I am Owner, the authorized agent of the Owners of the lands hereinafter described.
- b) that to the best of my knowledge and belief, all the information and statements given in this application and in all of the exhibits transmitted herewith are true.

and make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effects as if made under oath, and by virtue of The Canada Evidence Act.

Declared before me at the _____) _____
Registered Owner/Authorized Agent
of _____, in the District) _____
of _____ this _____ th day of) _____ Address
_____, 20 ____ .) _____
A Commissioner, etc.

1. Date of Application _____, 20 _____.
2. Registered Owner=s Name _____
Address _____ Telephone _____
3. Authorized Agent=s Name _____
Profession (ie: Solicitor, Realtor, Etc.) _____
Address _____ Telephone _____
4. Legal Description of the land for which the zoning amendment is requested:
Concession _____ Twp. Lot _____ Registered Plan No. _____ Lot _____
Street and Municipal Number _____
Description in Deed (Attach separate sheet if necessary) _____

5. Size of property which is subject of this application:
Frontage _____ m Depth _____ m. Area _____ sq.m
6. Existing Classifications: a) Official Plan _____
 b) Zoning By-Law _____
7. Present Use of Subject Lands (be specific) _____

8. Classification requested: a) Official Plan _____
 b) Zoning By-Law _____
9. Description of Proposed Development for which this Amendment is requested (i.e. uses, buildings, or structures to be erected; be specific and attach separate sheet if necessary).

10. Facilities Existing or Proposed for Subject Lands:

Water Supply (state whether existing or proposed):

- a) Municipally operated piped water supply _____
- b) Drilled well on subject land _____
- c) Dug well on subject land _____
- d) Sand point _____
- e) Command well _____
- f) Lake or river _____
- g) Other (specify) _____

Sewage Disposal (State whether existing or proposed):

- a) Municipally operated sanitary sewers _____
- b) Individual septic tank _____
- c) Pit privy _____
- d) Other (specify) _____

11. Reason(s) and Justification for Requesting this Amendment (attach separate sheet if necessary).

12. The Owner is required to attach the following drawings to each copy of the application and which will form part of the application:

- a) Survey plan, or a sketch based on an Ontario Land Surveyor=s description of all lands in the Owner=s possession (whether by ownership or option) in the vicinity of the subject application with the lands covered by this application outlined in red, and showing the location, size and use of all buildings and structure on the Owner=s lands and on all adjacent properties.
- b) Large scale detail plan of the proposed development, showing the location and type of all buildings, the number of dwelling units, the location of driveways, parking or lading spaces, landscaping areas, planting strips, and other uses of land.

13. Additional information:

Appendix AC

of the Township of Chapleau
By-Law 96-45

Applications

<i>Application</i>	<i>Amount</i>	<i>Effective</i>
Zoning By-Law Amendment (Minor)	\$300.00	January 1, 1997
A ≡ A ≡ (Major)	\$600.00	A ≡ A
Official Plan Amendment (OPA)	\$600.00	A ≡ A
Minor Variance	\$300.00	A ≡ A
Zoning Searches	\$ 35.00	A ≡ A