



AGENDA

REGULAR MEETING OF COUNCIL
Monday, May 13th, 2024 at 6:30 PM
IN THE CIVIC CENTRE COUNCIL CHAMBERS

Members of Council and the public may access the meeting, electronically, as follows:

Dial: 1-800-974-5902
Conference ID: 9076440

KINDLY TURN OFF ALL CELL PHONES FOR THE DURATION OF THE MEETING

1. CALL MEETING TO ORDER 6:30 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.

We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.

2. APPROVAL OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. 2024 BUDGET MEETING

5. COMMITTEE OF ADJUSTMENT – None

6. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or Action.

6.1 Council and Committee Meeting Minutes

6.1.1 Regular Council Meeting Minutes for Monday, April 29, 2024

7. **BUSINESS**

- 7.1 Permission to Permit Outdoor Patio – Chapleau Village Shops
- 7.2 Endorsement of Health and Safety Policy Statement
- 7.3 Endorsement of Workplace Violence and Workplace Harassment Policy.
- 7.4 Request from Chapleau High School Reunion for placement of plaque

8. **ACCOUNTS PAYABLE**

9. **RESOLUTIONS**

- 9.1 By-law 2024-16, being a By-law to set Tax Ratios and establish tax capping parameters for the Township of Chapleau for the year 2024
- 9.2 By-law 2024-17, being a By-law to provide for the adoption of the 2024 estimates and the 2024 tax rates and to further provide for penalty and interest in default of payment thereof for 2024
- 9.3 By-Law 2024-18, being a By-law to Establish a Policy for Reimbursement of Expenses

10. **CORRESPONDENCE** - None

11. **IN CAMERA**

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of April 29, 2024. *
- 11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*
 - Human Resources
- 11.3 A proposed or pending acquisition or disposition of land by the municipality or local board pursuant to *Ontario Municipal Act, Section 239(2)(c)*
 - HONI Sale

Matters Arising from In Camera Session

12. **CONFIRMATORY BY-LAW**

13. **ADJOURNMENT**

2024 BUDGET MEETING

Budget Variance Report					
Fiscal Year :		2024	MAY 13TH, 2024		
Budget Type :		BUDGET VALUES			PROPOSED 2024
Acct Code	Account Name	2023 Year to Date	2023 Budget Amount		
Revenue					
1000 TAXATION & PAYMENTS IN LIEU					
1410001000	RESIDENTIAL & FARM LEVY	-\$ 2,271,834.12	-\$ 2,271,834.00	-\$ 2,343,170.00	
1410001005	MULTI RESIDENTIAL LEVY	-\$ 95,934.74	-\$ 95,935.00	-\$ 98,343.00	
1410001010	COMMERCIAL LEVY	-\$ 556,407.30	-\$ 556,407.00	-\$ 568,804.00	
1410001011	OPTA COMMERCIAL	\$ 49,823.75	\$ 49,823.00	\$ 44,588.00	
1410001015	INDUSTRIAL LEVY	-\$ 46,065.44	-\$ 46,066.00	-\$ 46,981.00	
1410001025	PIL CANADA	-\$ 3,557.83	-\$ 3,558.00	-\$ 3,631.00	
1410001030	PIL PROVINCE	-\$ 101,802.18	-\$ 101,395.00	-\$ 106,184.00	
1410001035	PIL HOSPITAL	-\$ 2,250.00	-\$ 2,250.00	-\$ 2,250.00	
1410001040	PIL ONTARIO HYDRO	-\$ 368.85	-\$ 369.00	-\$ 378.00	
1410001045	PIL LCBO	-\$ 9,184.11	-\$ 9,184.00	-\$ 9,784.00	
1410001050	PIL CHAPLEAU HYDRO	-\$ 11,017.75	-\$ 11,018.00	-\$ 11,251.00	
1410001055	RESIDENTIAL & FARM W/O	\$ -	\$ 14,200.00	\$ 14,200.00	
1410001065	COMMERCIAL W/O	\$ 20,224.21	\$ 21,700.00	\$ 21,700.00	
1410001095	PENALTY & INTEREST CURRENT	-\$ 29,560.58	-\$ 12,000.00	-\$ 12,000.00	
1410001096	PENALTY & INTEREST ARREARS	-\$ 80,216.42	-\$ 20,000.00	-\$ 20,000.00	
	Total TAXATION & PAYMENTS IN LIEU	-\$ 3,138,151.36	-\$ 3,044,293.00	-\$ 3,142,288.00	
1200 FIRE PROTECTION REVENUES					
1412001600	FIRE PROTECTION REVENUES	-\$ 57,586.76	-\$ 50,000.00	-\$ 86,437.00	
	Total FIRE PROTECTION REVENUES	-\$ 57,586.76	-\$ 50,000.00	-\$ 86,437.00	
1325 BYLAW REVENUES					
1413251700	BYLAW:FINES	-\$ 2,005.00	-\$ 2,000.00	-\$ 2,000.00	
1413251705	BYLAW:ANIMAL LICENCES	-\$ 1,135.00	-\$ 1,000.00	-\$ 1,000.00	
1413251710	BYLAW:BUSINESS LICENCES	\$ -	-\$ 1,030.00	-\$ 1,030.00	
1413251715	BYLAW:MARRIAGE LICENCES	-\$ 450.00	-\$ 250.00	-\$ 250.00	
1413251720	BYLAW:LOTTERY LICENCES	-\$ 2,917.70	-\$ 1,000.00	-\$ 1,000.00	
1413251725	BYLAW:BUILDING PERMITS	-\$ 15,587.00	-\$ 10,000.00	-\$ 10,000.00	
1413251730	BYLAW:POA REVENUES	-\$ 16,395.80	-\$ 7,000.00	-\$ 7,000.00	
1413252200	PLANNING & ZONING AMEND.	-\$ 1,750.50	-\$ 2,000.00	-\$ 2,000.00	
	Total BYLAW REVENUES	-\$ 40,241.00	-\$ 24,280.00	-\$ 24,280.00	
1500 UNCONDITIONAL ONTARIO GRANTS					
1415001500	OMPF GRANT	-\$ 1,335,100.00	-\$ 1,335,100.00	-\$ 1,324,600.00	
	Total UNCONDITIONAL ONTARIO GRANTS	-\$ 1,335,100.00	-\$ 1,335,100.00	-\$ 1,324,600.00	
1520 CONDITIONAL ONTARIO GRANTS					
1415251510	WAGE GRANTS ONTARIO	-\$ 3,812.00	-\$ 4,325.00		
	Total CONDITIONAL ONTARIO GRANTS	-\$ 3,812.00	-\$ 4,325.00	\$ -	
1520 CONDITIONAL GRANTS OTHER					
1415251510	CON. GRANTS OTHER	-\$ 27,464.30			
	Total CONDITIONAL GRANTS OTHER	-\$ 27,464.30			
1550 CAPITAL GRANTS					
1415501550	CAPITAL GRANTS ONTARIO	-\$ 314,431.90	-\$ 396,000.00	-\$ 556,500.00	
1415501560	CAPITAL GRANTS FEDERAL	-\$ 129,993.52	-\$ 135,243.00	-\$ 122,113.00	
1415501565	CAPITAL GRANTS OTHER	-\$ 3,641.00	-\$ 163,250.00	-\$ 221,400.00	
	Total CAPITAL GRANTS	-\$ 448,066.42	-\$ 694,493.00	-\$ 900,013.00	
1570 RESERVE & RESERVE FUNDS					
1415701570	CAP.TF. RES. & RES. FUNDS	\$ -	-\$ 2,113,002.00	-\$ 2,056,880.00	
	Total RESERVE & RESERVE FUNDS	\$ -	-\$ 2,113,002.00	-\$ 2,056,880.00	
2100 AIRPORT REVENUES					
1421001800	AIRPORT LEASES	-\$ 24,174.72	-\$ 24,174.00	-\$ 24,513.00	
1421001805	AIRPORT OTHER REVENUES	-\$ 26,918.96	-\$ 21,000.00	-\$ 22,000.00	
1421001810	AIRPORT FUEL SALES	-\$ 589,255.91	-\$ 245,000.00	-\$ 263,500.00	
	Total AIRPORT REVENUES	-\$ 640,349.59	-\$ 290,174.00	-\$ 310,013.00	
2200 OTHER REVENUE					
1422002205	SEARCHES AND CERTIFICATES	-\$ 2,409.00	-\$ 2,000.00	-\$ 2,000.00	
1422002210	RENT CIVIC CENTRE	-\$ 17,347.08	-\$ 15,000.00	-\$ 15,000.00	

Budget Variance Report					
Fiscal Year :		2024		MAY 13TH, 2024	
Budget Type :		BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED	
		Year to Date	Budget Amount	2024	
1422002220	INVESTMENT INCOME GENERAL	-\$ 367,453.12	-\$ 15,000.00	-\$	185,099.00
1422002280	CREDIT CARD SERVICE CHARGES	-\$ 528.21	\$ -	\$	-
1422002285	MUNICIPAL ACCOMODATIONS TAX	-\$ 50,083.12	\$ -	-\$	38,000.00
1422002290	MISCELLANEOUS INCOME	-\$ 44,799.83	-\$ 37,000.00	-\$	112,500.00
	Total OTHER REVENUE	-\$ 482,620.36	-\$ 69,000.00	-\$	352,599.00
3000 WATERWORKS					
1430001100	RESIDENTIAL WATER FLAT RATE	-\$ 1,074,450.32	-\$ 1,068,000.00	-\$	1,071,000.00
1430001105	COMMERCIAL WATER FLAT RATE	-\$ 70,736.62	-\$ 62,700.00	-\$	66,700.00
1430001110	INSTITUTIONAL WATER METERS	-\$ 58,679.51	-\$ 54,340.00	-\$	56,500.00
1430001115	COMMERCIAL WATER METERS	-\$ 37,051.82	-\$ 28,738.00	-\$	32,500.00
1430001120	WATER CONNECTIONS	-\$ 1,869.00	\$ -		
1430001130	WATER MISCELLANEOUS	-\$ 4,383.36	\$ -		
1430001135	WATER PENALTY & INTEREST	-\$ 38,294.74	-\$ 5,000.00	-\$	15,000.00
1430001140	WATER INVESTMENT INCOME	\$ -	-\$ 1,000.00		
	Total WATERWORKS	-\$ 1,285,465.37	-\$ 1,219,778.00	-\$	1,241,700.00
3100 SANITARY SEWERS					
1431001200	RESIDENTIAL SEWAGE FLAT RATE	-\$ 502,377.65	-\$ 496,375.00	-\$	498,500.00
1431001205	COMMERCIAL SEWAGE FLAT RATE	-\$ 33,760.58	-\$ 29,260.00	-\$	31,500.00
1431001210	INSTITUTIONAL SEWAGE METERS	-\$ 20,894.50	-\$ 18,810.00	-\$	20,000.00
1431001215	COMMERCIAL SEWAGE METERS	-\$ 10,428.68	-\$ 9,405.00	-\$	10,000.00
	Total SANITARY SEWERS	-\$ 567,461.41	-\$ 553,850.00	-\$	560,000.00
3300 REFUSE COLLECTION					
1433001300	REFUSE COLLECTION RES.	-\$ 186,645.86	-\$ 181,560.00	-\$	184,000.00
1433001305	REFUSE COLLECTION COMM.	-\$ 103,041.78	-\$ 94,248.00	-\$	96,500.00
	Total REFUSE COLLECTION	-\$ 289,687.64	-\$ 275,808.00	-\$	280,500.00
3400 LANDFILL SITE					
1434001400	LANDFILL AGREEMENTS	-\$ 29,051.12	-\$ 26,666.00	-\$	29,632.00
1434001405	LANDFILL TOKENS BLUE	-\$ 97,814.09	-\$ 44,000.00	-\$	44,000.00
1434001410	LANDFILL MISCELLANEOUS	-\$ 128.70	\$ -		
	Total LANDFILL SITE	-\$ 126,993.91	-\$ 70,666.00	-\$	73,632.00
4000 CEMETERY REVENUES					
1440001900	CEMETERY PLOT SALES	-\$ 1,800.00	-\$ 600.00	-\$	600.00
1440001905	CEMETERY INTERMENT REVENUE	-\$ 9,386.85	-\$ 6,000.00	-\$	6,000.00
	Total CEMETERY REVENUES	-\$ 11,186.85	-\$ 6,600.00	-\$	6,600.00
4020 TRANSIT REVENUES					
1440202000	TRANSIT SUBSIDY	-\$ 46,052.00	-\$ 45,600.00	-\$	45,600.00
1440202005	TRANSIT FARES	-\$ 10,456.50	-\$ 12,000.00	-\$	10,500.00
	Total TRANSIT REVENUES	-\$ 56,508.50	-\$ 57,600.00	-\$	56,100.00
5000 LEISURE AND CULTURE SERVICES REVENUES					
1450002100	RECREATION ICE REVENUE	-\$ 56,918.79	-\$ 50,000.00	-\$	60,000.00
1450002105	REC. HALL/SERVERY RENTALS	-\$ 37,168.76	-\$ 27,000.00	-\$	32,000.00
1450002110	REC. SPECIAL EVENTS REVENUE	-\$ 37,490.13	-\$ 32,575.00	-\$	44,000.00
1450002115	RECREATION MISC. REVENUES	-\$ 13,958.11	-\$ 7,100.00	-\$	10,000.00
1450002120	RECREATION GRANTS	-\$ 7,380.00	-\$ 4,800.00	-\$	9,500.00
1450002125	RECREATION CANTEEN REVENUE	-\$ 2,280.00	-\$ 1,900.00	-\$	2,300.00
1450002130	RECREATION ADMISSIONS	-\$ 1,962.44	\$ -	\$	-
	Total LEISURE AND CULTURE SERVICES REVENUES	-\$ 157,158.23	-\$ 123,375.00	-\$	157,800.00
	Total Revenue	-\$ 8,667,853.70	-\$ 9,932,344.00	-\$	10,573,442.00

Budget Variance Report				
Fiscal Year :	2024	MAY 13TH, 2024		
Budget Type :	BUDGET VALUES			
		2023	2023	PROPOSED
Acct Code	Account Name	Year to Date	Budget Amount	2024

Expense				
1000 COUNCIL				
1510001000	SALARIES COUNCIL	\$ 62,733.80	\$ 55,127.00	\$ 99,586.00
1510001100	BENEFITS COUNCIL	\$ 7,828.46	\$ 7,990.00	\$ 15,621.00
1510001300	OFFICE SUPPLIES COUNCIL	\$ 32.54	\$ 300.00	\$ 300.00
1510002000	TRAVEL COUNCIL	\$ 6,198.97	\$ 10,000.00	\$ 10,000.00
1510002200	ADVERTISING COUNCIL	\$ 1,407.02	\$ 600.00	\$ 600.00
1510003100	SOLICITORS COUNCIL	\$ 12,613.15	\$ 7,500.00	\$ 7,500.00
1510003900	PUBLIC RECEPTIONS COUNCIL	\$ 698.42	\$ 1,000.00	\$ 1,500.00
1510004200	DONATIONS COUNCIL	\$ 14,600.00	\$ 2,500.00	\$ 2,500.00
1510004800	MAT. & SUPPLIES COUNCIL	\$ 2,643.05	\$ 4,500.00	\$ 4,500.00
	Total COUNCIL	\$ 108,755.41	\$ 89,517.00	\$ 142,107.00
1025 ADMINISTRATION				
1510251000	SALARIES ADMIN	\$ 416,375.29	\$ 419,475.00	\$ 462,492.00
1510251100	BENEFITS ADMIN	\$ 88,613.73	\$ 125,843.00	\$ 132,299.00
1510251300	OFFICE SUPPLIES ADMIN	\$ 8,554.27	\$ 6,500.00	\$ 6,500.00
1510251500	OFFICE EQUIP. LEASE ADMIN	\$ 5,731.02	\$ 10,000.00	\$ 10,000.00
1510251602	SOFTWARE SUPPORT ADMIN	\$ 16,293.87	\$ 19,500.00	\$ 23,500.00
1510251700	TELEPHONE ADMIN	\$ 3,566.62	\$ 3,500.00	\$ 3,580.00
1510251800	POSTAGE ADMIN	\$ 1,304.56	\$ 2,000.00	\$ 2,000.00
1510251900	HEAT & HYDRO ADMIN	\$ 30,075.83	\$ 45,000.00	\$ 40,000.00
1510252000	TRAVEL ADMIN	\$ 2,264.05	\$ 7,500.00	\$ 10,000.00
1510252100	TRAINING ADMIN	\$ 2,390.82	\$ 2,000.00	\$ 4,500.00
1510252200	ADVERTISING ADMIN	\$ 1,986.67	\$ 2,500.00	\$ 2,500.00
1510252300	TRANSLATION ADMIN	\$ 65.20	\$ 150.00	\$ 150.00
1510252400	INSURANCE ADMIN	\$ 23,935.58	\$ 25,307.00	\$ 26,134.00
1510252500	BUILDING MAINTENANCE ADMIN	\$ 8,189.03	\$ 17,000.00	\$ 14,000.00
1510252600	JANITORIAL SUPP/MTCE ADMIN	\$ 1,531.24	\$ 2,000.00	\$ 2,000.00
1510252700	LEASES & TAXES ADMIN	\$ 3,376.70	\$ 3,300.00	\$ 3,300.00
1510252800	MEMBER. & LICENCES ADMIN	\$ 5,062.69	\$ 4,500.00	\$ 4,500.00
1510253000	CONSULTANTS ADMIN	\$ 89,402.08	\$ 206,500.00	\$ 67,449.00
1510253100	SOLICITORS ADMIN	\$ 6,761.95	\$ 15,000.00	\$ 15,000.00
1510253200	AUDITORS ADMIN	\$ 36,300.00	\$ 36,300.00	\$ 36,300.00
1510253400	CAPITAL ADMIN	\$ 31,698.24	\$ 105,500.00	\$ 508,000.00
1510253600	RESERVE FUNDS ADMIN	\$ 80,874.00	\$ 80,874.00	\$ 80,874.00
1510253700	FINANCE CHARGES ADMIN	\$ 3,210.42	\$ 3,500.00	\$ 3,500.00
1510253900	PUBLIC RECEPTIONS ADMIN	\$ 1,032.38	\$ 600.00	\$ 600.00
1510254310	ALARM SYSTEM ADMIN	\$ 681.75	\$ 700.00	\$ 700.00
1510254800	MAT. & SUPPLIES ADMIN	\$ 2,669.95	\$ 6,000.00	\$ 19,500.00
1510259999	CHARGEBACKS ADMIN	-\$ 20,000.00	-\$ 20,000.00	-\$ 20,000.00
	Total ADMINISTRATION	\$ 851,947.94	\$ 1,131,049.00	\$ 1,459,378.00
1090 TAXATION				
1510901800	POSTAGE TAX	\$ 1,240.16	\$ 1,500.00	\$ 1,500.00
1510902200	ADVERTISING TAX	\$ 152.65	\$ 500.00	\$ 500.00
1510903100	SOLICITORS TAX	\$ -	\$ 2,000.00	\$ 2,000.00
1510904800	MAT. & SUPPLIES TAX	\$ -	\$ 200.00	\$ 200.00
1510909000	MPAC TAX	\$ 25,801.52	\$ 25,802.00	\$ 26,063.00
	Total TAXATION	\$ 27,194.33	\$ 30,002.00	\$ 30,263.00
1100 ELECTIONS				
1511002300	TRANSLATION ELECTIONS	\$ 28.57	\$ -	
	Total ELECTIONS	\$ 28.57	\$ -	
	Total Expense	\$ 987,926.25	\$ 1,250,568.00	\$ 1,631,748.00

Budget Variance Report				
Fiscal Year :	2024		MAY 13TH, 2024	
Budget Type :	BUDGET VALUES			
		2023	2023	PROPOSED
Acct Code	Account Name	Year to Date	Budget Amount	2024

Expense				
1200 FIRE DEPARTMENT				
1512001000	SALARIES FIRE DEPT	\$ 489.20	\$ 1,000.00	\$ 1,000.00
1512001025	SALARIES TRUCKS FIRE DEPT	\$ 124.95	\$ -	
1512001035	SAL. HONOURARIUM FIRE DEPT	\$ 72,535.29	\$ 72,471.00	\$ 77,982.00
1512001100	BENEFITS FIRE DEPT	\$ 10,389.90	\$ 10,200.00	\$ 10,000.00
1512001200	ADMIN. CHARGES FIRE DEPT	\$ 250.00	\$ 1,000.00	\$ 500.00
1512001700	TELEPHONE FIRE DEPT	\$ 437.36	\$ 425.00	\$ 440.00
1512002100	TRAINING/CONFERENCE FIRE DEPT			\$ 6,000.00
1512002400	INSURANCE FIRE DEPT	\$ 23,198.25	\$ 23,198.00	\$ 23,956.00
1512002600	JANIT. SUPP/MTCE. FIRE DEPT	\$ -	\$ 150.00	\$ 150.00
1512002800	MEMB. & LICENCES FIRE DEPT	\$ 678.98	\$ 875.00	\$ 875.00
1512003400	CAPITAL FIRE DEPT	\$ 82,201.35	\$ 105,900.00	\$ 19,100.00
1512003600	RESERVE FUNDS FIRE DEPT	\$ 31,200.00	\$ 31,200.00	\$ 66,000.00
1512004300	FIRE PREVENTION FIRE DEPT	\$ 1,073.79	\$ 3,500.00	\$ 18,500.00
1512004310	ALARM SYSTEM FIRE DEPT	\$ 5,283.80	\$ 6,500.00	\$ 6,500.00
1512004400	EMERGENCY SER. FIRE DEPT	\$ 5,271.00	\$ 7,000.00	\$ 7,000.00
1512004800	MAT. & SUPPLIES FIRE DEPT	\$ 25,738.51	\$ 20,000.00	\$ 25,500.00
	Total FIRE DEPARTMENT	\$ 258,872.38	\$ 283,419.00	\$ 263,503.00
1225 EMERGENCY SERVICES				
1512251700	TELEPHONE EMERGENCY SERVICES	\$ 976.92	\$ 1,400.00	\$ 1,400.00
1512254800	MAT. & SUPPLIES EMERGENCY SERVICES	\$ 1,057.29	\$ 600.00	\$ 600.00
	Total EMERGENCY SERVICES	\$ 2,034.21	\$ 2,000.00	\$ 2,000.00
1300 POLICE SERVICES				
1513009004	OPP DETACHMENT BOARD			\$ 5,000.00
1513009005	POLICE REQUISITION OPP	\$ 517,192.04	\$ 520,686.00	\$ 505,480.00
	Total POLICE SERVICES	\$ 517,192.04	\$ 520,686.00	\$ 510,480.00
1325 BYLAW ENFORCEMENT				
1513251000	SALARIES BYLAW	\$ 49,247.24	\$ 50,349.00	\$ 50,622.00
1513251100	BENEFITS BYLAW	\$ 12,899.43	\$ 13,870.00	\$ 14,063.00
1513251300	OFFICE SUPPLIES BYLAW	\$ -	\$ 100.00	\$ 100.00
1513251700	TELEPHONE BYLAW	\$ 427.44	\$ 455.00	\$ 455.00
1513252100	TRAINING BYLAW	\$ 1,506.84	\$ 2,500.00	\$ 500.00
1513252200	ADVERTISING BYLAW	\$ 189.44	\$ 1,200.00	\$ 1,200.00
1513252300	TRANSLATION BYLAW	\$ 88.28	\$ 200.00	\$ 200.00
1513252400	INSURANCE BYLAW	\$ 2,336.87	\$ 2,109.00	\$ 2,178.00
1513252800	MEMBER. & LICENCES BYLAW	\$ 191.00	\$ 320.00	\$ 320.00
1513252900	UNIFORMS BYLAW	\$ -	\$ 250.00	\$ 250.00
1513253100	SOLICITORS BYLAW	\$ -	\$ 2,000.00	\$ 2,000.00
1513254800	MAT. & SUPPLIES BYLAW	\$ 8,987.43	\$ 6,000.00	\$ 6,000.00
	Total BYLAW ENFORCEMENT	\$ 75,873.97	\$ 79,353.00	\$ 77,888.00
1375 BUILDING DEPARTMENT				
1513751000	SALARIES BUILDING	\$ 42,349.44	\$ 43,543.00	\$ 43,543.00
1513751100	BENEFITS BUILDING	\$ 12,167.04	\$ 12,320.00	\$ 13,086.00
1513751300	OFFICE SUPPLIES BUILDING	\$ 426.66	\$ 225.00	\$ 225.00
1513751800	POSTAGE BUILDING	\$ 11.01	\$ 50.00	\$ 50.00
1513752100	TRAINING BUILDING	\$ 1,855.86	\$ -	\$ 1,450.00
1513752300	TRANSLATION BUILDING	\$ 81.14	\$ -	\$ 100.00
1513752800	MEMBER. & LICENCES BUILDING	\$ 718.35	\$ 110.00	\$ 700.00
1513753000	CONSULTANTS BUILDING	\$ 1,844.40	\$ 4,500.00	\$ 4,500.00
1513753100	SOLICITORS BUILDING	\$ -	\$ 1,250.00	\$ 1,250.00
1513754800	MAT. & SUPPLIES BUILDING	\$ -	\$ 3,500.00	\$ 3,500.00
	Total BUILDING DEPARTMENT	\$ 59,453.90	\$ 65,498.00	\$ 68,404.00
	Total Expense	\$ 913,426.50	\$ 950,956.00	\$ 922,275.00

Budget Variance Report				
Fiscal Year :	2024		MAY 13TH, 2024	
Budget Type :	BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	

Expense				
2000 PUBLIC WORKS				
1520001000	SALARIES PW	\$ 93,382.24	\$ 91,490.00	\$ 85,753.00
1520001005	SAL. STATS, VAC. & BEH. PW		\$ -	\$ -
1520001010	SALARIES SICK LEAVE PW		\$ -	\$ -
1520001015	SALARIES TRAINING PW	\$ 1,880.07	\$ 3,000.00	\$ -
1520001020	SALARIES BUILDING PW	\$ 6,048.33	\$ 15,000.00	\$ 13,936.00
1520001100	BENEFITS PW	\$ 30,049.75	\$ 29,781.00	\$ 33,408.00
1520001300	OFFICE SUPPLIES PW	\$ 1,471.05	\$ 2,000.00	\$ 2,000.00
1520001700	TELEPHONE PW	\$ 2,525.33	\$ 3,000.00	\$ 3,105.00
1520001900	HEAT & HYDRO PW	\$ 20,518.81	\$ 25,000.00	\$ 25,000.00
1520002000	TRAVEL PW	\$ 839.52	\$ 1,000.00	\$ 1,000.00
1520002100	TRAINING PW	\$ 483.36	\$ 2,000.00	\$ 5,000.00
1520002200	ADVERTISING PW	\$ 731.87	\$ 1,000.00	\$ 1,000.00
1520002400	INSURANCE PW	\$ 59,050.09	\$ 59,050.00	\$ 60,979.00
1520002500	BUILDING MAINTENANCE PW	\$ 6,247.93	\$ 8,500.00	\$ 5,000.00
1520002600	JANITORIAL SUPP/MTCE PW	\$ 1,919.62	\$ 3,500.00	\$ 3,500.00
1520002800	MEMBER. & LICENCES PW	\$ 616.75	\$ 650.00	\$ 650.00
1520003000	CONSULTANTS PW	\$ 17,028.25	\$ 31,500.00	\$ 45,349.00
1520003400	CAPITAL PW	\$ 461,586.62	\$ 452,302.00	\$ 336,000.00
1520003600	RESERVE FUNDS PW	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00
1520003801	DEBT RET:PRINCIPAL PW	\$ 120,220.16	\$ 120,221.00	\$ 120,221.00
1520003802	DEBT RET:INTEREST PW	\$ 9,773.36	\$ 9,773.00	\$ 9,773.00
1520004310	ALARM SYSTEM PW	\$ 305.28	\$ 350.00	\$ 350.00
1520004800	MAT. & SUPPLIES PW	\$ 2,652.83	\$ 8,500.00	\$ 8,500.00
1520004900	TOOLS PW	\$ 3,244.43	\$ 3,500.00	\$ 3,500.00
1520009999	ADMIN. CHARGEBACKS PW	-\$ 7,000.00	-\$ 7,000.00	-\$ 7,000.00
	Total PUBLIC WORKS	\$ 965,575.65	\$ 996,117.00	\$ 889,024.00
2050 STREETLIGHTS				
1520501900	HEAT & HYDRO ST.LIGHT	\$ 23,496.12	\$ 30,000.00	\$ 25,000.00
1520503400	CAPITAL ST.LIGHT	\$ 107,103.91	\$ 113,000.00	\$ -
1520504800	MAT. & SUPPLIES ST.LIGHT	\$ 3,899.46	\$ 8,500.00	\$ 4,000.00
	Total STREETLIGHTS	\$ 134,499.49	\$ 151,500.00	\$ 29,000.00
2205 CATCH BASINS/STORM SEWERS				
1522051000	SALARIES CB & SS	\$ 364.82	\$ 500.00	\$ -
1522051100	BENEFITS CB & SS	\$ 105.36	\$ 150.00	\$ -
1522054800	MAT. & SUPPLIES CB & SS	\$ 273.29	\$ -	\$ 200.00
	Total CATCH BASINS/STORM SEWERS	\$ 743.47	\$ 650.00	\$ 200.00
2210 DITCHING & BRUSHING				
1522101000	SALARIES DIT. & BRUSH	\$ 9,708.02	\$ 2,500.00	\$ 13,620.00
1522101100	BENEFITS DIT. & BRUSH	\$ 2,882.82	\$ 713.00	\$ 3,461.00
1522104800	MAT. & SUPPLIES DIT. & BRUSH	\$ 229.83	\$ -	\$ -
1522104875	CONT. RENTALS DIT. & BRUSH	\$ -	\$ 3,000.00	\$ 5,000.00
	Total DITCHING & BRUSHING	\$ 12,820.67	\$ 6,213.00	\$ 22,081.00
2215 DUST CONTROL				
1522151000	SALARIES DUST CONT	\$ 651.47	\$ 950.00	\$ -
1522151100	BENEFITS DUST CONT	\$ 199.82	\$ 275.00	\$ -
1522154800	MAT SUPP DUST CONT	\$ 372.63	\$ -	\$ 8,000.00
	Total DUST CONTROL	\$ 1,223.92	\$ 1,225.00	\$ 8,000.00
2220 BRIDGES & CULVERTS				
1522201000	SALARIES BRID & CUL.	\$ 943.72	\$ 1,600.00	\$ -
1522201100	BENEFITS BRID & CUL.	\$ 264.47	\$ 480.00	\$ -
1522204800	MAT. & SUPPLIES BRID & CUL.	\$ 1,644.60	\$ 7,604.00	\$ 5,000.00
	Total BRIDGES & CULVERTS	\$ 2,852.79	\$ 9,684.00	\$ 5,000.00
2225 GRAVELLING				
1522251000	SALARIES GRAVEL	\$ 661.50	\$ 1,000.00	\$ -
1522251100	BENEFITS GRAVEL	\$ 211.38	\$ 300.00	\$ -
1522254800	MAT. & SUPPLIES GRAVEL	\$ 422.70	\$ 27,000.00	\$ 27,000.00
1522254875	CONT. RENTALS GRAVEL	\$ 548.55	\$ -	\$ 3,000.00
	Total GRAVELLING	\$ 1,844.13	\$ 28,300.00	\$ 30,000.00

Budget Variance Report					
Fiscal Year :		2024	MAY 13TH, 2024		
Budget Type :		BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED	2024
		Year to Date	Budget Amount		
2230 STREET CLEANING					
1522301000	SALARIES ST. CLEANING	\$ 7,819.08	\$ 9,750.00	\$	13,620.00
1522301100	BENEFITS ST. CLEANING	\$ 2,286.11	\$ 2,925.00	\$	3,461.00
	Total STREET CLEANING	\$ 10,105.19	\$ 12,675.00	\$	17,081.00
2235 PATCHING					
1522351000	SALARIES PATCHING	\$ 10,551.92	\$ 12,000.00	\$	13,620.00
1522351100	BENEFITS PATCHING	\$ 3,153.87	\$ 3,600.00	\$	3,461.00
1522354800	MAT. & SUPPLIES PATCHING	\$ 56,917.31	\$ 63,250.00	\$	8,250.00
1522354875	CONT. RENTALS PATCHING	\$ 531.01	\$ -	\$	-
	Total PATCHING	\$ 71,154.11	\$ 78,850.00	\$	25,331.00
2240 GUARD RAILS					
1522401000	SALARIES GUARD RAILS	\$ -	\$ 1,000.00	\$	-
1522401100	BENEFITS GUARD RAILS	\$ -	\$ 300.00	\$	-
1522404800	MAT& SUPPLIES GUARD RAILS			\$	2,500.00
	Total GUARD RAILS	\$ -	\$ 1,300.00	\$	2,500.00
2245 CLEANUP WEEK					
1522451000	SALARIES CLEANUP WK.	\$ 131.92	\$ 850.00	\$	-
1522451100	BENEFITS CLEANUP WK.	\$ 42.52	\$ 255.00	\$	-
1522454800	MAT. & SUPPLIES CLEANUP WK.	\$ 214.92	\$ 300.00	\$	300.00
	Total CLEANUP WEEK	\$ 389.36	\$ 1,405.00	\$	300.00
2250 DRAGGING & GRADING					
1522501000	SALARIES DRAG./GRAD	\$ 7,909.40	\$ 10,000.00	\$	13,620.00
1522501100	BENEFITS DRAG./GRAD	\$ 2,596.96	\$ 3,000.00	\$	3,461.00
	Total DRAGGING & GRADING	\$ 10,506.36	\$ 13,000.00	\$	17,081.00
2255 ROADSIDE MAINTENANCE					
1522551000	SALARIES ROAD MCTE.	\$ 27,951.78	\$ 26,650.00	\$	42,806.00
1522551100	BENEFITS ROAD MCTE.	\$ 8,189.39	\$ 7,995.00	\$	10,878.00
1522554800	MAT. & SUPPLIES ROAD MCTE.	\$ 8,973.34	\$ 6,000.00	\$	6,000.00
	Total ROADSIDE MAINTENANCE	\$ 45,114.51	\$ 40,645.00	\$	59,684.00
2600 WINTER CONTROL					
1526001000	SALARIES WINTER CTL.	\$ 11,416.22	\$ 12,000.00	\$	-
1526001100	BENEFITS WINTER CTL.	\$ 2,221.36	\$ 3,600.00	\$	-
	Total WINTER CONTROL	\$ 13,637.58	\$ 15,600.00	\$	-
2605 SNOW REMOVAL					
1526051000	SALARIES SNOW REM.	\$ 31,848.21	\$ 44,000.00	\$	56,426.00
1526051100	BENEFITS SNOW REM.	\$ 9,954.54	\$ 13,200.00	\$	14,339.00
1526054875	CONT. RENTALS SNOW REM.	\$ 9,531.66	\$ 14,675.00	\$	14,675.00
	Total SNOW REMOVAL	\$ 51,334.41	\$ 71,875.00	\$	85,440.00
2610 SANDING & SALTING					
1526101000	SALARIES SAND & SALT	\$ 21,824.62	\$ 20,400.00	\$	35,023.00
1526101100	BENEFITS SAND & SALT	\$ 5,603.77	\$ 6,120.00	\$	8,900.00
1526104800	MAT. & SUPPLIES SAND & SALT	\$ 42,239.34	\$ 50,000.00	\$	50,000.00
1526104875	CONT. RENTALS SAND & SALT	\$ 630.92	\$ -	\$	-
	Total SANDING & SALTING	\$ 70,298.65	\$ 76,520.00	\$	93,923.00
2615 SIDEWALK SNOW REMOVAL					
1526151000	SALARIES SNOW SDWK.	\$ 12,002.17	\$ 11,628.00	\$	21,853.00
1526151100	BENEFITS SNOW SDWK.	\$ 4,081.97	\$ 3,488.00	\$	6,432.00
	Total SIDEWALK SNOW REMOVAL	\$ 16,084.14	\$ 15,116.00	\$	28,285.00
2620 SIDEWALK SANDING & SALTING					
1526201000	SALARIES SND/SLT SDWK	\$ 11,893.85	\$ 13,260.00	\$	21,853.00
1526201100	BENEFITS SND/SLT SDWK	\$ 3,476.73	\$ 3,780.00	\$	6,432.00
1526204800	MAT. & SUPPLIES SND/SLT SDWK	\$ -	\$ 1,500.00	\$	1,500.00
	Total SIDEWALK SANDING & SALTING	\$ 15,370.58	\$ 18,540.00	\$	29,785.00
2700 1991 CHAMPION GRADER					
1527001000	SALARIES GRADER 1991	\$ 788.04	\$ 1,000.00	\$	-
1527001100	BENEFITS GRADER 1991	\$ 247.66	\$ 300.00	\$	-
1527004800	MAT. & SUPPLIES GRADER 1991	\$ 7,549.94	\$ 8,500.00	\$	8,500.00
	Total 1991 CHAMPION GRADER	\$ 8,585.64	\$ 9,800.00	\$	8,500.00
2705 2020 950 GC LOADER					
1527051000	SALARIES 2020 950 GC LOADER	\$ 227.28	\$ 500.00	\$	-
1527051100	BENEFITS 2020 950 GC LOADER	\$ 61.51	\$ 150.00	\$	-

Budget Variance Report					
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Budget Type :		BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED	
		Year to Date	Budget Amount	2024	
	1527054800 MAT. & SUPPLIES 2020 950 GC LOADER	\$ 34,216.66	\$ 40,000.00	\$ 40,000.00	
	Total 2020 950 GC LOADER	\$ 34,505.45	\$ 40,650.00	\$ 40,000.00	
2710 2000 CAT BACKHOE					
	1527101000 SALARIES BACKHOE 2000	\$ 738.47	\$ 500.00	\$ -	
	1527101100 BENEFITS BACKHOE 2000	\$ 206.60	\$ 150.00	\$ -	
	1527104800 MAT. & SUPPLIES BACKHOE 2000	\$ 7,991.33	\$ 15,000.00	\$ 8,000.00	
	Total 2000 CAT BACKHOE	\$ 8,936.40	\$ 15,650.00	\$ 8,000.00	
2715 STREET SWEEPER					
	1527151000 SALARIES ST. SWEEPER	\$ 890.97	\$ 1,000.00	\$ -	
	1527151100 BENEFITS ST. SWEEPER	\$ 265.10	\$ 300.00	\$ -	
	1527154800 MAT. & SUPPLIES ST. SWEEPER	\$ 21,538.00	\$ 22,050.00	\$ 6,000.00	
	Total STREET SWEEPER	\$ 22,694.07	\$ 23,350.00	\$ 6,000.00	
2720 MTS TRACKLESS					
	1527201000 SALARIES TRACKLESS	\$ 1,794.52	\$ 1,500.00	\$ -	
	1527201100 BENEFITS TRACKLESS	\$ 429.16	\$ 450.00	\$ -	
	1527204800 MAT. & SUPPLIES TRACKLESS	\$ 22,821.44	\$ 13,050.00	\$ 10,000.00	
	Total MTS TRACKLESS	\$ 25,045.12	\$ 15,000.00	\$ 10,000.00	
2725 DBH THAWING UNIT					
	1527251000 SALARIES DBH THAWING	\$ 29.40	\$ 300.00	\$ -	
	1527251100 BENEFITS DBH THAWING	\$ -	\$ 100.00	\$ -	
	1527254800 MAT. & SUPPLIES DBH THAWING	\$ 494.71	\$ 675.00	\$ 1,200.00	
	Total DBH THAWING UNIT	\$ 524.11	\$ 1,075.00	\$ 1,200.00	
2730 2011 SANDER UNIT					
	1527301000 SALARIES SANDER 2011	\$ -	\$ 1,000.00	\$ -	
	1527301100 BENEFITS SANDER 2011	\$ -	\$ 300.00	\$ -	
	1527304800 MAT. & SUPPLIES SANDER 2011	\$ -	\$ 2,000.00		
	Total 2011 SANDER UNIT	\$ -	\$ 3,300.00	\$ -	
2740 2017 DODGE 1/2					
	1527404800 MAT. & SUPPLIES DODGE 1/2T 2017	\$ 9,240.68	\$ 6,500.00	\$ 5,000.00	
	Total 2017 DODGE 1/2	\$ 9,240.68	\$ 6,500.00	\$ 5,000.00	
2751 2018 CHEVY 1/2					
	1527514800 MAT. & SUPPLIES 2018 CHEVY 1/2	\$ 2,841.79	\$ 4,000.00	\$ 5,000.00	
	Total 2018 CHEVY 1/2	\$ 2,841.79	\$ 4,000.00	\$ 5,000.00	
2755 FORD F550 3 TON					
	1527551000 SALARIES FORD 3 TON F550	\$ 965.16	\$ -	\$ -	
	1527551100 BENEFITS FORD 3 TON F550	\$ 234.53	\$ -	\$ -	
	1527554800 MAT. & SUPP. FORD 3 TON F550	\$ 5,835.33	\$ 5,000.00	\$ 10,000.00	
	Total FORD F550 3 TON	\$ 7,035.02	\$ 5,000.00	\$ 10,000.00	
2760 2023 INTERNATIONAL PLOW TRUCK					
	1527601000 SALARIES 2023 INT. PLOW TRUCK	\$ 2,971.52	\$ 2,500.00	\$ -	
	1527601100 BENEFITS 2023 INT. PLOW TRUCK	\$ 780.28	\$ 750.00	\$ -	
	1527604800 MAT. & SUPPLIES 2023 INT. PLOW TRUCK	\$ 19,304.98	\$ 21,750.00	\$ 19,000.00	
	Total 2023 INTERNATIONAL PLOW TRUCK	\$ 23,056.78	\$ 25,000.00	\$ 19,000.00	
2765 UTILITY TRAILER					
	1527654800 MAT. & SUPPLIES UTILITY TRAILER	\$ 35.56	\$ -	\$ 100.00	
	Total UTILITY TRAILER	\$ 35.56	\$ -	\$ 100.00	
2770 2005 CARGO TRAILER					
	1527704800 MAT. & SUPPLIES CARGO 2005	\$ 145.39	\$ -	\$ 250.00	
	Total 2005 CARGO TRAILER	\$ 145.39	\$ -	\$ 250.00	
2805 DIAPHRAGM PUMP					
	1528054800 MAT. & SUPPLIES DIAPHRAGM PUMP	\$ -	\$ 600.00	\$ 250.00	
	Total DIAPHRAGM PUMP	\$ -	\$ 600.00	\$ 250.00	
2810 TORO MOWER					
	1528104800 MAT. & SUPPLIES MOWER TORO	\$ -	\$ 500.00	\$ -	
	Total TORO MOWER	\$ -	\$ 500.00	\$ -	
2815 LAWN MOWERS					
	1528151000 SALARIES LAWN MOWER	\$ 131.92	\$ -		
	1528151100 BENEFITS LAWN MOWER	\$ 31.39	\$ -		
	1528154800 MAT. & SUPPLIES LAWN MOWER	\$ 909.01	\$ 2,500.00	\$ 2,500.00	
	Total LAWN MOWERS	\$ 1,072.32	\$ 2,500.00	\$ 2,500.00	
2820 2020 KUBOTA ZERO TURN					

Budget Variance Report					
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Budget Type :		BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED 2024	
		Year to Date	Budget Amount		
1528204800	MAT. & SUPPLIES 2020 KUBOTA	\$ 478.58	\$ 500.00	\$	500.00
	Total 2020 KUBOTA ZERO TURN	\$ 478.58	\$ 500.00	\$	500.00
2825 WELDER					
1528254800	MAT. & SUPPLIES WELDER	\$ 202.87	\$ 50.00	\$	50.00
	Total WELDER	\$ 202.87	\$ 50.00	\$	50.00
2830 COMPRESSOR					
1528304800	MAT. & SUPPLIES COMPRESSOR	\$ 75.85	\$ 500.00	\$	500.00
	Total COMPRESSOR	\$ 75.85	\$ 500.00	\$	500.00
2840 STEAMER					
1528404800	MAT. & SUPPLIES STEAMER	\$ 353.10	\$ 200.00	\$	200.00
	Total STEAMER	\$ 353.10	\$ 200.00	\$	200.00
2845 CHAIN SAW					
1528454800	MAT. & SUPPLIES CHAIN SAW	\$ 89.52	\$ 200.00	\$	200.00
	Total CHAIN SAW	\$ 89.52	\$ 200.00	\$	200.00
2850 CEMENT MIXER					
1528504800	MAT. & SUPPLIES CEMENT MIXER	\$ -	\$ 150.00	\$	150.00
	Total CEMENT MIXER	\$ -	\$ 150.00	\$	150.00
2855 WATER PUMPS					
1528554800	MAT. & SUPPLIES WATER PUMPS	\$ -	\$ 250.00	\$	250.00
	Total WATER PUMPS	\$ -	\$ 250.00	\$	250.00
2860 COMPACTOR					
1528604800	MAT. & SUPPLIES COMPACTOR	\$ -	\$ 250.00	\$	250.00
	Total COMPACTOR	\$ -	\$ 250.00	\$	250.00
2865 CUTOFF SAW					
1528654800	MAT. & SUPPLIES CUTOFF SAW	\$ -	\$ 1,000.00	\$	1,000.00
	Total CUTOFF SAW	\$ -	\$ 1,000.00	\$	1,000.00
2870 PRESSURE WASHER					
1528704800	MAT. & SUPPLIES PRESS. WASH	\$ 143.93	\$ 250.00	\$	250.00
	Total PRESSURE WASHER	\$ 143.93	\$ 250.00	\$	250.00
2875 AUGER MACHINE					
1528754800	MAT. & SUPPLIES AUGER	\$ 541.01	\$ 600.00	\$	600.00
	Total AUGER MACHINE	\$ 541.01	\$ 600.00	\$	600.00
2880 2010 SNOW BLOWER					
1528804800	MAT. & SUPPLIES 2010 SNBLOWER	\$ -	\$ 150.00	\$	150.00
	Total 2010 SNOW BLOWER	\$ -	\$ 150.00	\$	150.00
2899 MISCELLANEOUS EQUIPMENT					
1528994800	MAT. & SUPPLIES MISC. EQUIP.	\$ 9,661.68	\$ 7,500.00	\$	7,500.00
	Total MISCELLANEOUS EQUIPMENT	\$ 9,661.68	\$ 7,500.00	\$	7,500.00
2975 SIDEWALKS					
1529751000	SALARIES SIDEWALKS	\$ 2,460.83	\$ 4,000.00		
1529751100	BENEFITS SIDEWALKS	\$ 752.77	\$ 1,200.00		
1529754800	MAT. & SUPPLIES SIDEWALKS	\$ -	\$ 1,500.00	\$	1,500.00
	Total SIDEWALKS	\$ 3,213.60	\$ 6,700.00	\$	1,500.00
	Total Expense	\$ 1,582,033.48	\$ 1,710,440.00	\$	1,471,615.00

Budget Variance Report				
Fiscal Year :		2024		MAY 13TH, 2024
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
2100 AIRPORT				
1521001000	SALARIES AIRPORT	\$ 103,275.25	\$ 111,100.00	\$ 122,759.00
1521001100	BENEFITS AIRPORT	\$ 25,855.83	\$ 27,301.00	\$ 32,468.00
1521001300	OFFICE SUPPLIES AIRPORT	\$ 93.73	\$ 225.00	\$ 300.00
1521001700	TELEPHONE AIRPORT	\$ 2,141.40	\$ 1,750.00	\$ 2,105.00
1521001900	HEAT & HYDRO AIRPORT	\$ 9,742.51	\$ 12,100.00	\$ 12,100.00
1521002100	TRAINING AIRPORT	\$ 515.26	\$ 300.00	\$ 1,000.00
1521002400	INSURANCE AIRPORT	\$ 14,215.73	\$ 14,707.00	\$ 14,491.00
1521002500	BUILDING MTCE. AIRPORT	\$ 2,740.06	\$ 4,500.00	\$ 8,000.00
1521002600	JANITOR. SUPP/MTCE AIRPORT	\$ 491.77	\$ 500.00	\$ 500.00
1521002800	MEMBER. & LICENCES AIRPORT	\$ 702.45	\$ 675.00	\$ 675.00
1521003000	CONSULTING AIRPORT	\$ 6,747.32	\$ 51,000.00	\$ 70,599.00
1521003400	CAPITAL AIRPORT	\$ 9,848.33		\$ 125,565.00
1521003600	RESERVE FUNDS AIRPORT	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
1521004310	ALARM SYSTEM AIRPORT	\$ 816.24	\$ 850.00	\$ 500.00
1521004600	NAVIGATION AIDS AIRPORT	\$ 99.23	\$ 3,000.00	\$ 3,000.00
1521004700	FUEL FOR RESALE AIRPORT	\$ 459,299.30	\$ 177,000.00	\$ 200,000.00
1521004800	MAT. & SUPPLIES AIRPORT	\$ 6,990.11	\$ 7,500.00	\$ 7,500.00
	Total AIRPORT	\$ 663,574.52	\$ 432,508.00	\$ 621,562.00
2105 AIRSTRIP MAINTENANCE				
1521054800	MAT. & SUPPLIES AIRSTRIP MTCE	\$ 153.88	\$ 7,000.00	\$ 12,000.00
	Total AIRSTRIP MAINTENANCE	\$ 153.88	\$ 7,000.00	\$ 12,000.00
2110 AIRPORT REFUELLER				
1521104800	MAT. & SUPPLIES REFULLER	\$ 613.82	\$ 7,000.00	\$ 7,000.00
	Total AIRPORT REFUELLER	\$ 613.82	\$ 7,000.00	\$ 7,000.00
2115 AIRPORT 1/2 TON				
1521151000	SALARIES 1/2 TON AIR.	\$ 32.98	\$ -	
1521151100	BENEFITS 1/2 TON AIR.	\$ 8.76	\$ -	
1521154800	MAT. & SUPPLIES 1/2 TON AIR.	\$ 4,416.09	\$ 5,000.00	\$ 5,000.00
	Total AIRPORT 1/2 TON	\$ 4,457.83	\$ 5,000.00	\$ 5,000.00
2120 AIRPORT LOADER				
1521201000	SALARIES LOADER AIRP.	\$ 296.82	\$ -	
1521201100	BENEFITS LOADER AIRP.	\$ 71.15	\$ -	
1521204800	MAT. & SUPPLIES LOADER AIRP.	\$ 15,977.92	\$ 18,000.00	\$ 18,000.00
	Total AIRPORT LOADER	\$ 16,345.89	\$ 18,000.00	\$ 18,000.00
2125 AIRPORT BLOWER & PLOW				
1521251000	SALARIES BLOWER AIRP.	\$ 230.86		
1521254800	BENEFITS BLOWER AIRP.	\$ 55.17		
1521254800	MAT. & SUPPLIES BLOWER AIRP.	\$ 4,399.94	\$ 2,560.00	\$ 2,560.00
	Total AIRPORT BLOWER & PLOW	\$ 4,685.97	\$ 2,560.00	\$ 2,560.00
2130 AIRPORT BRUSH HOG				
1521304800	MAT. & SUPPLIES BRUSH HOG	\$ -	\$ 1,150.00	
	Total AIRPORT BRUSH HOG	\$ -	\$ 1,150.00	\$ -
Total Expense		\$ 689,831.91	\$ 473,218.00	\$ 666,122.00

Budget Variance Report				
Fiscal Year :		2024	MAY 13TH, 2024	
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
3000 WATERWORKS				
1530001000	SALARIES WW			\$ 17,472.00
1530001100	BENEFITS WW			\$ 4,657.00
1530001200	ADMINSTRATIVE CHARGES WW	\$ 17,000.00	\$ 18,500.00	\$ 18,500.00
1530001300	OFFICE SUPPLIES WW	\$ -	\$ 850.00	\$ 850.00
1530001800	POSTAGE WW	\$ 2,687.46	\$ 2,550.00	\$ 2,700.00
1530001900	HEAT & HYDRO WW	\$ 105,228.04	\$ 122,700.00	\$ 122,700.00
1530002000	TRAVEL WW	\$ -	\$ 1,500.00	\$ 1,500.00
1530002100	TRAINING WW	\$ 605.28	\$ 1,500.00	\$ 2,500.00
1530002200	ADVERTISING WW	\$ 396.87	\$ 950.00	\$ 950.00
1530002700	LEASES & TAXES WW	\$ 2,041.96	\$ 2,050.00	\$ 2,050.00
1530002800	MEMBER. & LICENCES WW	\$ -	\$ 175.00	\$ 175.00
1530003000	CONSULTANTS WW	\$ 29,193.02	\$ 56,000.00	\$ 81,349.00
1530003400	CAPITAL WW	\$ 72,398.97	\$ 266,405.00	\$ 341,850.00
1530003600	RESERVE FUNDS WW	\$ 475,338.00	\$ 475,338.00	\$ 475,338.00
1530003801	DEBT RET:PRINCIPAL WW	\$ 44,806.91	\$ 44,807.00	\$ 44,807.00
1530003802	DEBT RET:INTEREST WW	\$ 3,642.60	\$ 3,643.00	\$ 3,643.00
1530004800	MAT. & SUPPLIES WW	\$ -	\$ 17,000.00	\$ 17,000.00
1530005000	PLANT OPERATIONS:OCWA WW	\$ 292,609.50	\$ 292,610.00	\$ 303,110.00
1530005001	PLANT OPERATIONS:TWP WW	\$ 95,831.72	\$ 130,500.00	\$ 125,500.00
	Total WATERWORKS	\$ 1,141,780.33	\$ 1,437,078.00	\$ 1,566,651.00
3010 WATERWORKS CONNECTIONS				
1530101000	SALARIES WW. CONN.	\$ -	\$ 1,650.00	0
1530101100	BENEFITS WW. CONN.	\$ -	\$ 500.00	0
1530104800	MAT. & SUPPLIES WW. CONN.	\$ 8,718.13	\$ 1,000.00	\$ 1,000.00
	Total WATERWORKS CONNECTIONS	\$ 8,718.13	\$ 3,150.00	\$ 1,000.00
3015 WATERWORKS MAINTENANCE				
1530151000	SALARIES WW MAINT.	\$ 24,402.36	\$ 32,000.00	\$ 37,240.00
1530151100	BENEFITS WW MAINT.	\$ 7,064.17	\$ 9,120.00	\$ 9,222.00
1530154800	MAT. & SUPPLIES WW MAINT.	\$ 2,554.46	\$ 16,500.00	\$ 11,500.00
	Total WATERWORKS MAINTENANCE	\$ 34,020.99	\$ 57,620.00	\$ 57,962.00
3020 WATERWORKS METERS				
1530201000	SALARIES WW METERS	\$ 949.98	\$ 1,000.00	0
1530201100	BENEFITS WW METERS	\$ 296.59	\$ 285.00	0
1530204800	MAT. & SUPPLIES WW METERS	\$ -	\$ 500.00	\$ 5,500.00
	Total WATERWORKS METERS	\$ 1,246.57	\$ 1,785.00	\$ 5,500.00
3025 WATERWORKS HYDRANTS				
1530251000	SALARIES WW HYDRANTS	\$ 2,918.36	\$ 6,500.00	0
1530251100	BENEFITS WW HYDRANTS	\$ 812.30	\$ 1,950.00	0
1530254800	MAT. & SUPPLIES WW HYDRANTS	\$ 3,591.31	\$ 500.00	\$ 500.00
	Total WATERWORKS HYDRANTS	\$ 7,321.97	\$ 8,950.00	\$ 500.00
3030 WATERWORKS THAWING				
1530301000	SALARIES WW THAWING	\$ 82.45	\$ 12,000.00	0
1530301100	BENEFITS WW THAWING	\$ 26.57	\$ 3,600.00	0
	Total WATERWORKS THAWING	109.02	15600	0
3100 SANITARY SEWER				
1531001000	SALARIES SS			\$ 17,472.00
1531001100	BENEFITS SS			\$ 4,657.00
1531001200	ADMINSTRATIVE CHARGES SS	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
1531001900	HEAT & HYDRO SS	\$ 43,790.96	\$ 44,375.00	\$ 44,375.00
1531002000	TRAVEL SS	\$ -	\$ 200.00	\$ 200.00
1531002700	LEASES & TAXES SS	\$ 228.60	\$ 220.00	\$ 220.00
1531002800	MEMBER. & LICENCES SS	\$ -	\$ 75.00	\$ 75.00
1531003000	CONSULTANTS SS	\$ 22,277.62	\$ 21,500.00	\$ 23,250.00
1531003400	CAPITAL SS	\$ 116,534.75	\$ 153,820.00	\$ 70,500.00
1531003600	RESERVE FUNDS SS	\$ 316,255.00	\$ 316,255.00	\$ 316,255.00
1531003801	DEBT RET:PRINCIPAL SS	\$ 116,056.91	\$ 116,057.00	\$ 116,057.00

Budget Variance Report				
Fiscal Year :		2024	MAY 13TH, 2024	
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
1531003802	DEBT RET:INTEREST SS	\$ 3,642.60	\$ 3,643.00	\$ 3,643.00
1531004800	MAT. & SUPPLIES SS	\$ 121.92	\$ 9,000.00	\$ 9,000.00
1531004875	CONT. RENTALS SS	\$ 7,458.58	\$ 7,500.00	\$ 7,500.00
1531005000	PLANT OPERATIONS:OCWA SS	\$ 97,536.50	\$ 97,537.00	\$ 101,036.00
1531005001	PLANT OPERATIONS:TWP SS	\$ 39,452.50	\$ 33,300.00	\$ 33,000.00
	Total SANITARY SEWER	\$ 768,855.94	\$ 808,982.00	\$ 752,740.00
3110 SANITARY SEWER CONNECTIONS				
1531101000	SALARIES SS CONN	\$ -	\$ 2,375.00	0
1531101100	BENEFITS SS CONN	\$ -	\$ 680.00	0
1531104800	MAT. & SUPPLIES SS CONN	\$ -	\$ 500.00	\$ 500.00
	Total SANITARY SEWER CONNECTIONS	\$ -	\$ 3,555.00	\$ 500.00
3115 SANITARY SEWER MAINTENANCE				
1531151000	SALARIES SS MTCE	\$ 11,685.72	\$ 26,342.00	\$ 37,240.00
1531151100	BENEFITS SS MTCE	\$ 3,747.53	\$ 7,902.00	\$ 16,992.00
1531154800	MAT. & SUPPLIES SS MTCE	\$ 2,870.29	\$ 1,500.00	\$ 1,500.00
	Total SANITARY SEWER MAINTENANCE	\$ 18,303.54	\$ 35,744.00	\$ 55,732.00
3200 STORM SEWERS				
1532003400	STORM SEWER CAPITAL	\$ 222,853.93	\$ 257,000.00	\$ -
1532004800	MAT. & SUPPLIES STM SEW.	\$ 2,352.51	\$ -	
1532004875	CONT. RENTALS STM SEW.	\$ 8,022.21	\$ 8,000.00	\$ 8,000.00
	Total STORM SEWERS	\$ 233,228.65	\$ 265,000.00	\$ 8,000.00
3215 STORM SEWER MAINTENANCE				
1532151000	SALARIES STM SEW MTCE	\$ 10,186.00	\$ 10,000.00	0
1532151100	BENEFITS STM SEW MTCE	\$ 2,954.84	\$ 3,000.00	0
1532154800	MAT. & SUPPLIES STM SEW MTCE	\$ 210.11	\$ 1,000.00	\$ 1,000.00
	Total STORM SEWER MAINTENANCE	\$ 13,350.95	\$ 14,000.00	\$ 1,000.00
3300 REFUSE COLLECTION				
1533001000	SALARIES REFUSE	\$ 94,934.30	\$ 96,604.00	\$ 130,323.00
1533001100	BENEFITS REFUSE	\$ 28,751.93	\$ 28,981.00	\$ 33,335.00
1533001200	ADMIN.CHARGES REFUSE	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
1533002200	ADVERTISING REFUSE	\$ 327.33	\$ 350.00	\$ 1,500.00
1533003400	CAPITAL REFUSE COLLECTION	\$ -	\$ 535,000.00	\$ 675,000.00
1533003600	RESERVE FUNDS REFUSE	\$ 93,412.00	\$ 93,412.00	\$ 104,962.00
1533004800	MAT. & SUPPLIES REFUSE	\$ 346.55	\$ 2,500.00	\$ 2,500.00
1533004875	CONT. RENTALS REFUSE	\$ 84,512.61	\$ 56,500.00	\$ 37,500.00
	Total REFUSE COLLECTION	\$ 306,784.72	\$ 817,847.00	\$ 989,620.00
3306 2015 PETERBILT REF. COMP.				
1533061000	SALARIES 2015 PB REF. COMP.	\$ 1,365.28	\$ 1,020.00	\$ -
1533061100	BENEFITS 2015 PB REF. COMP.	\$ 319.74	\$ 306.00	\$ -
1533064800	MAT. & SUPP. 2015 PB REF. COMP.	\$ 41,216.11	\$ 46,550.00	\$ 35,000.00
	Total 2015 PETERBILT REF. COMP.	\$ 42,901.13	\$ 47,876.00	\$ 35,000.00
3400 LANDFILL				
1534001000	SALARIES LANDFILL	\$ 66,661.56	\$ 79,560.00	\$ 88,393.00
1534001100	BENEFITS LANDFILL	\$ 9,273.25	\$ 23,868.00	\$ 28,309.00
1534001700	TELEPHONE LANDFILL	\$ 563.79	\$ 150.00	\$ 2,605.00
1534001900	HEAT & HYDRO LANDFILL	\$ 8,639.19	\$ 7,100.00	\$ 7,100.00
1534002200	ADVERTISING LANDFILL	\$ 333.04	\$ 125.00	\$ 500.00
1534002300	TRANSLATION LANDFILL	\$ -	\$ 25.00	\$ 50.00
1534002400	INSURANCE LANDFILL	\$ 33,742.91	\$ 33,743.00	\$ 34,845.00
1534002500	BUILDING MCTE LANDFILL	\$ -	\$ 1,500.00	\$ 5,000.00
1534003000	CONSULTANTS LANDFILL	\$ 20,630.64	\$ 20,000.00	\$ 20,000.00
1534003400	CAPITAL LANDFILL	\$ 16,480.54	\$ 8,000.00	\$ 66,000.00
1534003600	RESERVE FUNDS LANDFILL	\$ 88,981.00	\$ 88,981.00	\$ 88,981.00
1534004800	MAT. & SUPPLIES LANDFILL	\$ 29,417.86	\$ 30,500.00	\$ 25,500.00
	Total LANDFILL	\$ 274,723.78	\$ 293,552.00	\$ 367,283.00
3405 LANDFILL 2014 FORD 1/2 TON 4X4				
1534051000	SALARIE LANDFILL FORD 1/2TON	\$ 206.38	\$ -	\$ -

Budget Variance Report					
Fiscal Year :		2024		MAY 13TH, 2024	
Budget Type :		BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED 2024	
		Year to Date	Budget Amount		
1534051100	BENEFITS LANDFILL FORD 1/2TON	\$ 65.59	\$ -	\$ -	
1534054800	MAT. & SUPPLIES LANDFILL FORD 1/2TON	\$ 3,730.02	\$ 4,000.00	\$ 4,000.00	
	Total LANDFILL 2014 FORD 1/2 TON 4X4	\$ 4,001.99	\$ 4,000.00	\$ 4,000.00	
3410 LANDFILL COMPACTOR					
1534104800	MAT. & SUPPLIES LANDFILL COMP.	\$ 8,125.67	\$ 75,842.00	\$ 22,342.00	
	Total LANDFILL COMPACTOR	\$ 8,125.67	\$ 75,842.00	\$ 22,342.00	
3415 LANDFILL 1999 CAT LOADER					
1534151000	SALARIES LANDFILL 1999 CAT LOADER	\$ 194.40	\$ -	\$ -	
1534151100	BENEFITS LANDFILL 1999 CAT LOADER	\$ 61.74	\$ -	\$ -	
1534154800	MAT. & SUPPLIES 1999 CAT LOADER	\$ 9,903.46	\$ 21,110.00	\$ 21,110.00	
	Total LANDFILL 1999 CAT LOADER	\$ 10,159.60	\$ 21,110.00	\$ 21,110.00	
	Total Expense	\$ 2,873,632.98	\$ 3,911,691.00	\$ 3,888,940.00	

Budget Variance Report				
Fiscal Year :		2024		MAY 13TH, 2024
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
4000	CEMETERY			
1540001000	SALARIES CEMETERY	\$ 11,848.52	\$ 15,000.00	\$ 10,279.00
1540001100	BENEFITS CEMETERY	\$ 3,726.93	\$ 4,500.00	\$ 2,643.00
1540001900	HEAT & HYDRO CEMETERY	\$ 414.85	\$ 575.00	\$ 575.00
1540002400	INSURANCE CEMETERY	\$ 2,108.93	\$ 2,109.00	\$ 2,178.00
1540002500	BUILDING MTCE. CEMETERY	\$ -	\$ 500.00	\$ 500.00
1540002700	LEASES & TAXES CEMETERY	\$ 668.17	\$ 550.00	\$ 550.00
1540004800	MAT. & SUPPLIES CEMETERY	\$ 5,785.08	\$ 13,000.00	\$ 18,000.00
	Total CEMETERY	\$ 24,552.48	\$ 36,234.00	\$ 34,725.00
4010	HEALTH SERVICES			
1540109010	PUBLIC HEALTH REQUISITION	\$ 114,175.80	\$ 114,176.00	\$ 127,877.00
1540109015	LAND AMBULANCE REQUISITION	\$ 133,752.96	\$ 133,753.00	\$ 138,419.00
	Total HEALTH SERVICES	\$ 247,928.76	\$ 247,929.00	\$ 266,296.00
				\$ 301,021.00

Budget Variance Report				
Fiscal Year :		2024		MAY 13TH, 2024
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
4020	TRANSIT			
1540201000	SALARIES TRANSIT	\$ 42,323.21	\$ 42,296.00	45,222.00
1540201100	BENEFITS TRANSIT	\$ 7,454.89	\$ 12,689.00	10,463.00
1540202200	ADVERTISING TRANSIT	\$ 13.37	\$ 250.00	\$ 250.00
1540202400	INSURANCE TRANSIT	\$ 4,217.86	\$ 4,218.00	\$ 4,356.00
1540203600	RESERVE FUNDS TRANSIT	\$ 18,600.00	\$ 18,600.00	\$ 18,600.00
1540204800	MAT. & SUPPLIES TRANSIT	\$ 9,905.51	\$ 17,000.00	\$ 17,000.00
1540207000	TRANSIT OPERATIONS TRANSIT	\$ -	\$ 3,500.00	\$ 3,500.00
	Total TRANSIT	\$ 82,514.84	\$ 98,553.00	\$ 99,391.00
4030	SOCIAL SERVICES			
1540304200	DONATIONS SOCIAL SERV.	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00
1540309020	DSAB REQUISITION	\$ 73,108.08	\$ 73,108.00	\$ 76,075.00
	Total SOCIAL SERVICES	\$ 74,608.08	\$ 75,108.00	\$ 78,075.00
				\$ 177,466.00

Budget Variance Report				
Fiscal Year :		2024		MAY 13TH, 2024
Budget Type :	BUDGET VALUES			
Acct Code	Account Name	2023 Year to Date	2023 Budget Amount	PROPOSED 2024

5000 RECREATION				
1550001000	SALARIES REC.	\$ 182,144.56	\$ 190,600.00	\$ 228,675.00
1550001100	BENEFITS REC.	\$ 60,073.96	\$ 63,525.00	\$ 69,848.00
1550001200	ADMIN. CHARGES REC.	\$ 1,312.70	\$ 1,200.00	\$ 1,500.00
1550001300	OFFICE SUPPLIES REC.	\$ 1,805.20	\$ 1,500.00	\$ 1,500.00
1550001700	TELEPHONE REC.	\$ 1,836.18	\$ 2,100.00	\$ 2,205.00
1550001900	HEAT & HYDRO REC.	\$ 134,273.84	\$ 135,000.00	\$ 135,000.00
1550002100	TRAINING REC.	\$ 1,300.00	\$ 2,500.00	\$ 7,000.00
1550002200	ADVERTISING REC.	\$ 1,224.56	\$ 600.00	\$ 1,000.00
1550002300	TRANSLATION REC.	\$ -	\$ 200.00	\$ 200.00
1550002400	INSURANCE REC.	\$ 50,614.36	\$ 50,614.00	\$ 52,268.00
1550002500	BUILDING MCTE. REC.	\$ 19,725.70	\$ 35,600.00	\$ 49,100.00
1550002600	JANITORIAL SUPP. & MTCE. REC.	\$ 3,364.32	\$ 3,500.00	\$ 3,500.00
1550002700	LEASES & TAXES REC.	\$ 30,094.13	\$ 20,000.00	\$ 30,100.00
1550003000	CONSULTANTS REC.	\$ 15,800.66	\$ 2,000.00	\$ 35,099.00
1550003400	CAPITAL REC.	\$ 97,829.60	\$ 188,075.00	\$521,170.00
1550003600	RESERVE FUNDS REC.	\$ 80,874.00	\$ 80,874.00	\$ 80,874.00
1550004310	ALARM SYSTEM REC.	\$ 694.80	\$ 700.00	\$ 700.00
	Total RECREATION	\$ 682,968.57	\$ 778,588.00	\$ 1,219,739.00
5005 RECREATION 2008 CHEVY				
1550051000	SALARIES REC. 2008 CHEVY	\$ 12.50	\$ 50.00	
1550051100	BENEFITS REC. 2008 CHEVY	\$ 6.05	\$ 15.00	
1550054800	MAT. & SUPPLIES REC. 2008 CHEVY	\$ 628.26	\$ 2,000.00	\$ 2,000.00
	Total RECREATION 2008 CHEVY	\$ 646.81	\$ 2,065.00	\$ 2,000.00
5006 RECREATION 2012 FORD 1/2 TON				
1550061000	SALARIES REC. FORD 1/2 TON	\$ -	\$ 50.00	\$ 50.00
1550061100	BENEFITS REC. FORD 1/2 TON	\$ -	\$ 15.00	\$ 15.00
1550064800	MAT. & SUPPLIES REC. FORD 1/2 TON	\$ 1,662.45	\$ 2,000.00	\$ 2,000.00
	Total RECREATION 2012 FORD 1/2 TON	\$ 1,662.45	\$ 2,065.00	\$ 2,065.00
5010 RECREATION ICE MACHINE				
1550101000	SALARIES ICE MACHINE	\$ -	\$ 50.00	0
1550101100	BENEFITS ICE MACHINE	\$ -	\$ 15.00	0
1550104800	MAT. & SUPPLIES ICE MACHINE	\$ 9,634.85	\$ 10,000.00	\$ 5,000.00
	Total RECREATION ICE MACHINE	\$ 9,634.85	\$ 10,065.00	\$ 5,000.00
5015 RECREATION REFRIDGERATION				
1550154850	REPAIR SERV. REFRIDGERATION	\$ 17,623.92	\$ 30,000.00	\$ 30,000.00
	Total RECREATION REFRIDGERATION	\$ 17,623.92	\$ 30,000.00	\$ 30,000.00
5025 RECREATION HALL				
1550254800	MAT. & SUPPLIES REC. HALL	\$ -	\$ 500.00	\$ 500.00
	Total RECREATION HALL	\$ -	\$ 500.00	\$ 500.00
5030 RECREATION SERVERY				
1550304800	MAT. & SUPPLIES SERVERY	\$ 15.99	\$ 1,000.00	\$ 1,000.00
	Total RECREATION SERVERY	\$ 15.99	\$ 1,000.00	\$ 1,000.00
5105 WINTER CARNIVAL				
1551054800	MAT. & SUPPLIES CARNIVAL	\$ 20,327.05	\$ 22,575.00	\$ 20,650.00
	Total WINTER CARNIVAL	\$ 20,327.05	\$ 22,575.00	\$ 20,650.00
5120 CANADA DAY				
1551201000	SALARIES CANADA DAY	\$ 2,428.86	\$ 615.00	0
1551201100	BENEFITS CANADA DAY	\$ 462.45	\$ 185.00	0
1551204800	MAT. & SUPPLIES CANADA DAY	\$ 20,826.56	\$ 25,200.00	\$ 30,325.00
	Total CANADA DAY	\$ 23,717.87	\$ 26,000.00	\$ 30,325.00
5130 PUBLIC SKATING				
1551301000	SALARIES SKATING	\$ 1,390.00	\$ 2,708.00	\$ 3,787.00
1551301100	BENEFITS SKATING	\$ 108.03	\$ 332.00	\$ 285.00
1551304800	MAT. & SUPPLIES SKATING	\$ -	\$ 200.00	\$ 200.00
	Total PUBLIC SKATING	\$ 1,498.03	\$ 3,240.00	\$ 4,272.00
5135 SPECIAL EVENTS				
1551354800	MAT. & SUPPLIES SPECIAL EVENTS	\$ 812.30	\$ 500.00	\$ 500.00
	Total SPECIAL EVENTS	\$ 812.30	\$ 500.00	\$ 500.00
5145 PARKS MAINTENANCE				
1551451000	SALARIES PARKS	\$ 7,126.82	\$ 14,350.00	\$ 11,977.00
1551451100	BENEFITS PARKS	\$ 2,207.81	\$ 4,305.00	\$ 3,189.00

Budget Variance Report				
Fiscal Year :		2024	MAY 13TH, 2024	
Budget Type :		BUDGET VALUES		
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	
1551454800	MAT. & SUPPLIES PARKS	\$ 3,443.10	\$ 10,000.00	\$ 10,000.00
	Total PARKS MAINTENANCE	\$ 12,777.73	\$ 28,655.00	\$ 25,166.00
5150 WATERFRONT PARKS				
1551501000	SALARIES WATERFRONT	\$ 9,321.32	\$ 10,765.00	\$ 11,977.00
1551501100	BENEFITS WATERFRONT	\$ 2,861.99	\$ 3,230.00	\$ 3,189.00
1551501900	HEAT & HYDRO WATERFRONT	\$ 1,128.68	\$ 1,500.00	\$ 1,500.00
1551504800	MAT. & SUPPLIES WATERFRONT	\$ 10,607.71	\$ 10,000.00	\$ 10,000.00
	Total WATERFRONT PARKS	\$ 23,919.70	\$ 25,495.00	\$ 26,666.00
5200 MUSEUM				
1552001000	SALARIES MUSEUM	\$ 5,144.68	\$ 6,000.00	\$ 7,122.00
1552001100	BENEFITS MUSEUM	\$ 716.17	\$ 1,800.00	\$ 1,246.00
1552001700	TELEPHONE MUSEUM	\$ 511.86	\$ 250.00	\$ 550.00
1552001900	HEAT & HYDRO MUSEUM	\$ 602.02	\$ 1,500.00	\$ 1,200.00
1552002200	ADVERTISING MUSEUM	\$ 50.88	\$ 200.00	\$ 200.00
1552002400	INSURANCE MUSEUM	\$ 2,108.93	\$ 2,109.00	\$ 2,178.00
1552002500	BUILDING MCTE MUSEUM	\$ -	\$ 900.00	\$ 900.00
1552002600	JAN. SUPP. & MTCE. MUSEUM	\$ 42.37	\$ 100.00	\$ 100.00
1552002700	LEASES & TAXES MUSEUM	\$ 1,021.00	\$ 950.00	\$ 950.00
1552004800	MAT. & SUPPLIES MUSEUM	\$ 232.34	\$ 3,000.00	\$ 3,000.00
	Total MUSEUM	\$ 10,430.25	\$ 16,809.00	\$ 17,446.00
5250 LIBRARY TRANSFERS				
1552501000	SALARIES LIBRARY TF	\$ 4,738.98	\$ 7,395.00	\$ 5,000.00
1552501100	BENEFITS LIBRARY TF	\$ 1,626.87	\$ 3,095.00	\$ 1,750.00
1552501900	HEAT & HYDRO LIBRARY TF	\$ 10,025.28	\$ 15,000.00	\$ 15,000.00
1552502500	BUILDING MCTE LIBRARY TF	\$ 2,729.67	\$ 3,000.00	\$ 3,000.00
1552502600	JANITORIAL SUPP./MTCE LIB. TF	\$ 510.41	\$ 750.00	\$ 750.00
1552504100	ACTIVITY SUPPORT LIBRARY TF	\$ 40,852.02	\$ 50,178.00	\$ 46,855.00
	Total LIBRARY TRANSFERS	\$ 60,483.23	\$ 79,418.00	\$ 72,355.00
		\$ 866,518.75	\$ 1,026,975.00	\$ 1,457,684.00

Budget Variance Report				
Fiscal Year :	2024		MAY 13TH, 2024	
Budget Type :	BUDGET VALUES			
Acct Code	Account Name	2023	2023	PROPOSED 2024
		Year to Date	Budget Amount	

Expense				
6000 PLANNING				
1560001200	ADMIN. CHARGES PLANNING	\$ 3,609.94	\$ 10,000.00	\$ 10,000.00
1560002200	ADVERTISING PLANNING	\$ 245.45	\$ 1,500.00	\$ 1,500.00
1560002300	TRANSLATION PLANNING	\$ -	\$ 300.00	\$ 300.00
1560003000	CONSULTANTS PLANNING	\$ 8,323.95	\$ 15,000.00	\$ 15,000.00
	Total PLANNING	\$ 12,179.34	\$ 26,800.00	\$ 26,800.00
6250 ECONOMIC DEVELOPMENT				
1562501000	SALARIES ECDEV	\$ 78,489.52	\$ 78,487.00	\$ 6,340.00
1562501100	BENEFITS ECDEV	\$ 22,813.83	\$ 22,935.00	\$ 2,566.00
1562502100	TRAINING ECDEV	\$ 864.96	\$ 1,000.00	
1562502200	ADVERTISING ECDEV	\$ 10,323.64	\$ 12,635.00	\$ 14,500.00
1562502300	TRANSLATION ECDEV	\$ -	\$ 500.00	\$ 500.00
1562502700	LEASES & TAXES ECDEV	\$ 1,694.00	\$ 1,700.00	\$ 1,700.00
1562502800	MEMBER. & LICENCES ECDEV	\$ 2,160.39	\$ 2,900.00	\$ 1,665.00
1562504800	MAT. & SUPPLIES ECDEV	\$ 5,450.91	\$ 3,715.00	\$ 2,500.00
1562504100	ACTIVITY SUPPORT ECDEV			\$ -
	Total ECONOMIC DEVELOPMENT	\$ 121,797.25	\$ 123,872.00	\$ 29,771.00
				\$ 56,571.00

TOWNSHIP OF CHAPLEAU DRAFT 2024 CAPITAL/CONSULTING/MAJOR MAINTENANCE BUDGET

MAY 13TH 2024

DEPARTMENT	2024 BUDGET	FINANCING				TOTAL
		REVENUE FUND	RESERVE FUND	DONATION/GRANT	BORROWING	
GENERAL GOVERNMENT						
Computer Hardware/Software	\$3,000.00		\$ 3,000.00			\$ 3,000.00
Roof Snowguards/Joint Repairs	\$5,000.00		\$ 5,000.00			\$ 5,000.00
Consulting:AMP Update (25%)	\$17,750.00			\$ 17,750.00		\$ 17,750.00
Consulting/Legal Labour Negotiations	\$25,000.00		\$ 25,000.00			\$ 25,000.00
Backup Power Supply	\$450,000.00		\$ 121,500.00	\$ 328,500.00		\$ 450,000.00
Security Cameras	\$55,000.00		\$ 30,000.00	\$ 25,000.00		\$ 55,000.00
Consulting IC Staff Evaluation	\$4,100.00		\$ 4,100.00			\$ 4,100.00
Office Fixtures/Renovations (Chairs/Blinds/Office Insulation)	\$ 8,500.00		\$ 8,500.00			\$ 8,500.00
Office Entry Lock System	\$ 5,000.00		\$ 5,000.00			\$ 5,000.00
Net Zero Feasibility Study Civic Centre(20%)	\$ 20,599.00		\$ 4,119.00	\$ 16,480.00		\$ 20,599.00
						\$ -
	\$593,949.00	\$0.00	\$206,219.00	\$387,730.00	\$0.00	\$593,949.00
PROT.PERSONS &PROPERTY						
Turnout Gear	\$ 10,000.00		\$ 10,000.00			\$ 10,000.00
2 Gas Detectors and calibration unit	\$ 5,000.00		\$ 5,000.00			\$ 5,000.00
Pagers	\$ 3,000.00		\$ 3,000.00			\$ 3,000.00
Boots/Helmets	\$ 2,100.00		\$ 2,100.00			\$ 2,100.00
SCBA Compressor Room Renovation	\$ 4,000.00		\$ 4,000.00			\$ 4,000.00
Dress Uniforms	\$ 500.00		\$ 500.00			\$ 500.00
Fire Smart Program	\$ 15,000.00			\$ 15,000.00		\$ 15,000.00
Enhanced Training	\$ 6,000.00		\$ 6,000.00			\$ 6,000.00
						\$ -
						\$ -
						\$ -
	\$ 45,600.00	\$ -	\$ 30,600.00	\$ 15,000.00	\$ -	\$ 45,600.00
TRANSPORTATION SERVICES						
Pedestrian Bridge Repair Engineering	\$ 23,000.00			\$ 23,000.00		\$ 23,000.00
Street Sweeper	\$ 22,500.00		\$ 22,500.00			\$ 22,500.00
Consulting:AMP Update (25%)	\$17,750.00			\$ 17,750.00		\$ 17,750.00
Asphalt Recycler	\$ 7,500.00		\$ 7,500.00			\$ 7,500.00
Bridge Inspections/Remediation	\$ 18,000.00		\$ 18,000.00			\$ 18,000.00
Net Zero Feasibility Study Public Works (20%)	\$ 20,599.00		\$ 4,119.00	\$ 16,480.00		\$ 20,599.00
1/2 Ton Truck	\$ 70,000.00		\$ 70,000.00			\$ 70,000.00
Backhoe	\$ 195,000.00	\$ 195,000.00				\$ 195,000.00
						\$ -
						\$ -
Airport Assessment Update	\$ 50,000.00		\$ 50,000.00			\$ 50,000.00
Net Zero Feasibility Study Airport (20%)	\$ 20,599.00		\$ 4,119.00	\$ 16,480.00		\$ 20,599.00

TOWNSHIP OF CHAPLEAU DRAFT 2024 CAPITAL/CONSULTING/MAJOR MAINTENANCE BUDGET

MAY 13TH 2024

DEPARTMENT	2024 BUDGET	FINANCING				TOTAL
		REVENUE FUND	RESERVE FUND	DONATION/GRANT	BORROWING	
Airport Loader Front Blade	\$ 50,000.00		\$ 50,000.00			\$ 50,000.00
Security Cameras/Alarm system	\$ 10,500.00		\$ 10,500.00			\$ 10,500.00
Infrared Asphalt Heater: Hot Patch Equipment	\$ 50,065.00		\$ 50,065.00			\$ 50,065.00
Airport Terminal Roofing Replacement	\$ 15,000.00		\$ 15,000.00			\$ 15,000.00
						\$ -
	\$ 570,513.00	\$ 195,000.00	\$ 301,803.00	\$ 73,710.00	\$ -	\$ 570,513.00
STREET LIGHTS						
						\$ -
				\$ -	\$ -	\$ -
ENVIRONMENTAL SERVICES						
Engineering Dufferin Reconstruction	\$ 25,000.00			\$ 25,000.00		\$ 25,000.00
						\$ -
OCWA Capital: WW	\$ 47,750.00		\$ 47,750.00			\$ 47,750.00
Water Treatment Plant :Roof Replacement Plan	\$ 200,000.00		\$ 200,000.00			\$ 200,000.00
Valve Excerciser	\$ 5,000.00		\$ 5,000.00			\$ 5,000.00
Consulting:AMP Update (25%)	\$17,750.00			\$ 17,750.00		\$ 17,750.00
Process Tank Rehab Detailed Design	\$ 51,000.00			\$ 51,000.00		\$ 51,000.00
Net Zero Feasibility Study WTP (20%)	\$ 20,599.00		\$ 4,119.00	\$ 16,480.00		\$ 20,599.00
Leak Detection Program	\$ 20,000.00		\$ 20,000.00			\$ 20,000.00
WTP Camera System/Entry Key Pad System	\$ 13,100.00		\$ 13,100.00			\$ 13,100.00
						\$ -
						\$ -
Consulting:AMP Update (25%)	\$17,750.00			\$ 17,750.00		\$ 17,750.00
OCWA Capital: SS	\$ 34,500.00		\$ 34,500.00			\$ 34,500.00
Riverside/Dufferin/Lisgar Lift Station Electrical Upgrades	\$ 30,000.00		\$ 30,000.00			\$ 30,000.00
Grit Chamber Cleanouts	\$ 15,000.00		\$ 15,000.00			\$ 15,000.00
						\$ -
Lisgar Lift Stn Roof	\$ 6,000.00		\$ 6,000.00			\$ 6,000.00
						\$ -
						\$ -
Refuse Truck Purchase	\$ 535,000.00		\$ 535,000.00			\$ 535,000.00
Refuse Bins Residential	\$ 140,000.00		\$ 140,000.00			\$ 140,000.00
						\$ -
						\$ -
Bomag Wheel Rebuild	\$ 50,000.00		\$ 50,000.00			\$ 50,000.00
Landfill Blade (TF value from Airport Loader)	\$ 10,000.00		\$ 10,000.00			\$ 10,000.00
Landfill Security Cameras	\$ 6,000.00		\$ 6,000.00			\$ 6,000.00
	\$ 1,244,449.00	\$ -	\$ 1,116,469.00	\$ 127,980.00	\$ -	\$ 1,244,449.00
HEALTH & SOCIAL SERVICES						

TOWNSHIP OF CHAPLEAU DRAFT 2024 CAPITAL/CONSULTING/MAJOR MAINTENANCE BUDGET

MAY 13TH 2024

DEPARTMENT	FINANCING					TOTAL
	2024 BUDGET	REVENUE FUND	RESERVE FUND	DONATION/GRANT	BORROWING	
Cemetery Monument Foundation Repairs	\$ 5,000.00			\$ 5,000.00		\$ 5,000.00
						\$ -
						\$ -
	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
LEISURE & CULTURE SERVICES						
Structural Inspection	\$ 12,500.00		\$ 12,500.00			\$ 12,500.00
Backup Power Supply	\$405,670.00		\$ 324,670.00	\$ 81,000.00		\$ 405,670.00
IQ Controller	\$108,000.00		\$ 37,000.00	\$ 71,000.00		\$ 108,000.00
Net Zero Feasibility Study Sports Complex (20%)	\$ 20,599.00		\$ 4,119.00	\$ 16,480.00		\$ 20,599.00
Building Stucco Repairs	\$ 5,500.00		\$ 5,500.00			\$ 5,500.00
Exit Door Ice Shields	\$ 8,000.00		\$ 8,000.00			\$ 8,000.00
Condenser/Compressor Repairs	\$ 10,000.00		\$ 10,000.00			\$ 10,000.00
Special Event Fencing	\$ 7,500.00			\$ 7,500.00		\$ 7,500.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
	\$ 577,769.00	\$ -	\$ 401,789.00	\$ 175,980.00	\$ -	\$ 577,769.00
PLANNING/DEVELOPMENT						
						\$ -
						\$ -
						\$ -
						\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	=====	=====	=====	=====	=====	=====
TOTAL	\$ 3,037,280.00	\$ 195,000.00	\$ 2,056,880.00	\$ 785,400.00	\$ -	\$ 3,037,280.00

TOWNSHIP OF CHAPLEAU
 2024 BUDGETED RESERVE FUND ACTIVITY
 MAY 13TH, 2024

RESERVE FUND	OPENING BALANCE	DUE TO REV. RE. CAPITAL	DUE TO REVENUE	LOAN:CAPITAL CONSTRUCTION	INTEREST INCOME	TRANSFER FROM REV.	DONATIONS	PROJ.BAL. DEC.31/2024
Sanitary Sewer Const.	\$934,363.92	-\$ 85,500.00			\$ 9,391.00	\$314,255.00		\$1,172,509.92
Waterworks Equipment	\$3,240,548.96	-\$ 97,568.00			\$ 32,569.00	\$470,338.00		\$3,645,887.96
Sewage Plant Building	\$194,658.93				\$ 1,956.00	\$2,000.00		\$198,614.93
Waterworks Building	\$185,536.38	-\$ 192,401.00			\$ 1,865.00	\$5,000.00		\$0.38
Fire Department Equip.	\$410,440.85	-\$ 91,350.00			\$ 4,125.00	\$66,000.00		\$389,215.85
Civic Centre Building	\$599,604.40	-\$ 307,804.00			\$ 6,026.00	\$80,874.00		\$378,700.40
Public Works Equip.	\$29,395.00	-\$ 122,119.00			\$ 295.00	\$132,000.00		\$39,571.00
Airport	\$234,589.06	-\$ 179,684.00			\$ 2,358.00	\$20,000.00		\$77,263.06
G.E. Young Med Bursary	\$8,173.05		-\$200.00		\$ 82.00			\$8,055.05
Rec. Centre Building	\$200,186.60	-\$ 239,454.00			\$ 2,012.00	\$80,874.00		\$43,618.60
Sick Leave Buyouts	\$31,898.96				\$ 321.00			\$32,219.96
Refuse Col. Rate Stability	\$587,737.05	-\$ 675,000.00			\$ 5,907.00	\$104,962.00		\$23,606.05
Landfill Site Development	\$1,021,429.58	-\$ 66,000.00			\$ 10,266.00	\$88,981.00		\$1,054,676.58
Transit System	\$281,242.23				\$ 2,827.00	\$18,600.00		\$302,669.23
	\$0.00							\$0.00
	\$0.00							\$0.00
	\$0.00							\$0.00
=====	=====	=====	=====	=====	=====	=====	=====	=====
	\$7,959,804.98	-\$ 2,056,880.00	-\$ 200.00	\$0.00	\$ 80,000.00	\$1,383,884.00	\$0.00	\$7,366,608.98

**TOWNSHIP OF CHAPLEAU
2024 STATEMENT OF RESERVES**

May 13th, 2024

NATURE OF RESERVE	EQUITY IN RESERVE JAN. 1/2024	TRANSFER FROM REVENUE	TRANSFER TO RESERVE/ RESERVE FUND	TRANSFER TO CAPITAL/ REVENUE	EQUITY IN RESERVE DEC. 31/2024
Working Capital	\$327,780.86				\$327,780.86
Road Construction	\$10,325.56				\$10,325.56
Capital	\$48,978.66				\$48,978.66
Recreation	\$9,406.99				\$9,406.99
=====	=====	=====	=====	=====	=====
	\$396,492.07	\$0.00	\$0.00	\$0.00	\$396,492.07

CONSENT AGENDA



REGULAR MEETING OF COUNCIL
MONDAY, April 29, 2024 at 6:30 PM
 IN THE CIVIC CENTRE COUNCIL CHAMBERS

Attendance:

Council: Mayor Ryan Bignucolo
 Deputy Mayor Lisi Bernier
 Councillor Alex Lambruschini

Excused Absence: Councillor Cathy Ansara
 Councillor Paul Bernier

Staff: Judith Meyntz, CAO
 Les Jones, Deputy Clerk/Treasurer
 Réjean Raymond, Operations Director

Guests: none

Attendees: 3

1. CALL MEETING TO ORDER

THAT the Council of the Corporation of the Township of Chapleau does hereby call the Regular Council Meeting of Monday, April 29, 2024 to order at 6:30 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.

We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.

2. APPROVAL OF AGENDA

RESOLUTION 06-99:

A. LAMBRUSCHINI – L. BERNIER

WHEREAS the Members of Council have been presented with an Agenda for the Regular Council Meeting of Monday, April 29, 2024;

BE IT RESOLVED THAT the Agenda be adopted as presented.

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST

Mayor Bignucolo requested that any pecuniary interest be declared for the record.

- Deputy Mayor L. Bernier declared Conflict of Interest with Item 7.4 on the agenda.
- Councillor A. Lambruschini declared Conflict of Interest with Item 7.4 on the agenda.

4. 2024 BUDGET MEETING

RESOLUTION 06-100:

L. BERNIER - A. LAMBRUSCHINI

THAT the Council of the Township of Chapleau does hereby move into Committee of the Whole for the purpose of a Public Meeting at 6:31 p.m. for review of the 2024 Budget.

Carried.

RECONVENE INTO REGULAR MEETING

RESOLUTION 06-101:

A. LAMBRUSCHINI – L. BERNIER

THAT the Council of the Township of Chapleau does hereby move into Regular Meeting at 7:49 p.m.

Carried.

RESOLUTION 06-102:

A. LAMBRUSCHINI – L. BERNIER

2024 BUDGET MEETING

THAT the Council of the Township of Chapleau does hereby request changes made to the 2024 Budget to reach a 0% increase.

Defeated.

Clerk’s Note: Council has requested that staff continue to review so a reduction with the amount of increase can be reached.

5. COMMITTEE OF ADJUSTMENT - None

6. CONSENT AGENDA

RESOLUTION 06-103:

L. BERNIER – A. LAMBRUSCHINI

WHEREAS the Council of the Township of Chapleau has reviewed the Consent Agenda consisting of:

6.1 Council and Committee Meeting Minutes

6.1.1 Regular Council Meeting Minutes for Monday, April 15, 2024

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Chapleau does hereby approve the Regular Council Meeting Minutes for Monday, April 15, 2024.

Carried.

7. **BUSINESS**

RESOLUTION 06-104:

L. BERNIER – A. LAMBRUSCHINI

7.1 Manitoulin-Sudbury District Services Board 2024-2028 Strategic Plan

THAT the Council of the Township of Chapleau does hereby receive the Manitoulin-Sudbury District Services Board 2024-2028 Strategic Plan.

Carried.

RESOLUTION 06-105:

A. LAMBRUSCHINI – L. BERNIER

7.2 Victims and Survivors of Crime Week – email from Beverly Boyd

THAT the Council of the Township of Chapleau wishes to support the Victims and Survivors of Crime Week initiative;

AND WHEREAS, the following Council Members wish to attend the luncheon during the week of May 13 to 17, 2024 to gather more information:

Alex Lambruschini
L. Bernier

Carried.

RESOLUTION 06-106:

L. BERNIER – A. LAMBRUSCHINI

7.3 Provincial Day of Litter – Free Day at the Landfill for Rate Payors– May 25, 2024

THAT the Council of the Township of Chapleau does hereby approve the change in date for the Free Day at the Landfill, for Rate Payors, to Saturday, May 25, 2024.

Carried.

Deferred to staff for decision

7.4 Chapleau High School Bursary

THAT the Council of the Township of Chapleau does hereby approve the request from the Chapleau High School for the following bursary:

Grade 12: \$100.00

Deferred.

Clerk's Note: Deputy Mayor, L. Bernier and Councillor A. Lambruschini declared Conflict of Interest and Council has deferred the matter to staff for decision.

8. **ACCOUNTS PAYABLE**

RESOLUTION 06-107:

A. LAMBRUSCHINI – L. BERNIER

THAT the Council of the Corporation of the Township of Chapleau does hereby receive for information the Accounts Payable listing in the amount of \$215,479.31 for the period ending April 26, 2024.

Carried.

9. **RESOLUTIONS: None**

10. **CORRESPONDENCE**

RESOLUTION 06-108:

L. BERNIER – A. LAMBRUSCHINI

- A. Ministry of Natural Resources and Forestry Inspection Notice for 2024 – 2025 Annual Work Schedule for Pineland Forest
- B. Loyalist Township resolution regarding Affordability of Water and Wastewater Rates dated April 12, 2024.
- C. City of Peterborough letter regarding jurisdiction of Ontario’s Ombudsman dated April 11, 2024.
- D. Municipality of West Perth letter regarding the Conservation Authorities Act dated April 16, 2024
- E. Hastings County resolution regarding Sustainability Infrastructure Funding for Small Rural Municipalities dated April 17, 2024.
- F. Municipality of Wawa resolution regarding 2024 Municipal Equipment Operator Course dated April 16, 2024
- G. Canadian Pacific Kansas City letter regarding 2024 Vegetation Control Program dated April 9, 2024.
- H. Ministry of Natural Resources and Forestry - Inspection of Approved Insect Pest Management

THAT the Council of the Township of Chapleau receives the Correspondence from the April 29th, 2024 Council Agenda with no items extracted for discussion.

Carried.

Matters Arising from Correspondence

11. **IN CAMERA**

RESOLUTION 06-109:

A. LAMBRUSCHINI – L. BERNIER

Adjourn to In Camera Session

THAT the Corporation of the Council of the Township of Chapleau move into In Camera Session on Monday, April 29, 2024 at 8:02 p.m. for the following matters:

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of April 15, 2024.
- 11.2 Personal matters about an identifiable individual, including municipal or local board employees pursuant to *Ontario Municipal Act, Section 239(2)(b)*
- Human Resources

Reconvene to Regular Meeting

RESOLUTION 06-110:

L. BERNIER – A. LAMBRUSCHINI

THAT this meeting be reconvened to a Regular Meeting at 8:18 p.m.

Carried.

Matters Arising from In Camera Session

RESOLUTION 06-111:

A. LAMBRUSCHINI – L. BERNIER

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of April 15, 2024.

THAT the Council of the Township of Chapleau does hereby approve the In-Camera Minutes for April 15, 2024 as presented.

Carried.

12. CONFIRMATORY BY-LAW

RESOLUTION 06-112:

A. LAMBRUSCHINI – L. BERNIER

THAT By-law No. 2024-15, being a confirmatory by-law for the Regular Council Meeting of Monday, April 29, 2024 be given a First, Second, Third and final reading and is passed as of this date.

Carried.

13. ADJOURNMENT

RESOLUTION 06-113:

L. BERNIER- A. LAMBRUSCHINI

WHEREAS the business of the Meeting has concluded:

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 8:19 p.m. until the Regular Council meeting of Monday, May 13, 2024 at 6:30 p.m. or the call of the Chair.

Carried.

Ryan Bignucolo Mayor

Judith Meyntz CAO

BUSINESS



◦ Chapleau Village Shops ◦

Mackenzie Portelance
 Chapleau Village Shops Café
 8 Birch Street East
 Chapleau, Ontario, P0M 1K0
 mackenzie@vianet.ca
 May 3, 2024

To:
 Judith Meyntz
 Chief Administrative Officer
 20 Pine Street West
 Chapleau, ON, P0M 1K0

Dear Judith,

I hope this letter finds you well. I am writing to seek permission to enhance the outdoor ambiance of our café, Chapleau Village Shops Café, located at 8 Birch Street East. As we approach the warmer months, we aim to provide our patrons with a pleasant outdoor dining experience by setting up a limited number of tables outside our establishment.

In alignment with similar bylaws like those in Toronto and considering the layout of our locale, I am proposing to place four small tables on the sidewalk directly in front of our café. These tables, along with their accompanying chairs, will occupy no more than 36 inches of the total sidewalk width, ensuring ample space for pedestrian traffic. To put this into perspective, the total width of the sidewalk in front of our café is 180 inches, allowing for significant clearance and smooth pedestrian flow around the designated seating area.

We intend to create a welcoming and safe environment for both our customers and passersby, adhering strictly to all applicable township regulations. We are committed to maintaining an unobstructed pedestrian pathway, and we believe that our plan respects both the spirit and the letter of local guidelines.

I am more than willing to submit any further details or diagrams you may require for a more comprehensive review. Additionally, we are open to any conditions or modifications that the township office may suggest ensuring that our setup meets all necessary standards and requirements.

Thank you very much for considering our request. I look forward to your guidance and hopefully to a positive response. Please feel free to contact me at 705-943-2022 or via email at mackenzie@vianet.ca should you have any questions or need further clarification.

Warm regards,

Mackenzie Portelance



THE TOWNSHIP OF CHAPLEAU

HEALTH AND SAFETY POLICY STATEMENT

The Corporation of the Township of Chapleau is committed to the protection of the Health and Safety of employees.

To achieve this objective, the Corporation will take all reasonable measures to identify hazards, minimize risks, and comply with all applicable Occupational Health and Safety Legislation. The Corporation endorses the Joint Health and Safety Committee structure and supports the resolutions of health and safety concerns through the participation process.

The Corporation views Accident Prevention as a priority, with every employee having a role and a responsibility.

Endorsed by Municipal Council this 13th day of May, 2024.

CAO
Township of Chapleau

Workplace Violence and Workplace Harassment Policy

Everyone should be able to work without fear of violence or harassment, in a safe and healthy workplace. Violence and harassment in the workplace are not tolerated in Ontario. The Bill 168 amendments to Ontario's Occupational Health and Safety Act (OHSA) came into force on June 15, 2010. These amendments strengthen protection for workers from workplace violence and address harassment at work and will apply to all workplaces to which the OHSA currently applies.

The purpose of the policy is to ensure that;

- Individuals are aware of and understand that acts of workplace violence are considered a serious offence for which necessary action will be imposed;
- Those subjected to acts of workplace violence are encouraged to access any assistance they may require in order to pursue a complaint; and
- Individuals are advised of available recourse if they are subjected to, or become aware of, situations involving workplace violence.
- There is a clearly defined disciplinary action based on the outcome of an investigation.

SCOPE

The policy applies to all Company employees regardless of position, classification or union membership; all persons who arrive and conduct duties on the Township of Chapleau sites, including but not limited to, all visitors, contractors, vendors and delivery persons.

Endorsed by Municipal Council this 13th day of May, 2024.

C.A.O.
Township of Chapleau

May 8, 2024

Dear Mayor Bignucolo and Council

The Chapleau High School Reunion is looking for approval to use excess funds to refurbish the outside of the caboose as well as the inside. It was decided by the Committee to use a portion of the excess funds to beautify the community.

The Committee has a quote of \$6,605.99 from a well established commercial exterior painting company for the exterior of the caboose which leaves approximately \$3,300 for the interior.

The only ask would be for Council to allow the placement of a plaque with the name of the committee members on it.

If you have any questions or concerns, please contact Graham Bertrand at 705 864 4478.

Yours truly,

Chapleau High School Reunion Committee

ACCOUNTS PAYABLE

TOWNSHIP OF CHAPLEAU

COUNCIL CHEQUE REGISTER

Ck No.	Ck Date	Vendor Name	Invoice Description	Amount
12528	3-May-24	BIDOUS MECHANICALSERVICES	REPAIRS STREET SWEEPER	\$ 1,130.00
12529	3-May-24	BIGNUCOLO, RYAN	TRAVEL GOOD ROADS CONFERENCE	\$ 1,444.40
12530	3-May-24	CHAPLEAU AUTO PARTS	READY ROD	\$ 5.96
12530	3-May-24	CHAPLEAU AUTO PARTS	1 - WATER BOTTLE REFILL	\$ 9.95
12530	3-May-24	CHAPLEAU AUTO PARTS	HYDRAULIC HOSE & ADAPTOR FEMALE	\$ 10.25
12530	3-May-24	CHAPLEAU AUTO PARTS	WASHER FLUID	\$ 10.83
12530	3-May-24	CHAPLEAU AUTO PARTS	12 40A RELAY - STREET SWEEPER	\$ 15.76
12530	3-May-24	CHAPLEAU AUTO PARTS	12V 40A RELAY STREET SWEEPER	\$ 15.76
12530	3-May-24	CHAPLEAU AUTO PARTS	2 - WATER BOTTLE REFILLS	\$ 19.90
12530	3-May-24	CHAPLEAU AUTO PARTS	SAFETY VEST	\$ 20.28
12530	3-May-24	CHAPLEAU AUTO PARTS	SAFETY VEST	\$ 24.75
12530	3-May-24	CHAPLEAU AUTO PARTS	GRIT HAND CLEANER	\$ 56.44
12530	3-May-24	CHAPLEAU AUTO PARTS	1-WATER BOTTLE REFILL - TOWELS	\$ 57.98
12530	3-May-24	CHAPLEAU AUTO PARTS	SAFETY GLASSES/GLOVES	\$ 58.93
12530	3-May-24	CHAPLEAU AUTO PARTS	SOLENOID STREET SWEEPER	\$ 99.19
12530	3-May-24	CHAPLEAU AUTO PARTS	HYRAULIC HOSE/COUPLING STREET SWEEPER	\$ 102.49
12530	3-May-24	CHAPLEAU AUTO PARTS	SOLENOID STREET SWEEPER	\$ 195.94
12530	3-May-24	CHAPLEAU AUTO PARTS	FIRE EXTINGUISHER	\$ 276.23
12530	3-May-24	CHAPLEAU AUTO PARTS	SW 38 OIL STREET SWEEPER	\$ 288.68
12530	3-May-24	CHAPLEAU AUTO PARTS	DIESEL EXHAUST FLUID	\$ 358.65
12531	3-May-24	CHAPLEAU EXPRESS	INSERT WATER DUE DATE	\$ 33.90
12532	3-May-24	CIMCO REFRIGERATION	CIMCO NET ZERO EMISSIONS PROJECT - FINAL	\$ 38,122.37
12533	3-May-24	CITY OF TIMMINS	NOW CAUCUS MEMBERSHIP	\$ 25.00
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	CREDIT - PVC - TEE	\$ (8.93)
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	LOCK - 45 MONK ST.	\$ 3.81
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	PARTS PRESSURE WASHER	\$ 9.55
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	PARTS PRESSURE WASHER	\$ 12.40
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	WATERWORKS SUPPLIES	\$ 13.21
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	T12 LAMP	\$ 17.85
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	BATTERIES	\$ 20.59
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	COMPRESSION FITTINGS	\$ 21.01
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	WINDEX	\$ 22.53
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	ICE - SIDEWALKS	\$ 23.38
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	KEYS	\$ 25.72
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	TIN SNIPS	\$ 27.45
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	BATTERIES/BALL VALVE/ TELON TAPE	\$ 27.97
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	ENTRANCE KNOB SET	\$ 28.97
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	SPONGES/HOSE CONNECTOR	\$ 29.46
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	FITTINGS	\$ 31.39
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	PRESSURE SWITCH	\$ 40.59
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	SHOVEL	\$ 47.79
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	CLEANER/GARBAGE BAGS	\$ 55.51
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	TOILET PAPER	\$ 64.40
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	KEYS & DEAD LOCKS - AIRPORT	\$ 91.47
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	GLOVES/GARBAGE BAGS/BOWL CLEANER	\$ 92.11
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	PAPER TOWELS/DISH SOAP	\$ 106.45
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	FLAGS	\$ 122.01
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	FLAGS	\$ 132.19
12534	3-May-24	CHARLES W COLLINS STORES LIMITED	FLAGS	\$ 188.10
12535	3-May-24	ENCOMPASSIT.CA	OFFICE 365 EMAIL - MAY-JULY	\$ 450.87
12536	3-May-24	HARLOS, PHILLIP	WORK BOOTS	\$ 259.88
12537	3-May-24	JJAM AGENCY	ADVERTISE - LABOURER POSITON	\$ 113.00
12538	3-May-24	J & N SIGNS AND PHOTOGRAPHY	UNDER SERVEILLANCE SIGNS	\$ 291.31
12539	3-May-24	LACROIX CONSTRUCTION CO. 2014 LTD	FLOAT ASHPHALT RECYCLER TO CHAPLEAU	\$ 2,881.50
12539	4-May-24	LACROIX CONSTRUCTION CO. 2014 LTD	FLOAT ASHPHALT RECYCLER TO CHAPLEAU - CANCELLED	\$ (2,882.50)
12540	3-May-24	LOCAL AUTHORITY SERVICES LTD	STAPLES - OFFICE SUPPLIES	\$ 412.22
12541	3-May-24	MANITOULIN SUDBURY DSSAB	DSSAB & LAND AMBULANCE MAY	\$ 17,874.51
12542	3-May-24	MCDUGALL ENERGY INC.	180.2L FUEL LOADER	\$ 314.78
12543	3-May-24	MEYNTZ, JUDITH	TRAVEL CPUC SUDBURY - & GOOD ROADS	\$ 881.60
12544	3-May-24	MINISTRY OF FINANCE	OPP SERVICE MARCH	\$ 42,123.00

TOWNSHIP OF CHAPLEAU

COUNCIL CHEQUE REGISTER

Ck No.	Ck Date	Vendor Name	Invoice Description	Amount
12545	3-May-24	NASCO PROPANE	1,1014.8L PROPANE WATER PLANT @ \$0.749/L	\$ 886.19
12545	3-May-24	NASCO PROPANE	3,055.60L PROPANE WATER PLANT @ \$0.749/L	\$ 2,668.34
12546	3-May-24	NORTHERN COMMUNICATION SERVICE	FIRE DISPATCH MAY	\$ 449.68
12547	3-May-24	ONTARIO CLEAN WATER AGENCY	1ST QTR 2024 WTP SECURITY SYSTEM FEE	\$ 122.88
12547	3-May-24	ONTARIO CLEAN WATER AGENCY	WATER PLANT REPLACE PVC PIPING IN SLUDGE PUMP	\$ 915.08
12547	3-May-24	ONTARIO CLEAN WATER AGENCY	1ST QTR 2024 CHEMICAL WTP	\$ 26,059.62
12548	3-May-24	ORKIN CANADA CORP.	PEST CONTROL LANDFILL APRIL	\$ 56.50
12548	3-May-24	ORKIN CANADA CORP.	PEST & ODOR CONTROL PW APRIL	\$ 88.69
12548	3-May-24	ORKIN CANADA CORP.	PEST & ODOR CONTROL APRIL - ARENA	\$ 117.25
12549	3-May-24	PUBLIC HEALTH SUDBURY & DISTRICTS	MUNICIPAL LEVY MAY	\$ 10,656.41
12550	3-May-24	PUROLATOR INC	SHIPPING CHARGES	\$ 32.56
12550	3-May-24	PUROLATOR INC	SHIPPING FROM TRUCKZ BINZZ	\$ 36.85
12551	3-May-24	RAYMOND, REJEAN	TRAVEL GOOD ROADS	\$ 125.00
12552	3-May-24	RBC ROYAL BANK VISA	AMAZON - BOOK	\$ 5.89
12552	3-May-24	RBC ROYAL BANK VISA	VALU MART- CREAMER	\$ 8.98
12552	3-May-24	RBC ROYAL BANK VISA	VALU MART - COUNCIL MEETING SNACKS & WATER	\$ 18.37
12552	3-May-24	RBC ROYAL BANK VISA	NORTON - LIBRARY RENEWAL	\$ 36.15
12552	3-May-24	RBC ROYAL BANK VISA	AMAZON - CHARLOTTE PIPE COMPRESSOR	\$ 48.60
12552	3-May-24	RBC ROYAL BANK VISA	CANADA POST - MAIL SPONSORS REGONITIONS FRAMES & HATS	\$ 103.96
12552	3-May-24	RBC ROYAL BANK VISA	AMAZON - PRINTER INK	\$ 114.51
12552	3-May-24	RBC ROYAL BANK VISA	CANADA POST - STAMPS & POSTAGE	\$ 125.97
12552	3-May-24	RBC ROYAL BANK VISA	AMAZON - SMART LOCK ARENA	\$ 146.89
12552	3-May-24	RBC ROYAL BANK VISA	BACKROAD - REFUSE/FIRE PROTECTION RUAL MAPS	\$ 148.82
12552	3-May-24	RBC ROYAL BANK VISA	STARLINK - INTERNET APRIL AIRPORT	\$ 158.20
12552	3-May-24	RBC ROYAL BANK VISA	COSTCO - PAPER TOWELS & GARBAGE BAGS	\$ 164.93
12552	3-May-24	RBC ROYAL BANK VISA	CANADA POST - INSERT 2ND QTR NEW LETTER	\$ 223.74
12552	3-May-24	RBC ROYAL BANK VISA	ORFA - BASIC ARENA REFRIGERATION	\$ 1,243.00
12552	3-May-24	RBC ROYAL BANK VISA	ORFA - BASIC ARENA REFRIDGERATION	\$ 1,243.00
12552	3-May-24	RBC ROYAL BANK VISA	ORFA - EVENT PLANNING & MANAGEMENT	\$ 1,525.50
12552	3-May-24	RBC ROYAL BANK VISA	ALLDATA - DIAGNOSTIC SCAN TOOL SUBSCRIPTION	\$ 1,695.00
12553	3-May-24	RBC ROYAL BANK VISA	AMAZON - SMART DEADBOLT CIVIC CENTRE	\$ 124.28
12553	3-May-24	RBC ROYAL BANK VISA	AMAZON - SMART LOCK ARENA	\$ 146.89
12553	3-May-24	RBC ROYAL BANK VISA	STARLINK - LANDFILL INTERNET APRIL	\$ 158.20
12553	3-May-24	RBC ROYAL BANK VISA	GAS- ONTARIO GOOD ROAD TRAVEL	\$ 180.00
12553	3-May-24	RBC ROYAL BANK VISA	FAIRMOUNT - PARKING FEES ONTARIO GOOD ROADS	\$ 210.00
12553	3-May-24	RBC ROYAL BANK VISA	MTO - 2024 MACK	\$ 1,459.00
12554	3-May-24	SECURE SYSTEM	PURCHASE & INSTALL SECUTIRY CAMERAS ARENA	\$ 2,802.17
12555	3-May-24	SMS EQUIPMENT	LANDFILL BOGAG - PARTS	\$ 2,193.34
12556	3-May-24	SPECTRUM TELECOM GROUP LTD.	PW RADIO MAY	\$ 49.72
12556	3-May-24	SPECTRUM TELECOM GROUP LTD.	GPS TRACKING MAY	\$ 107.35
12557	3-May-24	TBAYTEL	CELL PHONES MAY	\$ 230.00
12558	3-May-24	WEAVER SIMMONS LLP	LEAGAL OPINION CP DUFFERIN AGREEMENT & MEETING	\$ 1,223.79
12558	3-May-24	WEAVER SIMMONS LLP	LEGAL FEES - COLLECTIVE BARGAINING	\$ 1,552.06
12559	3-May-24	WORKPLACE SAFETY AND INSURANCE BOARD	WSIB APRIL	\$ 4,045.15
				\$ 170,059.30

RESOLUTIONS

THE CORPORATION OF THE TOWNSHIP OF CHAPLEAU

BY-LAW NO. 2024-16

Being a by-law to set tax ratios
and establish tax capping parameters for the
Township of Chapleau for the year 2024.

WHEREAS it is necessary for the Council of the Township of Chapleau, pursuant to Section 308(4) of the Municipal Act (2001) to establish the tax ratios for 2024 for the Township of Chapleau; And

WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class; And

WHEREAS the property classes have been prescribed by the Minister of Finance under Section (7) of the Assessment Act R.S.O. 1990; And

WHEREAS the property subclasses for which tax rate reductions are to be established are in accordance with Section 8 of the Assessment Act. R.S.O. 1990;

NOW THEREFORE the Council of the Township of Chapleau hereby enacts as follows:

- (1) For the taxation year 2024, the tax ratio for property in:
 - a) the residential property class is 1.000000;
 - b) the multi-residential property class is 1.530722;
 - c) the commercial property class is 1.428051;
 - d) the industrial property class is 2.436186;
 - e) the farmland property class is 0.250000.
- (2) For the purposes of this By-law:
 - a) the commercial property class includes all property designated as commercial by the Municipal Property Assessment Corporation, including but not limited to commercial office property, shopping centre property and parking lot property;
 - b) the industrial property class includes all property designated as industrial by the Municipal Property Assessment Corporation, including but not limited to all large industrial property.
- (3) The municipal tax rate reduction for the following property subclasses be:
 - a) vacant land, vacant units and excess land subclasses in the commercial property class is 30%;
 - b) vacant land, vacant units and excess land subclasses in the industrial property class is 35%.
- (4) That the tax capping parameters for 2024 for the capped classes of taxation be set at 5% for the annualized tax limit and the decrease percentage clawback be fixed at 50% for the multi residential, commercial and industrial classes.
- (5) That a minimum tax level of 80% of CVA tax responsibility be set for new construction and new to class properties in the capped classes.

(6) This By-law shall come into force and take effect on the 13th day of May, 2024.

Read a FIRST, SECOND AND THIRD TIME and FINALLY PASSED this 13th day of May, 2024.

Mayor

Judith Meyntz

CAO

THE CORPORATION OF THE TOWNSHIP OF CHAPLEAU

BY-LAW NO. 2024-17

Being a By-law to provide for the adoption of the 2024 estimates and the 2024 tax rates and to further provide for penalty and interest in default of payment thereof for 2024.

WHEREAS it is necessary for the Council of the Corporation of the Township of Chapleau, pursuant to the Municipal Act, 2001, to establish tax rates for 2024 and pass a by-law to levy a separate tax rate on the assessment in each property class; And,

WHEREAS the property classes have been prescribed by the Minister of Finance under the assessment act, R.S.O., 1990, as amended and Regulations there to; And,

WHEREAS Section 308 of the Municipal Act, 2001 requires tax rates to be established in the same proportion to tax ratios; And

WHEREAS Section 330 of the Municipal Act, 2001, authorizes municipalities to limit tax decreases as a means of funding the 5% limit on tax increases for 2024 for certain classes of property; And,

WHEREAS the 2024 net levy for municipal purposes is **\$ 3,176,551.00**; And,

WHEREAS certain education rates are provided in various regulations; And,

WHEREAS notice of passing of the budget was published in the Chapleau Express on Thursday, **May 9th, 2024** in accordance with the provisions of the Municipal Act, 2001.

NOW THEREFORE, the Council of the Corporation of the Township of Chapleau enacts as follows:

1. That the 2024 estimates as attached hereto and forming part of this By-law be adopted as the 2024 estimates.
2. That the tax rates for 2024 for municipal and education purposes be hereby set as follows:

CLASS	MUNICIPAL RATE	EDUCATION RATE	TOTAL RATE
Residential	0.03231688	0.00153000	0.03384688
Multi - Residential	0.04946816	0.00153000	0.05099816
Commercial Occupied	0.04615015	0.00880000	0.05495015
Commercial Excess Land	0.03230512	0.00880000	0.04110512
Commercial Vacant Land	0.03230512	0.00880000	0.04110512
Parking Lot	0.04615015	0.00880000	0.05495015
Industrial Occupied	0.07872993	0.00880000	0.08752993
Industrial Excess Land	0.05117446	0.00880000	0.05997446
Industrial Vacant Land	0.05117446	0.00880000	0.05997446
Farm Occupied	0.00807922	0.00038250	0.00846172

3. Taxes on a property are based on CVA times the tax rate except for those classes

affected by the provisions of Bill 140.

4. That all taxes shall become due and payable in **2** instalments as follows:

First instalment of the final levy shall become due and payable on the **30th day of August, 2024.**

Second instalment of the final levy shall become due and payable on the **29th day of November, 2024.**

5. Non-payment of the amount, as noted, on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates shall be added a penalty of 1.25% per month, until December 31, 2024.
6. On all taxes unpaid as of December 31, 2024 interest shall be added at the rate of 1.25% per month, for each month or fraction thereof in which the arrears continue.
7. All taxes are due and payable to the Township of Chapleau, at the Civic Centre municipal office.
8. This By-law shall come into force and take effect on the 13th day of May, 2024.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED THIS 13th day of May, 2024.

Ryan Bignucolo Mayor

Judith Meyntz CAO

THE CORPORATION OF THE TOWNSHIP OF CHAPLEAU

By-Law No. 2024-18

**Being a By-Law to Establish a Policy for
Reimbursement of Expenses**

WHEREAS the *Municipal Act, 2001*, S. O. 2001, c. 25 as amended, Section 8 provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority to enable the Municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS the *Municipal Act, 2001*, S. O. 2001 c. 25 as amended, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Township of Chapleau recognizes the need for the development of a policy for reimbursement of expenses for the Township of Chapleau.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Chapleau enacts as follows:

1. That By-Law No. 2024-18 and accompanying Schedules, attached to and forming part of this by-law are hereby adopted.
2. By-law No. 2022-21 is repealed at the passing of this by-law.
3. That this By-Law shall be deemed to have come into force and take effect on the 13th day of May, 2024.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13th day of May, 2024.

Ryan Bignucolo Mayor

Judith Meyntz Clerk

Township of Chapleau

Schedule A to By-Law 2024-18 Council Remuneration

1. **Policy Purpose:**

This policy governs the reimbursement of travel, hospitality and other business expenses incurred during the conduct of approved Township of Chapleau business. It is the Corporation's policy to reimburse employees for ordinary, necessary and reasonable expenses when directly related to the transaction of approved business. All Council Members, employees and appointed Committee and Board Members, or approved volunteers or representatives, are to follow this policy as amended and approved.

Directly related expenses are those in which there is the expectation of deriving some current or future benefit for the Township of Chapleau, the employee is actively engaging in a business meeting or activity necessary to the performance of the employee's job or duties.

Reimbursement for expenses that are not in compliance with this By-Law requires the written approval of Council by way of a Resolution.

2. **Applicability:**

This policy applies to:

- a) Members of Council
- b) Employees of the Township of Chapleau
- c) Municipal controlled Committee or Board Members
- d) Other persons approved by Council, such as volunteers

It is understood that authority for the expenditure of funds for any and all expenses covered by this policy extends only to the extent of the financial limitations imposed by the annual (current) budgets of the Township and departments.

All travel shall have prior approval of Council. In event of unavoidable circumstances, the Clerk/CAO may authorize travel, which shall be reported to Council.

Any question involving the meaning or application of this policy is the decision of the Clerk/CAO and their interpretation and decision is final and may not be appealed.

3. **Policy – General:**

3.1 **Reporting Responsibilities**

The completion of an approved Travel Expense Form must be submitted for approval and processed by Accounts Payable staff with required supporting documentation such as original receipts for accommodations, transportation, fuel, and other approved incidental within thirty (30) days following the individual's return from travel.

3.2 **Group Travel**

When more than one person is attending the same event, all attendees must:

- a) Coordinate travel arrangements and travel in the same vehicle unless approved by the Clerk/CAO;
- b) Take advantage of group rates; and
- c) Individually submit separate Travel Expense Forms.

3.3 **Travel Advances**

- a) Travel advance requests must be made at least one week prior to departure.
- b) The amount of advance will be calculated, based on the estimated expenses associated with each individual circumstance.
- c) Travel advances resulting in \$0.00 balances (advance equals actual costs), or amounts owed back to the Township, must be reconciled. For amounts owned

back to the Township, payment (reimbursement) must be made within thirty (30) days from the date of return from travel.

- d) Any outstanding travel claim that is not submitted within thirty (30) days of the date of return from travel will not be allowed any further advances for travel until the outstanding advance has been settled.

3.4 Reimbursable Expenses

3.4.1 Registration Fees

- a) Registration fees for attendance at conferences, seminars, workshops or other meetings and training events will be reimbursed in full provided the expenses are within the approved travel budget and authorized by the appropriate Department Head or the Clerk/CAO.
- b) Costs for other activities such as site tours, social or sporting activities that are associated with the event, but not part of the registration fees, will not be reimbursed.
- c) Spousal registration fees or expenses are not reimbursable.

3.4.2 Daily Meal Allowance

- a) Any person who receives a meal allowance may not claim additional personal expenses. Receipts are not required for meal allowances with travel overnight is required.
- b) Meal allowance for locations north of the Greater Sudbury Area and/or North Bay shall be as follows:

Breakfast:	\$20.00
Lunch:	\$35.00
Dinner:	\$50.00
- c) Meal allowance for all other locations, which include the Greater Sudbury Area and North Bay shall be as follows:

Breakfast:	\$30.00
Lunch:	\$45.00
Dinner:	\$75.00
- d) It is understood that where meals are being provided at an event or conference, or paid by another party, the meal allowance will be reduced according to the above. It is expected that the registration fee involves a portion to cover provided meals and each person travelling should use the meals provided and paid for.
- e) When overnight accommodation is not required, reasonable meal expenses, that are not included with registrations, will be reimbursed based upon submitted receipts.
- f) Where a meal expense is applicable, the following times will be applied:
 - Breakfast: If required to depart before 7:00a.m.
 - Lunch: If required to depart before or return later than 12:00p.m.
 - Diner: If unable to return home until after 6:00p.m.

3.4.3 Transportation

The most economical class of transportation must be determined, documented and used. When more than one Township employee is attending the same event, the Township expects those attending will car-pool.

- a) Those travelling out-of-town must use a Township vehicle when available. Where a Township vehicle is not available, mileage may be claimed for use of a personal vehicle.
- b) Only the operator of the personal vehicle shall be paid travelling expenses at a rate of fifty-two cents (\$0.68) per kilometer regardless of the number of passengers travelling with them on Township business. An additional 50km will be paid above and beyond the kilometers between destinations for intercommunity business travel.
- c) Where a member of Council, an employee, or volunteer has exceeded \$5,000.00 worth of reimbursable kilometer charges within one year, the rate of reimbursement drops down to \$0.62 per kilometer for the remainder of the

calendar year.

- d) Economy-class air fare will be reimbursed. Costs to upgrade flight seats will not be reimbursed. Airport parking charges will be reimbursed for the days required for the event with receipts.

3.4.4 Accommodation

Reasonable accommodation expenses where overnight accommodation is required are allowable as follows:

- a) The accommodation chosen must be the most economical and advantageous to the conduct of Township business.
- b) The actual cost of a single room, or double room when a single room is not available, will be allowed.
- c) Receipts are required in support of all such expenses and must show the place, date and number of days and the rate per day for single occupancy.
- d) Should travelers choose to stay overnight with friends or relatives while on business, accommodation expenses will not be reimbursed.
- e) In the event of travel cancellations, individuals will be held responsible and required to pay 'no show' charges resulting from failure to cancel a hotel reservation, when extenuating circumstances do not apply (e.g. bad weather).

3.4.5 Travel Expense Form

- a) Individuals are responsible for filing their Travel Expense Form with Accounts Payable within 30 days.
- b) Original detailed receipts must be filed with the Expense Form for all travel expenses.