



## AGENDA

REGULAR MEETING OF COUNCIL  
**Monday, February 12<sup>th</sup>, 2024 at 6:30 PM**  
IN THE CIVIC CENTRE COUNCIL CHAMBERS

**Members of Council and the public may access the meeting, electronically, as follows:**

Dial: 1-800-974-5902  
Conference ID: 9076440

**KINDLY TURN OFF ALL CELL PHONES FOR THE DURATION OF THE MEETING**

**1. CALL MEETING TO ORDER 6:30 p.m.**

**INDIGENOUS LAND ACKNOWLEDGEMENT**

*The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.*

*We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.*

**2. APPROVAL OF AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. DELEGATIONS - None**

**5. COMMITTEE OF ADJUSTMENT – None**

**6. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or Action.*

**6.1 Council and Committee Meeting Minutes**

**6.1.1 Regular Council Meeting Minutes for Monday, January 29<sup>th</sup>, 2024**

**7. BUSINESS**

- 7.1 Chapleau Tourism Development Fund
- 7.2 Strategic Plan and Community Improvement Plan
- 7.3 Fire Truck Grant Opportunity

**8. ACCOUNTS PAYABLE**

**9. RESOLUTIONS**

- 9.1 By-law 2024-07, being a by-law to authorize the Mayor and CAO to execute fire protection agreements between the Corporation and various Companies.

**10. CORRESPONDENCE**

- A. Town of Orangeville resolution regarding Social and Economic Prosperity Review dated January 26, 2024.
- B. Public Health Sudbury & Districts unapproved minutes of January 18, 2024
- C. Town of Hanover Social and Economic Prosperity Review dated February 1, 2024.
- D. Municipality of Calvin resolution regarding Funeral, Burial and Cremation Services dated January 30, 2024.
- E. Municipality of Calvin resolution regarding the aging fleet of wildfire bombers dated January 30, 2024.
- F. FONOM resolution regarding the Occupational Health and Safety Act dated January 28, 2024.
- G. Public Health Sudbury & Districts resolution regarding household food insecurity dated January 24, 2024.
- H. Community Safety & Policing Act, 2019 (CSPA) Letter to Municipalities
- I. CAO-Wawa, ON M. O'Neill – OPP Detachment Board Description Update

**11. IN CAMERA**

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of January 29, 2024.
- 11.2 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to *Ontario Municipal Act, Section 239(2)(c)*
  - Sale of land
- 11.3 Labour relations or employee negotiations, pursuant to *Ontario Municipal Act, Section 239(2)(d)*.
  - 2 Items

11.4 Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them, pursuant to *Ontario Municipal Act, Section 239(2)(h)*.

- 1 Item

### **Matters Arising from In Camera Session**

12. **CONFIRMATORY BY-LAW**

13. **ADJOURNMENT**

# CONSENT AGENDA



**REGULAR MEETING OF COUNCIL  
MONDAY, January 29<sup>th</sup>, 2024 at 6:30 PM  
IN THE CIVIC CENTRE COUNCIL CHAMBERS**

**Attendance:**

**Council:** Mayor Ryan Bignucolo  
Deputy Mayor Lisi Bernier  
Councillor Cathy Ansara  
Councillor Paul Bernier (excused absence)  
Councillor Alex Lambruschini

**Staff:** Judith Meyntz, CAO  
Réjean Raymond, Operations Director  
Les Jones, Treasurer

**Guests:** None

**Attendees:** 4

**1. CALL MEETING TO ORDER**

**THAT** the Council of the Corporation of the Township of Chapleau does hereby call the Regular Council Meeting of Monday, January 29<sup>th</sup>, 2024 to order at 6:30 p.m.

**INDIGENOUS LAND ACKNOWLEDGEMENT**

*The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.*

*We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.*

**2. APPROVAL OF AGENDA  
RESOLUTION 02-20:  
**C. ANSARA – L. BERNIER****

**WHEREAS** the Members of Council have been presented with an Agenda for the Regular Council Meeting of Monday, January 29<sup>th</sup>, 2024;

**BE IT RESOLVED THAT** the Agenda be adopted as presented.

**Carried.**

3. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Bignucolo requested that any pecuniary interest be declared for the record.

- None disclosed.

4. **DELEGATIONS:** None

5. **COMMITTEE OF ADJUSTMENT** - None

6. **CONSENT AGENDA**

**RESOLUTION 02-21:**

**A. LAMBRUSCHINI – C. ANSARA**

**WHEREAS** the Council of the Township of Chapleau has reviewed the Consent Agenda consisting of:

6.1 Council and Committee Meeting Minutes

6.1.1 Regular Council Meeting Minutes for Monday, January 15, 2024

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Chapleau does hereby approve the Regular Council Meeting Minutes for Monday, January 15, 2024.

**Carried.**

7. **BUSINESS**

**RESOLUTION 02-22:**

**L. BERNIER – A. LAMBRUSCHINI**

7.1 Tulloch 2023 Structure Inspection Report (Bridge Report) Review

**THAT** the Council of the Township of Chapleau accepts the Tulloch 2023 Structure Inspection Report (Bridge Report) for information.

**Carried.**

**RESOLUTION 02-23:**

**C. ANSARA – A. LAMBRUSCHINI**

7.2 Review of 2023 Variance Report

**THAT** the Council of the Township of Chapleau accepts the 2023 Variance Report for information.

**Carried.**

**RESOLUTION 02-24:**

**A. LAMBRUSCHINI – C. ANSARA**

7.3 Review of Business Kilometre rates for the Township of Chapleau

**THAT** the Council of the Township of Chapleau does hereby approve the recommendation of our Integrity Commissioner to bring kilometre rate in line with the government standard;

**AND THAT** Council would like to set the 2024 rate for kilometre at \$0.68 for the first 5,000 kilometres, and then \$0.62 per kilometer for any kilometres used within the year.

**AND FURTHERMORE, THAT** Council recommends the following rates to be effective as of January 1, 2024.

**Carried.**

**8. ACCOUNTS PAYABLE**

**RESOLUTION 02-25:**

**L. BERNIER – C. ANSARA**

**THAT** the Council of the Corporation of the Township of Chapleau does hereby receive for information the Accounts Payable listing in the amount of **\$247,547.03** for the period ending January 24, 2024.

**Carried.**

**9. RESOLUTIONS**

**RESOLUTION 02-26:**

**A. LAMBRUSCHINI – C. ANSARA**

9.1 By-Law No. 2024-04, Being a By-law to establish Remuneration Rates for Members of Council

**THAT** the Council of the Township of Chapleau does hereby approve the recommendations from the salary survey and the Integrity Commissioner to bring Council remuneration more in line with others in the AMCTO Zone 7 district;

**AND THAT** Council wishes to encourage others in the community to volunteer of their time to help lead the Township, and feels that an increase in the remuneration may encourage others to get involved;

**AND THAT** Council recognizes the increased revenue that has been generated in 2023 from various Council initiatives ensures that the conditions for the reduction in Council pay are no longer necessary to carry a balanced budget;

**AND THAT** Council recommends the adjustment of honourarium be backdated to October 1, 2023 when this item was first presented to Council for further review;

**AND FURTHERMORE, THAT** Council recommends the following monthly salaries for the positions detailed below:

Mayor	\$1,700.00
Deputy Mayor	\$1,100.00
Councillor	\$900.00

**Carried.**

Clerk’s note: Councillor Lambruschini requested council consider a change in backdating and to not include CPI increases.

**RESOLUTION 02-27:**

**L. BERNIER – C. ANSARA**

9.2 By-Law No. 2024-05, Being an Amendment to By-law 2020-11, Being a By-law to adopt a policy for procurement of goods and services for the Township of Chapleau, Schedule “B” only.

**THAT** By-law Number 2024-05, Being an Amendment to By-law 2020-11, Being a By-law to adopt a policy for procurement of goods and services for the Township of Chapleau, Schedule “B” only be Read a First and Second time this 29<sup>th</sup> day of January, 2024;

**AND FURTHER** be Read a third time, passed and properly signed and sealed this 29<sup>th</sup> day of January, 2024.

**Carried.**

**10. CORRESPONDENCE**

**RESOLUTION 02-28:**

**A. LAMBRUSCHINI – L. BERNIER**

- A. Algoma Public Health and Public Health Sudbury & Districts notification of potential merger dated January 19, 2024.
- B. Chapleau General Hospital 2023 Report
- C. Ministry of Natural Resources and Forestry letter regarding Crown Land Disposition in Northern Municipalities dated January 19, 2024
- D. Ministry of Agriculture, Food, and Rural Affairs letter regarding Rural Economic Development dated January 22, 2024
- E. ROMA Fill in the Gaps Closer to Home – Improving Access to Services for Rural Ontario dated January 25, 2024.

**THAT** the Council of the Township of Chapleau receives the Correspondence from the January 29, 2024 Council Agenda with the following items extracted for discussion:

**Item A:** APH and PHSD potential merger - Councillor A. Lambruschini inquired about messaging to the public. Council wanted to wait until this merger was confirmed.

**Item B:** Extracted but no further discussion had.

**Additional Item Request:** OEB Notice of Hearing for Hydro One acquisition of Chapleau PUC – Councillor A. Lambruschini requested that reminder notification be given to public



that deadline to “Have your say” is February 5, 2024 and information is available on the Township of Chapleau website.

**Carried.**

**11. IN CAMERA**

**RESOLUTION 02-29:**

**C. ANSARA – A. LAMBRUSCHINI**

**Adjourn to In Camera Session**

**THAT** the Corporation of the Council of the Township of Chapleau move into In Camera Session on Monday, January 29, 2024 at 7:29 p.m. for the following matters:

11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of January 15, 2024.

11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*

- Human Resources

**Carried.**

**Reconvene to Regular Meeting**

**RESOLUTION 02-30**

**L. BERNIER – C. ANSARA**

**THAT** this meeting be reconvened to a Regular Meeting at 8:14 p.m.

**Carried.**

**Matters Arising from In Camera Session**

**RESOLUTION 02-31:**

**L. BERNIER – C. ANSARA**

11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of January 15, 2024.

**THAT** the Council of the Township of Chapleau does hereby approve the In-Camera Minutes for January 15, 2024 as presented.

**Carried.**

**RESOLUTION 02-32:**

**A. LAMBRUSCHINI – L. BERNIER**

11.2.1 Financial Reporting Review for 2024

**THAT** the Council of the Township of Chapleau does hereby request that moving forward all monthly variance statements will be provided to Directors and

Managers during the third week of the month following the deadline;

**AND THAT** all reports will be separated by Operating Budget, Capital Budget, and Reserves.

**Carried.**

**RESOLUTION 02-33:**

**C. ANSARA – A. LAMBRUSCHINI**

11.2.2 New Firefighter Recruit

**THAT** the Council of the Township of Chapleau does hereby approve Gerald Joly to move to active duty of the Chapleau Volunteer Fire Department.

**Carried.**

**RESOLUTION 02-34:**

**C. ANSARA – A. LAMBRUSCHINI**

11.2.3 6 Month Performance Review of CAO

**THAT** the Council of the Township of Chapleau does hereby approve a step increase in salary for the CAO Meyntz based on the completion of the six-month performance review as of the current pay period.

**Carried.**

**12. CONFIRMATORY BY-LAW**

**RESOLUTION 02-35:**

**L. BERNIER – A. LAMBRUSCHINI**

**THAT** By-law No. 2024-06, being a confirmatory by-law for the Regular Council Meeting of Monday, January 29, 2024, be given a First, Second, Third and final reading and is passed as of this date.

**Carried.**

**13. ADJOURNMENT**

**RESOLUTION 02-36:**

**C. ANSARA – A. LAMBRUSCHINI**

**WHEREAS** the business of the Meeting has concluded:

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 8:17 p.m. until the Regular Council meeting of Monday, February 12, 2024 at 6:30 p.m. or the call of the Chair.

**Carried.**

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Ryan Bignucolo                      Mayor

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Judith Meyntz                      CAO

# BUSINESS

## REPORT TO COUNCIL

<b>Date:</b>	<b>February 12, 2024</b>	
<b>Subject:</b>	<b>Chapleau Tourism Development Fund</b>	<b>Item 7.1</b>
<b>Prepared by:</b>	<b>Judith Meyntz, AOMC, CAO</b>	

### **Background:**

In the last quarter of 2022, the Township of Chapleau began collecting a 4% Municipal Accommodation Tax (MAT Tax). We now have collected over \$80,000 in revenue over the 1.25 years that the tax has been in place.

Half of this funding is designated to be used as grant funding that can be shared within the Chapleau community to increase tourism. Applicants apply through the Superior East Community Futures Development Corporation (SECFDC) for the funding. The application is brought to a committee represented by two (2) members from the SECDSC and two (2) members of Chapleau. The members from SECDSC are Heidi Trudeau, Community Development Officer and Tim Cecile, our Chapleau Representative who sits on the Board.

The two (2) members from Chapleau are recommended to be the Economic Development Officer and one member of Council. Currently, I am fulfilling the EDO position so I would offer to sit until such time as we get a new EDO for our Corporation.

Upon a community organization being successful with their grant application, they must sign a Letter of Offer and provide a short report (or statement) at the end of their project detailing the success of their tourism event.

The application form is currently being prepared using the format of the SECFDC.

### **Resolution**

**THAT** the Council of the Township of Chapleau does hereby accept the Report Chapleau Tourism Development Fund for information;

**AND THAT** Council does approve the name of the fund to be the “*Chapleau Tourism Development Fund*”;

**AND FURTHER THAT** the following members will sit on the Committee:

1. Heidi Trudeau, Community Development Officer, SECFDC
2. Tim Cecil, Chapleau Representative of the SECFDC
3. CAO Meyntz, EDO Representative (temporary until such time as we hire an EDO)
4. \_\_\_\_\_, Council Member

Report respectfully submitted:



Judith Meyntz, AOMC,  
Chief Administrative Officer

## REPORT TO COUNCIL

<b>Date:</b>	<b>February 12, 2024</b>	
<b>Subject:</b>	<b>Strategic Plan and Community Improvement Plan</b>	<b>Item 7.2</b>
<b>Prepared by:</b>	<b>Judith Meyntz, AOMC, CAO</b>	

**Background:**

A Strategic Plan solidifies the goals and direction that an organization needs to define the steps to put the plan into action. Priorities and goals change with time and with a different set of leaders planning the future.

We have a very progressive and proactive Council and it is important to take the time to come together to build a plan for moving the community forward.

Effective strategic planning is a process that should be broken down into three separate, equally important components: strategic thinking, long-range planning, and operational planning.

This plan would include measurements in the Appendices to ensure that we are meeting the targets for our action items.

The time commitment for Council could be up to two days.

**The Cost:**

Preliminary review and discussions have indicated that it costs approximately \$50,000 to complete a comprehensive 4-year Strategic Plan, as well as a Community Improvement.

**Resolution:**

**THAT** the Council of the Township of Chapeau does hereby accept the report Strategic Plan and Community Improvement Plan for information;

**AND THAT** Council approves the approach to apply for a grant to cover the cost of the Strategic Plan and include the cost in the 2024 budget.

Report respectfully submitted:



Judith Meyntz, AOMC,  
Chief Administrative Officer

## REPORT TO COUNCIL

<b>Date:</b>	<b>February 12, 2024</b>	
<b>Subject:</b>	<b>Fire Truck Grant Opportunity</b>	<b>Item 7.3</b>
<b>Prepared by:</b>	<b>Judith Meyntz, AOMC, CAO</b>	

**Background:**

The Chapleau Fire Department equipment is becoming a concern with the fact that it is beyond its designated life span according to the Fire Marshall's Office.

A plan has been put in place to ensure that 15 years from now, our Asset Management Plan through our Fire Protection Agreements, will provide enough funding in the reserves to be able to replace a truck that we purchase this year. However, the issue is that we do not have the funding to purchase a new fire truck this year.

As such, some time has been spent in looking at funding opportunities to replace our current Fire Truck and declare surplus our older unit which is costing us money every year for the safety and repairs.

We have identified a grant opportunity through the Federal Government that works with fire protection services for indigenous communities, or municipalities that supply fire protection services to indigenous communities. I have reached out to our Ministry of Northern Development representative and she feels that if we apply with our three First Nations, we may be eligible for this grant opportunity.

**The Cost:**

We have asked the Fire Chief to provide us with a cost for a new Fire Truck, and he has indicated that it costs approximately \$1.1 Million for a pumper/hauler.

**Resolution:**

**THAT** the Council of the Township of Chapleau does hereby accept the report Fire Truck Grant Opportunity for information;

**AND THAT** Council approves the approach to apply for a grant to cover the cost of the Fire Truck and include the cost in the 2024 budget.

Report respectfully submitted:



Judith Meyntz, AOMC,  
Chief Administrative Officer

# **ACCOUNTS PAYABLE**



**TOWNSHIP OF CHAPLEAU**

**COUNCIL CHEQUE REGISTER**

<b>Ck No.</b>	<b>Ck Date</b>	<b>Vendor Name</b>	<b>Invoice Description</b>	<b>Amount</b>
12252	31-Jan-24	BROKERLINK INC.	2024 INSURANCE PREMIUIMS	\$ 75,193.45
12253	29-Feb-24	BROKERLINK INC.	2024 INSURANCE PREMIUIMS	\$ 75,193.45
12254	31-Mar-24	BROKERLINK INC.	2024 INSURANCE PREMIUIMS	\$ 75,193.46
12255	31-Jan-24	BIGNUCOLO, RYAN	TRAVEL/HOTEL ROMA & GREEN FIRST	\$ 6,580.35
12256	31-Jan-24	BRANDT	SEAL KIT & SHAFT	\$ 541.66
12256	31-Jan-24	BRANDT	GRADER BLADES	\$ 842.69
12257	31-Jan-24	CHAPLEAU EXPRESS	INSERT PUBLIC WORKS MANAGER	\$ 33.90
12258	31-Jan-24	CHAPLEAU CREE SMALL ENGINE REPAIR	INSTALL EXHAUST SRPING/FUEL HOSE & GAS FILTER	\$ 157.59
12259	31-Jan-24	CIMCO REFRIGERATION	CONDENSOR VFD FAULT	\$ 1,309.27
12260	31-Jan-24	DUCHESNE MECHANICAL LTD.	FRONT WHEEL KNUCKLE BEARING/ANNUAL INSTPECTION	\$ 1,659.07
12260	31-Jan-24	DUCHESNE MECHANICAL LTD.	EQUIPMENT REPAIRS MAY	\$ 1,839.30
12260	31-Jan-24	DUCHESNE MECHANICAL LTD.	SEMI-ANNUAL INSPECTION/OIL CHANGES/FUEL PUMP	\$ 2,274.92
12260	31-Jan-24	DUCHESNE MECHANICAL LTD.	REPAIR AIR BRAKES/REAR WINDOW/WIRING	\$ 3,251.18
12260	31-Jan-24	DUCHESNE MECHANICAL LTD.	ANNUAL INSPETION/OIL CHANGE & SERVICE	\$ 4,648.03
12261	31-Jan-24	JJAM AGENCY	ADVERTISE PUBLIC WORKS MANAGER	\$ 67.80
12262	31-Jan-24	KPMG	CONSULTATION PUC ASSEST SALE	\$ 24,272.68
12263	31-Jan-24	LOCAL AUTHORITY SERVICES LTD.	STAPLES - OFFICE SUPPLIES	\$ 422.42
12264	31-Jan-24	MEYNTZ, JUDITH	ROMA TRAVEL CAO	\$ 621.40
12265	31-Jan-24	MINISTRY OF FINANCE	OPP SERVICES DECEMBER	\$ 43,391.00
12266	31-Jan-24	NASCO PROPANE	1,387.8L PROPANE WATER PLANT	\$ 1,175.53
12266	31-Jan-24	NASCO PROPANE	1,485.1L PROPANE LANDFILL	\$ 1,257.95
12266	31-Jan-24	NASCO PROPANE	3,186.7L PROPANE WATER PLANT	\$ 2,699.29
12267	31-Jan-24	NORTHERN LIGHTS FORD SALES	MISCELLANEOUS REPAIRS FORD 3 TON	\$ 5,495.11
12268	31-Jan-24	PETTY CASH	WATER/COFFEE SUPPLIES/MIXING BOWLS ARENA	\$ 84.00
12269	31-Jan-24	PRO NORTH ELECTRIC	REPAIRS LOBBY FURNACE	\$ 785.80
12270	31-Jan-24	SECURE SYSTEM	SECUTIRY SYSTEM PURCHASE - REC. BUILDING	\$ 9,496.78
12271	31-Jan-24	SUPERIOR MACHINE & HYDRAULICS	HYDRAULIC FITTING WIRING CYLINDER	\$ 37.33
12271	31-Jan-24	SUPERIOR MACHINE & HYDRAULICS	MODIFY CUTTING EDGE TO FIT BUCKET	\$ 694.11
12272	31-Jan-24	THE WRISTBAND MAN INC.	800 - WRISTBANDS CARNIVAL	\$ 931.10
12273	31-Jan-24	WEAVER SIMMONS LLP	LEGAL SERIVCE COLLECTIVE	\$ 1,022.09
12274	31-Jan-24	WURTH CANADA LIMITED	MISC. INVENTORY SUPPLIES	\$ 1,293.87
				<b>\$ 342,466.58</b>

# RESOLUTIONS

## REPORT TO COUNCIL

<b>Date:</b>	<b>February 12, 2024</b>	
<b>Subject:</b>	<b>Fire Agreements 2024 to 2027</b>	<b>Item 9.1</b>
<b>Prepared by:</b>	<b>Judith Meyntz, AOMC, CAO</b>	

### **Background:**

By August, 2023, the Fire Agreements for 2023 had not been sent out to the companies who rely on our Fire Department to protect their property. Research was conducted to establish the cost-of-living increase for the 2023 year. It was determined that the cost of living increase in 2023 was 6.5%. The agreements were prepared with a 6.5% increase overall and sent out for the one year.

During this time, staff have been working at reviewing comparisons of neighbouring Fire Departments and how they calculate services for businesses that fall outside of their Township. Most common approach is to follow a flat fee rate for services signing on to the Fire Coverage. For emergency call out services, we would then bill a per hour rate for attendance at the fire situation. The flat fee is compiled with square footage of coverage areas, number of out-buildings, identify hazards on site (such as propane tanks, gas lines, etc.), and finally distance from fire station for response. This information was compiled and then used to determine the formula for each contract moving forward in 2024.

The flat fee would remain the same over the four (4) year term of the contract. However, the response fee would increase annually according to the CPI. This would link the rate with the salary of the volunteer firefighters and guarantee that we will have the reserve funds available at the end of the life of the new fire truck.

At this stage, we have determined the cost of a new fire truck to be close to a million dollars. We have asked our Fire Chief, Ken Groves to price out the cost for a new pumper/hauler truck. The flat rate of the Fire Agreements being directed to reserves each year over the course of 15 years will provide us with \$1,095,000. We estimate that this will put us on track for asset management replacement using just the flat fees alone.

The Fire Marshall's Office is considering expanding the life cycle of a fire truck for northern communities, but until such time as this is in place, this plan will cover our replacement fire truck and put us on track for asset management replacement.

Our immediate need of a new fire truck leaves us where we may have to consider grant funding or debenture to purchase a fire truck in the near future. A secondary option is to use our influx of additional funding from the CPUC sale to offset the purchase of the new fire truck. I am currently investigating a granting opportunity through the Federal government. I will update Council if this turns out to be viable.

**Resolution**

**THAT** the Council does hereby accept the Report 9.1 Fire Agreement 2024 – 2027 for information;

**AND THAT** By-law Number 2024-07, being a by-law to authorize the Mayor and CAO to execute fire protection agreements between the Corporation and various Companies, be Read a First and Second time this 12th day of February, 2024;

**AND FURTHER** be Read a third time, passed and properly signed and sealed this 12<sup>th</sup> day of February, 2024.

Report respectfully submitted:



Judith Meyntz, AOMC,  
Chief Administrative Officer

THE CORPORATION OF THE TOWNSHIP OF CHAPLEAU

BY-LAW NO. 2024-07

Being a by-law to authorize the Mayor and CAO  
to execute fire protection agreements between the  
Corporation and various Companies.

WHEREAS the Council of the Corporation of the Township of Chapleau deems it  
advisable to enter into and renew fire protection agreements with various Companies;

NOW THEREFORE the Council of the Corporation of the Township of Chapleau  
ENACTS AS FOLLOWS:

1. That the Mayor and CAO of the Corporation of the Township of Chapleau are hereby authorized to execute fire protection agreements between the Corporation and 1854080 Ontario Inc., GreenFirst Forest Product, 1039442 Ontario Ltd., T. Bell Transport Inc., True North Timber, Brunswick House First Nation, Chapleau Ojibwe First Nation, Chapleau Cree First Nation, Mulligan's Bay Road Development Association Inc., Old Fort Road Association Inc., Martin Road Property Owners Association, Newmont Porcupine.
2. That the above-mentioned fire protection agreements shall appear as Schedules A - L to this by-law and form part of it.
3. That this By-law shall come into force and take effect on the 12<sup>th</sup> day of February 2024.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 12<sup>th</sup> day of February 2024.

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Ryan Bignucolo

Mayor

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Judith Meyntz

CAO

# CORRESPONDENCE

**Corporate Services**

January 26, 2024

**Re: Social and Economic Prosperity Review**

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on January 22, 2024, approved the following resolution:

**WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and**

**WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and**

**WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and**

**WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and**

**WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and**

**WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and**

**WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income redistribution programs for those most in need; and**

**WHEREAS the province can, and should, invest more in the prosperity of communities; and**

**WHEREAS municipalities and the provincial government have a strong history of collaboration; now**

**THEREFORE, BE IT RESOLVED THAT the Town of Orangeville requests the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and**

**FURTHER THAT a copy of this motion is sent to the Premier of Ontario, Doug Ford; the MPP, Sylvia Jones; and all municipalities in Ontario.**

**Carried.**

Yours truly,

*Raylene Martell*

Raylene Martell  
Town Clerk



**UNAPPROVED MINUTES - FIRST MEETING  
BOARD OF HEALTH  
PUBLIC HEALTH SUDBURY & DISTRICTS  
BOARDROOM, SECOND FLOOR  
THURSDAY, JANUARY 18, 2024 – 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Ryan Anderson  
Robert Barclay  
Renée Carrier  
Guy Despatie

René Lapierre  
Bill Leduc  
Abdullah Masood  
Ken Noland

Michel Parent  
Mark Signoretti  
Al Sizer  
Natalie Tessier

**STAFF MEMBERS PRESENT**

Stacey Gilbeau  
Stacey Laforest

France Quirion  
Rachel Quesnel

Renée St Onge  
Dr. Penny Sutcliffe

**R. QUESNEL PRESIDING**

**1. CALL TO ORDER AND TERRITORIAL ACKNOWLEDGMENT**

The meeting was called to order at 1:30 p.m.

**2. ROLL CALL**

**3. REVIEW OF AGENDA/DECLARATIONS OF CONFLICTS OF INTEREST**

There will be an in-camera session and addendum for today's meeting.

**4. ELECTION OF OFFICERS**

Following a call for nominations for the position of Chair of the Board of Health, René Lapierre was nominated. There being no further nominations, the nomination for the Board of Health Chair for Public Health Sudbury & Districts for 2024 was closed. R. Lapierre accepted his nomination.

**01-24 APPOINTMENT OF CHAIR OF THE BOARD**

**MOVED BY TESSIER – SIGNORETTI: THAT the Board of Health appoints René Lapierre as Chair for the year 2024.**

**CARRIED**

## **R. LAPIERRE PRESIDING**

Following a call for nominations for the position of Vice-Chair of the Board of Health, Mark Signoretti was nominated. There being no further nominations, the nomination for Vice-Chair for the Board of Health for 2024 was closed. M. Signoretti accepted his nomination.

### **02-24 APPOINTMENT OF VICE-CHAIR OF THE BOARD**

**MOVED BY SIZER – MASOOD: THAT the Board of Health appoints Mark Signoretti as Vice-Chair for the year 2024.**

**CARRIED**

Following a call for nominations for three positions of Board Member at Large to the Board Executive Committee, Ken Noland, Natalie Tessier, and Abdullah Masood were nominated. There being no further nominations, the nominations for the Board Executive Committee for the year 2024 was closed. The three nominees accepted their nominations.

### **03-24 APPOINTMENT TO BOARD EXECUTIVE COMMITTEE**

**MOVED BY SIZER – BARCLAY: THAT the Board of Health appoints the following individuals to the Board Executive Committee for the year 2024:**

- 1. Ken Noland, Board Member at Large**
- 2. Natalie Tessier, Board Member at Large**
- 3. Abdullah Masood, Board Member at Large**
- 4. René Lapierre, Chair**
- 5. Mark Signoretti, Vice-chair**
- 6. Medical Officer of Health/Chief Executive Officer**
- 7. Director, Corporate Services**
- 8. Secretary Board of Health**

**CARRIED**

Following a call for nominations for three positions of Board Member at Large to the Finance Standing Committee of the Board, Michel Parent, Mark Signoretti, and Ken Noland were nominated. There being no further nominations, the nominations for the Finance Standing Committee of the Board of Health for the year 2024 was closed. The three nominees accepted their nominations.

## **04-24 APPOINTMENT TO FINANCE STANDING COMMITTEE OF THE BOARD**

**MOVED BY NOLAND – ANDERSON: THAT the Board of Health appoints the following individuals to the Finance Standing Committee of the Board of Health for the year 2024:**

- 1. Mark Signoretti, Board Member at Large**
- 2. Mike Parent, Board Member at Large**
- 3. Ken Noland, Board Member at Large**
- 4. René Lapierre, Chair**
- 5. Medical Officer of Health/Chief Executive Officer**
- 6. Director, Corporate Services**
- 7. Secretary Board of Health**

**CARRIED**

## **5. DELEGATION/PRESENTATION**

### **i) Food Insecurity: An Urgent Public Health Issue**

- Stacey Gilbeau, Director, Health Promotion Division
- Bridget King, Public Health Dietitian, Health Promotion Division

S. Gilbeau and B. King were invited to present on the topic of household food insecurity and provide a greater understanding of the complexities of food insecurity and the need for solutions to address inadequate incomes. Household food insecurity is defined as the inadequate or insecure access to food due to financial constraints (Li et al., 2023).

Household food insecurity is one of the strongest predictors of poor health, making it a serious public health issue. The healthcare costs of individuals who are the most food insecure can be more than double that of individuals who are food secure, and consequentially negatively impacting the health care system.

Food insecurity is more common among the female single-parent households, those living in rental housing, households receiving any form of social assistance and non-white households. It was noted that food insecurity is rooted in poverty and for racialized groups experiencing food insecurity, the experience is also entrenched in colonialism and racism.

Food affordability within the Public Health Sudbury & Districts service area was outlined and Board members were reminded that, since 1998, Ontario boards of health have been mandated to monitor food affordability using the National Nutritious Food Basket. In all four income scenarios, with the exception of a family of four on a median Ontario income, families or individuals were demonstrated to be likely to be struggling financially and may experience food insecurity.

It was noted that food charity is the most common response to food insecurity; however, evidence shows food banks do not address the root causes of the problem of food

insecurity. Programs and policies are needed to address inadequate incomes. All levels of government have a role to play for income solutions to address the root of the problem of food insecurity, including a living wage, social assistance, benefit rates, and minimum wage rates that match the cost of living and indexed to inflation as well as a basic income guarantee. Food insecurity is an urgent public health problem and a serious human rights and social justice issue for federal, provincial, and local public policy agendas.

Questions were entertained relating to food accessibility and affordability in remote areas and sourced data for the income scenarios. It was clarified that Public Health focuses on addressing income disparities versus advocating to lower food cost. It was noted that the DSSAB are another voice as it relates to food insecurity for those struggling financially.

## **6. CONSENT AGENDA**

### **i) Minutes of Previous Meeting**

- a. Seventh Meeting – November 16, 2023
- b. Special Board of Health Meeting – November 21, 2023
- c. Special Board of Health Meeting – December 13, 2023

### **ii) Business Arising from Minutes**

### **iii) Report of Standing Committees**

### **iv) Report of the Medical Officer of Health / Chief Executive Officer**

- a. MOH/CEO Report, January 2024

### **v) Correspondence**

- a. Public Health Strengthening and Chronic Disease Prevention
  - Letter from Middlesex-London Health Unit Board of Health Chair, Medical Officer of Health and Secretary and Treasurer to Dr. Sutcliffe, dated December 19, 2023
- b. Universal Healthy School Food Program
  - Letter from Middlesex-London Health Unit Board of Health Chair, Medical Officer of Health and Secretary and Treasurer to Dr. Sutcliffe, dated December 19, 2023
- c. Congratulatory letter re provincial appointment to Board of Health for Public Health Sudbury & Districts
  - Letter from the Deputy Premier and Minister of Health to R. Anderson, dated December 14, 2023
- d. Regulation of Nicotine Products
  - Letter from alPha President to Federal Minister of Health, December 1, 2023
- e. Bill 103, Smoke-Free Ontario Amendment Act (Vaping is not for Kids), 2023
  - Letter from Haliburton, Kawartha, Pine Ridge District Health Unit Board of Health Chair to the Deputy Premier and Minister of Health, dated November 16, 2023

- f. Ontario Not-for-Profit Corporations Act for Boards of Health
  - Letter from LeNoury Law to aPHa, dated May 11, 2023
- vi) **Items of Information**
  - a. Annual Survey Results from 2023 Regular Board of Health Meeting Evaluations
  - b. Annual Meeting Attendance Summary Board of Health for Public Health Sudbury & Districts 2023
  - c. aPHa’s Virtual 2024 Winter Symposium and Section Meetings and Workshops, February 14-16, 2023
  - d. Memo from Chief Medical Officer of Health Re: 2024 Annual Service Plan and Budget Submission Package dated December 13, 2023

R. Lapierre introduce Kathy Dokis who started on January 8, 2024, as the Director of Indigenous Public Health for Public Health Sudbury & Districts.

Board members were reminded that Public Health Sudbury & Districts’ Indigenous Engagement work formally started in 2018 when the Board of Health endorsed the *Indigenous Engagement Strategy, Finding our Path Together*. The Board had also endorsed the Indigenous Engagement Governance ReconciliAction Framework in June 2023 following a Board of Health education session that helped inform the steps for governance-level action. As part of this, the need for focused and experienced Indigenous leadership to further our path, leverage and build on the excellent work to date, and support our vision into the future was recognized.

The 2023 Board of Health meeting evaluation roll up includes informative data and the Board Chair will share the summary with Dr. Hirji.

#### **05-24 APPROVAL OF CONSENT AGENDA**

**MOVED BY ANDERSON – TESSIER: THAT the Board of Health approve the consent agenda as distributed.**

**CARRIED**

#### **7. NEW BUSINESS**

- i) **Household Food Insecurity**
  - Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated January 11, 2024

The 2023 Public Health Sudbury & Districts’ monitoring food affordability results outlined in English and French Appendix A continue to indicate that some households struggle with eating healthfully and must make the choice between healthy eating and paying for other

core living expenses. Due to its impact on health, food insecurity is an urgent public health problem.

The proposed motion covers detail highlighting the importance of social assistance rates as well as population health assessment and surveillance as it relates to monitoring food environment and monitoring food affordability. The briefing note and motion build on today's presentation, *Food Insecurity: An Urgent Public Health Issue*,

#### **06-24 HOUSEHOLD FOOD INSECURITY**

**MOVED BY TESSIER – SIZER: WHEREAS** food security is a chronic and worsening health issue as documented by annual local data on food affordability and as recognized by multiple Association of Local Public Health Agencies (aLPHa) resolutions: [AO5-18](#) (Adequate Nutrition for Ontario Works and Ontario Disability Support Program), [A18-02](#) (Minimum Wage that is a Living Wage), [A15-04](#) (Basic Income Guarantee), and [A23-05](#) (Monitoring Food Affordability in Ontario and the Inadequacy of Social Assistance Rates)

**THEREFORE BE IT RESOLVED THAT** the Board of Health for Public Health Sudbury & Districts call on the provincial government to incorporate local food affordability findings in determining adequacy of social assistance rates to reflect the current costs of living and to index Ontario Works rates to inflation going forward; and

**THAT** in the context of the Public Health Strengthening roles and responsibilities deliberations, the Board of Health urge all health system partners to remain committed to population health assessment and surveillance as it relates to monitoring food environments and, specifically, to monitoring food affordability; and

**FURTHER THAT** the Board of Health for Public Health Sudbury & Districts share this motion broadly with local and provincial stakeholders.

**CARRIED**

#### **ii) Gender-based and Intimate Partner Violence**

- Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board of Health Chair dated January 11, 2024

The public health sector, including Public Health Sudbury & Districts, has an important role in denouncing acts of gender-based and intimate partner violence and in contributing to improved health opportunities for those directly affected, as well as families and communities.

The seriousness of this issue, including within our catchment area, was recognized, as evidenced by local statistics. The motion recommends endorsing the City of Greater

Sudbury motion declaring gender-based violence and intimate-partner violence an epidemic. Many other municipalities, including some within Public Health Sudbury & Districts have declared gender-based violence and intimate partner violence as an epidemic.

It was added that police-reported family violence in Canada has been rising annually for at least the last five years and it was noted that there is evidence of an increase in gender-based violence and intimate partner violence during the COVID-19 pandemic.

#### **07-24 GENDER-BASED AND INTIMATE PARTNER VIOLENCE**

**MOVED BY LEDUC – CARRIER: WHEREAS boards of health are required under the Ontario Public Health Standards to develop interventions to prevent injuries, including those caused by violence; and**

**WHEREAS police-reported family violence across Canada is increasing and locally, in 2022, the Greater Sudbury Police Service investigated 3,227 intimate partner violence reports, resulting in 867 intimate partner violence charges; and**

**WHEREAS in Sudbury, between 2018 and June 2023, there were 218 emergency department visits related to intimate partner violence; and**

**WHEREAS the [City of Greater Sudbury](#), [Northeastern Manitoulin and the Islands](#), [Billings Township](#), and [93 other municipalities](#) in Ontario have declared gender-based violence and intimate partner violence as an epidemic; and**

**WHEREAS calling out the urgency of the issue and denouncing violence contributes to changing norms and improving coordinated multi-sector action, ultimately improving health outcomes for those directly affected, as well as families and communities;**

**THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts endorse the November 7, 2023, City of Greater Sudbury [motion](#) declaring gender-based violence and intimate-partner violence an epidemic.**

**CARRIED**

Consensus was sought and received for agenda items 7 iv) and v) to be addressed before agenda item 7 iii).

- iii) **Ministry of Health Public Health Strengthening – Voluntary Mergers**
  - Algoma Public Health and Public Health Sudbury & Districts Feasibility Assessment
  - Joint Board of Health session, Sault Ste Marie, January 12-13, 2024

Dr. Sutcliffe walked through a slide deck outlining the journey Public Health Sudbury & Districts has been on since the Board of Health [motion 52-23](#) at the September 21, 2023, Board meeting. Steps to date were summarized for exploring the feasibility of a voluntary merger in response to the Board's direction on November 16, 2023, that the Medical Officer of Health to engage with Algoma Public Health to seek provincial funding to study the feasibility of a voluntary merger of our two local public health agencies.

The structure of the model for this work is similar to the North East Public Health Transformation Initiative (NEPHTI) model and recognizes important components such as change management and communication. Public Health Sudbury & Districts Board membership on the Merger Governance Working Group and Oversight Committee was outlined.

A timelines diagram identifying milestones since the Ministry's Strengthening Public Health Strategy announcement in August 2023, was reviewed. Work completed to date include the key informant interview, the development of the Snapshot and current work underway by the various working groups to gather information for the Integrated Working Document (IWD) that will be tabled at Board meetings in February. The IWD will inform the business case submission to Ministry. It is still unknown how long it will take for the Ministry to approve merger submissions. The business case requires a budget for the new merger entity and a business continuity. Before the final step of merger, there is an offramp opportunity for respective Boards of Health. The Ministry has indicated in their announcement that voluntary mergers would be taking affect January 1, 2025.

The IWD will help inform Board of Health deliberations. The consultants are leading this work and we are populating separately and jointly. Areas from within the IWD that will be the responsibility of Governance Working Group include governance/BOH, organizational leadership, geographic delivery model and staffing. It is proposed that the materials be tabled at a special Board meeting on February 15 for the Board's review and decision making at a Board meeting on February 20, 2024.

A joint education session was held for Algoma Public Health and Public Health Sudbury & Districts Boards of Health in Sault Ste Marie on Friday January 12 and Saturday, January 13, 2024. There was uneven participation with 9/10 APH Board members (10/10 until supper on Friday) and 6/12 PHSD Board members. It is important that all Board members have the opportunity the receive the same information and go on the journey.

Board members who were present at the Joint Education Session shared their observations. It was noted as being valuable to meet in person and provided opportunities to get to know



APH counterparts, gain clarity regarding their perspectives, better understand challenges, assumptions, concerns, and opportunities.

It was noted that the Snapshot was very helpful for both Boards in understanding their own organization and how their organization compares with their neighbour. The time and efforts that were put into the development of the Snapshot were recognized by the Board.

As evidenced through the key informant interviews and voiced at the Joint Education Session, not all BOH members are in favor of a merger.

Dr. Sutcliffe reviewed the current state for Algoma Public Health and Public Health Sudbury & Districts as these are informed by unique histories and milestones. Populations served/local demographics for both organizations were reviewed as well as geography, office locations, budget allocations by Foundation, Health Promotion, and Health Protection Standards, workforce/full time equivalents and individuals by main function, overview of Corporate Services and financial overview. Difference in provincial and municipal per capita funding were reviewed.

PHSD staffing functions include an emphasis on foundational standards and health equity. It was noted that there are no French language requirements for Algoma Public Health staffing positions. There are differences in APH has a central pool for support staff and PHSD embeds support staff, APH contracts out IT services and PHSD contracts out facilities management. It was also noted that both main offices are own with APH having 75,000 ft<sup>2</sup> and PHSD 47,000 ft<sup>2</sup> and APH has a mortgage.

The legal presentation by L. Stoltz, Morris+Stoltz+Evans LLP, during the Joint Board Education Session regarding legislative considerations for the merger was summarized. The threshold question for the Board is *will the proposed merger improve, or best protect, delivery of public health programs and services to population served by your BOH?* (during day-to-day and in times of extraordinary need/surge capacity).

Merger-related wise words from the speaker Karen McLure at Friday's Joint Education Session:

1. One team – all in
  - Do it quickly
2. Progress not perfection
  - Analysis paralysis
3. Find your North Star
  - Why are we doing this?
  - Believe in it!

Next steps were reviewed and it was mentioned that a letter will be going to community partners to inform them of the merger discussions.

A motion will come forward via today's addendum to hold a special Board meeting on February 15 to review and discuss details of the proposed merger and to change the regular meeting to February 20 for decision making. Both Boards are aligning Board meetings as meeting schedules are out of sync. If there is a need for another face to face meeting, PHSD will invite APH to Sudbury.

**iv) Board of Health Manual**

- Revised B-I-10 Vision/Mission Information Sheet
- B-I-11 Strategic Plan Policy
- Revised B-I-12 Strategic Priorities Information Sheet

The Board of Health manual policy and information sheets relating to Public Health Sudbury & District's strategic plan have been reviewed and updated to reflect the 2024–2028 strategic plan. A fulsome review of the Board of Health Manual will be conducted at a later date this year; however, it is timely to ensure the strategic plan is up to date in the Board of Health manual.

**08-24 BOARD OF HEALTH MANUAL**

**Moved by ANDERSON – PARENT: THAT the Board of Health, having reviewed the revised B-I-10 Vision/Mission Information Sheet, B-I-11 Strategic Plan Policy and B-I-12 Strategic Priorities Information Sheet, approves the contents therein for inclusion in the Board of Health Manual.**

**CARRIED**

**v) Board of Health Remuneration**

- Board of Health Manual Board of Health Remuneration Policy and Procedure I-I-10

The Board Chair noted that the Board remuneration for Public Health Sudbury & Districts has not changed in 20 years. Further follow-up will be undertaken to determine what other local public health agencies are providing as Board remuneration.

Dr. Sutcliffe added that there was a scan conducted in 2016 of BOH remuneration and it was determined at that time that the rate would not change. The most recent scan resulted in a recommendation to increase the \$100 daily rate to \$110 and a rate of \$150 for Board functions that are longer than 4 hours. It was clarified that there are restrictions in remuneration per the Health Protection and Promotion Act in that if a BOH members is remunerated by their council, then Public Health Sudbury & Districts cannot remunerate.

The exception is the Board of Health Chair. Also, the remuneration rate cannot be higher than that for councillors within municipalities in the Board’s catchment area. The recommended motion provides a better alignment with the remuneration of other boards.

**09-24 BOARD OF HEALTH REMUNERATION**

**MOVED BY SIGNORETTI – DESPATIE: WHEREAS the *Health Promotion and Protection Act (HPPA)* provides by way of Board of Health Policy I-I-10 for the remuneration of Board of Health members; and**

**WHEREAS Board of Health members are a valuable and integral part of the public health system, providing essential governance leadership of local public health agencies, and being accountable to the community for ensuring that the health of the public is protected and promoted; and**

**WHEREAS motion 17-04 set the rate of daily remuneration of board members for attendance at Board of Health meetings and approved Board of Health functions at \$100; and**

**WHEREAS it is reasonable to increase rates set 20 years ago, based on a current scan and ensuring compliance with applicable legislation;**

**THEREFORE BE IT RESOLVED THAT the rate of daily remuneration of board members for attendance at Board of Health meetings and approved Board of Health functions be set at \$110, and \$150 for should the meeting(s) and/or approved function(s) be of total duration of four hours or more in a day, effective January 1, 2024.**

**CARRIED**

**8. ADDENDUM**

**10-24 ADDENDUM**

**MOVED BY BARCLAY – CARRIER: THAT this Board of Health deals with the items on the Addendum.**

**CARRIED**

**DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**i) Board of Health Meeting Date**

The motion proposes to switch the February 15, 2024, regular Board meeting to February 20 and that a special meeting be held on February 20, 2024. The Integrated

Working Document (IWD) would be shared for review and discussed at the special February 15 meeting, and a motion would be entertained for the Board's decision at the February 20, 2024, regular board meeting.

Algoma Public Health is also looking at hold a special Board meeting and regular Board meeting on a similar schedule.

#### **11-24 CHANGE IN BOARD OF HEALTH MEETING DATE**

**MOVED BY SIGNORETTI – DESPATIE: WHEREAS the Board of Health regularly meets on the third Thursday of the month; and**

**WHEREAS By-Law 04-88 in the Board of Health Manual stipulates that the Board may, by resolution, alter the time, day, or place of any meeting.**

**THEREFORE, BE IT RESOLVED THAT this Board of Health agrees:**

- **THAT a Special Board of Health meeting be held at 1:30 p.m. on Thursday, February 15, 2024, to discuss merger planning as set out in the provincial government's Strengthening Public Health plan; and**
- **THAT the regular Board of Health meeting scheduled for 1:30 p.m. Thursday, February 15, 2024, be rescheduled to 1 p.m. on Tuesday, February 20, 2024.**

**CARRIED**

#### **9. IN CAMERA**

##### **11-24 IN CAMERA**

**MOVED BY MASOOD – SIZER: THAT this Board of Health goes in camera to deal with personal matters involving one or more identifiable individuals, including employees or prospective employees. Time: \_\_\_\_\_**

**CARRIED**

#### **10. RISE AND REPORT**

Quorum was lost at 4:40 p.m. during the in-camera session; therefore, the remainder of the agenda was deferred and the meeting adjourned

#### **11. ANNOUNCEMENTS**

#### **12. ADJOURNMENT**

**12-24 ADJOURNMENT**

**MOVED BY BARCLAY – TESSIER: THAT we do now adjourn. Time: 4:44 p.m.**

Unapproved

February 1, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**Re: Social and Economic Prosperity Review**

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Please be advised that the Council of the Town of Hanover adopted the following resolution at their meeting of January 15, 2024 regarding the above noted matter;

**Moved by COUNCILLOR KOEBEL      Seconded by COUNCILLOR HOCKING**

**Whereas** current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

**Whereas** nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

**Whereas** municipal revenues, such as property taxes, do not grow with the economy or inflation;

**Whereas** unprecedented population and housing growth will require significant investments in municipal infrastructure;

**Whereas** municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

**Whereas** inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

**Whereas** property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

**Whereas** the province can, and should, invest more in the prosperity of communities;

**Whereas** municipalities and the provincial government have a strong history of collaboration;

**Therefore be it resolved that** the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

**And further that** a copy of this motion be sent to the Minister of Municipal Affairs and Housing, and to the Association of Municipalities of Ontario.

**CARRIED**

Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Respectfully,

A handwritten signature in blue ink that reads "Tanya Patterson". The signature is written in a cursive, flowing style.

Tanya Patterson  
Deputy Clerk

/tp

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Honourable Rick Byers, MPP Bruce-Grey-Owen Sound  
Association of Municipalities of Ontario  
Ontario Municipalities



# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** January 30, 2024

**Resolution Number:** 2024- 30

**Moved By:** Councillor Manson

**Seconded By:** Councillor Grant

**Whereas** under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;  
**And Whereas** over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

**And Whereas** municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;  
**And Whereas** cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

**And Whereas** the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

**Now Therefore Be It Resolved** that Council for the Corporation of the Municipality of Calvin requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;



- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
  - Provide free training opportunities for municipalities regarding cemetery administration; and,
  - Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;
- And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop, MPP Vic Fedeli and all Ontario municipalities.

**Results: Carried**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>



# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** January 30, 2024

**Resolution Number:** 2024-31

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Manson

**Background:** Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity.” He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, “We’re really starting to see the effect of the aging fleet.”

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, “It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector.”

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

**WHEREAS** Forest fires are a very real threat to rural municipalities.

**AND WHEREAS** smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

**AND WHEREAS** forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

**AND WHEREAS** according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

**AND WHEREAS** carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

**AND WHEREAS** that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

**AND WHEREAS** the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

**AND WHEREAS** as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

**NOW THEREFORE BE IT RESOLVED THAT** the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

**AND THAT** this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

**AND THAT** this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

**Results: Carried**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

**CAO**

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**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** Sunday, January 28, 2024 5:01 PM  
**Subject:** Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"  
**Attachments:** Draft Resolution regarding Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer'.pdf

Good day

Please share the Draft Resolution with your Council to Consider

Recently, the FONOM Board discussed the issue of an Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer. FONOM had received resolutions from the City of Greater Sudbury, Conmee Township, Township of St. Joseph, and Township of Larder Lake following a discussion by the Board.

It was **MOVED** by **L. Watson** and **SECONDED** by **S. Hollingsworth** that

*THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;*

*AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce*

Please reach out if you would like a WORD version of the Resolution. Also, note on the second page are the email addresses of those referenced in the last paragraph.

Talk soon, Mac.

Mac Bain  
 Executive Director  
 The Federation of Northern Ontario Municipalities  
 615 Hardy Street North Bay, ON, P1B 8S2  
 Ph. 705-498-9510

WHEREAS many municipalities in Ontario have seen an increase to their insurance rates due to Joint and Several Liability;

WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

AND WHEREAS the \_\_\_\_ Municipality \_\_\_\_\_ believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the \_\_\_\_\_ Municipality \_\_\_\_\_ requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities, and the Clerk of the City of Greater Sudbury.

Email address for those individuals or Organizations listed in the last paragraph

[premier@ontario.ca](mailto:premier@ontario.ca); [David.Piccini@pc.ola.org](mailto:David.Piccini@pc.ola.org); [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org);  
[fonom.info@gmail.com](mailto:fonom.info@gmail.com); [info@co.ca.on.ca](mailto:info@co.ca.on.ca); [brentedwards@occ.ca](mailto:brentedwards@occ.ca);  
[clerks@greatersudbury.ca](mailto:clerks@greatersudbury.ca); [info@obcm.ca](mailto:info@obcm.ca); [KRedman@regionofwaterloo.ca](mailto:KRedman@regionofwaterloo.ca);  
[resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)



January 24, 2024

VIA ELECTRONIC MAIL

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Dear Recipient:

**Re: Household Food Insecurity**

At its meeting on January 18, 2024, the Board of Health carried the following resolution #06-24:

*WHEREAS food security is a chronic and worsening health issue as documented by annual local data on food affordability and as recognized by multiple Association of Local Public Health Agencies (ALPHA) resolutions: [A05-18](#) (Adequate Nutrition for Ontario Works and Ontario Disability Support Program), [A18-02](#) (Minimum Wage that is a Living Wage), [A15-04](#) (Basic Income Guarantee), and [A23-05](#) (Monitoring Food Affordability in Ontario and the Inadequacy of Social Assistance Rates)*

*THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts call on the provincial government to incorporate local food affordability findings in determining adequacy of social assistance rates to reflect the current costs of living and to index Ontario Works rates to inflation going forward; and*

*THAT in the context of the Public Health Strengthening roles and responsibilities deliberations, the Board of Health urge all health system partners to remain committed to population health assessment and surveillance as it relates to monitoring food environments and, specifically, to monitoring food affordability; and share this motion broadly with local and provincial stakeholders.*

Household food insecurity is one of the strongest predictors of poor health, making it a serious public health issue (PROOF, 2023). Individuals who are food insecure are at higher risk of diet-related diseases like diabetes and are at higher risk for a wide range of chronic conditions such as depression and anxiety disorders, arthritis, and chronic pain. Household food insecurity leaves an indelible mark on children’s health and well-being (PROOF, 2023). The experience of food insecurity in childhood is associated with mental health concerns throughout childhood and into early adulthood (PROOF, 2023). In Ontario, the healthcare costs of individuals who are the most food insecure can be more than double that of individuals who are food secure (PROOF, 2023, Tarasuk et al., 2015).

Thank you for your attention to this important issue – the solutions for which will not only help many Ontarians in need but also protect the sustainability of our critical health and social services resources.

Sincerely,



Penny Sutcliffe, MD, MHSc, FRCPC  
Medical Officer of Health and Chief Executive Officer

cc: Honourable Michael Parsa, Minister of Children, Community and Social Services  
Honourable Peter Bthlenfalvy, Ministry of Finance  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing  
Honourable Sylvia Jones, Deputy Premier and Minister of Health  
France Gélinas, Member of Provincial Parliament, Nickel Belt  
Jamie West, Member of Provincial Parliament, Sudbury  
Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin  
Dr. Kieran Moore, Chief Medical Officer of Health  
Jacqueline Edwards and Jennifer Babin-Fenske, Co-chairs, Greater Sudbury Food Policy Council  
Richard Lathwell, Local Food Manitoulin  
Colleen Hill, Executive Director, Manitoulin Family Resources  
All Ontario Boards of Health  
Association of Local Public Health Agencies

PROOF (2023). What are the implications of food insecurity for health and health care? Identifying Policy Options to Reduce Household Food Insecurity in Canada. Retrieved from: <https://proof.utoronto.ca/food-insecurity/what-are-the-implications-of-food-insecurity-for-health-andhealth-care/>

Tarasuk, V., Cheng, J., de Oliveira, C., Dachner, N., Gundersen, C., Kurdyak, P. (2015). Association between household food insecurity and annual healthcare costs. *Canadian Medical Association Journal*. 1 87 (14) E429-E436. DOI: <https://doi.org/10.1503/cmaj.150234>

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
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Tel: 705 329-6140  
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Tél. : 705 329-6140  
Télec.: 705 330-4191

File Reference:

612-20

January 30, 2024

Dear Mayor/Reeve/CAO/Treasurer,

April 1, 2024, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019 (CSPA)* will come into force. At that time, it will repeal and replace the current *Police Services Act, 1990 (PSA)*.

We wish to confirm that the OPP 2024 Annual Billing Statements remain in effect after April 1, 2024, and municipalities will continue to be billed in accordance with costs in the statements.

Under the CSPA, all municipalities policed by the OPP will be subject to Regulation 413/23 *Amount Payable by Municipalities for Policing from Ontario Provincial Police*. This regulation preserves the cost-recovery methodologies currently in effect. The OPP Billing Model cost allocation method remains the same under Reg. 413/23. There are transitional provisions included in the Regulation that stipulate that 2024 annual billing statements will not need to be reissued.

Should you have any further questions about your annual billing statements or any other billing inquiries, please reach out to the OPP Municipal Policing Bureau Financial Services Unit at [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca)

Sincerely,

Phil Whitton  
Superintendent  
Municipal Policing Bureau Commander

c: Detachment Commander

**From:** [Maury O'Neill](#)  
**To:** "[Julie Roy-Ward \(cao@whiteriver.ca\)](#)"; [CAO](#); "[Shelley Casey](#)"; [Aileen Singh](#)  
**Cc:** [Ryan Bignucolo](#); [Cheryl Fort](#); "[bnantel@dubreuilville.ca](#)"; "[Fellinger, Kevin \(OPP\) \(Kevin.Fellinger@opp.ca\)](#)";  
[Melanie Pilon](#)  
**Subject:** FW: OPP Detachment Board Description Update – Posting on the Ontario Regulatory Registry (ORR)  
**Date:** Wednesday, January 31, 2024 11:28:31 AM

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## **NOTICE - FYI**

The posting on the Ontario Registry of the proposed Superior East Detachment Board is available for comment from all municipalities until February 13, 2024.

The proposed Board composition meets with the municipal request of having one Council member appointed for each municipality, for five municipal council reps.

If approved, there would be two community at-large seats which would be selected and agreed upon from among the member municipalities. There would also be two provincial appointed reps.

Board training will be on-line and available late February. More information will be shared at the training session scheduled February 14<sup>th</sup> in Wawa at 1:00 p.m.

It appears things are moving to see a Superior East Detachment formed by April 1<sup>st</sup>. Please reach out if you wish to discuss further and I will continue to share updates when received.

Maury O'Neill, Wawa  
 705-856-2244 ex 223

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**From:** Jensen, Michele (SOLGEN) <Michele.Jensen@ontario.ca> **On Behalf Of** Caldwell, Sarah (She/Her) (SOLGEN)  
**Sent:** January 31, 2024 10:57 AM  
**Cc:** Sukhdeo, Devendra (SOLGEN) <Devendra.Sukhdeo@ontario.ca>; Subramanian, Sheela (SOLGEN) <Sheela.Subramanian@ontario.ca>; Ryerson, Rachel (SOLGEN) <Rachel.Ryerson@ontario.ca>  
**Subject:** OPP Detachment Board Description Update – Posting on the Ontario Regulatory Registry (ORR)

Good Morning,

To prepare for the *Community Safety and Policing Act, 2019 (CSPA)* coming into force on April 1, 2024, the Ministry of the Solicitor General has been working with municipalities and First Nations since March 2021 to develop and finalize the detachment board compositions for the Ontario Provincial Police (O.P.P.) that will be newly established across the province. I would like to express my gratitude for your support and contributions to this ongoing process.

I am writing to let you know that the description of the regulation that will set out O.P.P. Detachment Board compositions and other related matters has been posted on the Ontario Regulatory Registry (ORR) for public review and feedback. We hope that the description accurately reflects your input to-date.

The Ministry welcomes your feedback, particularly any corrections to board

descriptions, at the following link: <https://www.ontariocanada.com/registry/view.do?postingId=46373&language=en>.

The posting will be open until **February 13, 2024**. If you have any questions, please contact [SOLGENinput@ontario.ca](mailto:SOLGENinput@ontario.ca) at your earliest convenience.

Once again, thank you for your support and collaboration and we look forward to receiving your input.

I kindly request that you forward this email to all communities in your detachment.

Sincerely,

Sarah Caldwell  
Assistant Deputy Minister, Strategic Policy Division  
Ministry of the Solicitor General